

SOUTH COLONIE BABE RUTH BASEBALL LEAGUE, INC.

BYLAWS

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ARTICLE I. NAME

The name of this not-for-profit organization shall be the South Colonie Babe Ruth Baseball League, Inc. hereafter sometimes referred to as the “League”.

ARTICLE II. PURPOSE AND POLICIES

Section 1. Purpose:

The organization is organized exclusively for educational purposes as described below in Section 1.A.

Section 1.A.

The purpose of the League is to provide organized league baseball for 13 – 15 year old players and post-season All-Star play in tournaments sanctioned by Babe Ruth Baseball (13-15 Year Old Division).

Section 2. Policies:

The League play shall conform to Rules and Regulations of Babe Ruth League 13-15 Year Old Division. A Babe Ruth Charter shall be obtained and a Declaration of Continuation submitted annually.

Section 3. Dissolution:

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for public purpose.

ARTICLE III. MEMBERSHIP:

Membership shall consist of all players enrolled on League Rosters and Officers of the League (as defined in Article IV).

ARTICLE IV. OFFICERS AND MANAGERS:

Section 1. Voting Membership:

Voting membership of the League shall consist of League Officers in Good Standing. League Officers must be at least 16 years old. Only an Officer in Good Standing may vote on each issue that is before the League. All team managers and field coaches shall be League Officers in Good Standing.

Section 2. Good Standing:

Officers who regularly attend scheduled League meetings, work days and other League functions shall be considered in Good Standing. To vote on League issues, an Officer must be in Good Standing. An officer who misses two (2) consecutive regular meetings, work days or other League functions without prior exemption by the League President will forfeit Good Standing status, and may be considered for removal (see article VIII).

Section 3. Election of Managers:

At the first meeting of League Officers of the year following completion of the regular season and tournament play, nominations for replacement of team managers for the subsequent season shall be accepted from League Officers in Good Standing (“Eligible League Officers”). Eligible League Officers will then conduct an election of those nominated with a simple majority required for selection as a manager. If a newly-elected team manager is not already a League Officer, election as a team manager shall also convey League voting membership as a League Officer. The League President shall affirm each manager selected, which affirmation shall not be unreasonably withheld. The League President’s determination is final.

Section 4. Election of Officers:

Nomination and election of candidates to become League Officer(s) can be accepted and taken during any meeting of the League Officers throughout the year. A newly elected Officer is eligible to vote on any Colonie Babe Ruth motion at his second and subsequent meetings, except any person becoming an Officer after April 1st is not eligible to vote on any issues relating to the Travel or All-Star teams that calendar year.

ARTICLE V. EXECUTIVE OFFICERS:

The following League Officers shall comprise of the Executive Committee of the League: a President, two (2) Vice-Presidents, a Treasurer, a Recording Secretary, a Financial Secretary, a Player Agent, an Umpire in Chief, a Booster Club President, League Commissioner, Immediate Past President, 13-Year-Old Travel Commissioner and 14/15-Year Old Travel Commissioner. These positions, with the exception of the Immediate Past President, will be elected ones based upon a vote of the League Officers. A simple majority is required for election.

Section 1. Function of the Executive Officers:

President:

The President is the Chief Executive Officer and is responsible for presiding at all regular meetings of the League Officers and/or League members. The President shall enforce adherence by the League to all Rules and Regulations of Babe Ruth Baseball. The President also shall act on behalf of the best interests of the League and report all activities to the League memberships.

The President shall have the authority to call emergency meetings as required and to preside at any special meetings. The President shall have the authority to appoint members to committees. The President shall be invited as an ex-officio member to all committees. At meetings of the League Officers, the President will cast a vote to break a tie vote. The President shall represent the League at all District and other Babe Ruth Baseball Meetings.

The League President shall also perform the following duties:

1. Assume full responsibility for the operation of the League.
2. Be sure the charter application or continuation form is submitted to Babe Ruth headquarters.

3. Review finances with the Treasurer and Financial Secretary and be one of the two authorized officers to sign checks for the League.

First Vice President:

The First Vice President shall perform the functions and duties of the President when the President is unable to do so. The First Vice President shall be responsible for overseeing the securing of team sponsors and signboard sponsors. The First Vice President will also assume appropriate special duties when designated to do so by vote of the League Officers or by request of the League President. The First Vice President shall perform the functions and duties of Umpire in Chief when the Umpire in Chief is unable to do so.

Second Vice President:

The Second Vice President shall assume the duties of the First Vice President when the latter is unable to do so. The Second Vice President will assume the duties of Equipment Manager. The Second Vice President will: (1) Procure and distribute equipment, uniforms, etc. (2) Ensure an adequate supply of baseballs is available for all games. (3) Make arrangements for the tournament teams to have the proper equipment. The Second Vice-President shall serve as a chair of the tournament committee. The Second Vice-President will assume appropriate special duties when designated by vote of the League Officers or by request of the League President.

Treasurer:

The Treasurer shall be one of the two authorized League Officers to sign checks, dispensing League funds as approved by the League President, the Executive Board and/or League Officers. The Treasurer shall keep accurate records of all financial dealings of the League and shall provide reports at regular, monthly or special meetings as to the financial status of the League with a breakdown of expenditures and income. The Treasurer shall prepare an annual budget and assume responsibility for all finances of the League with the Financial Secretary. The Treasurer also shall assume the responsibilities of the Insurance Coordinator and be responsible for obtaining proper accident and liability insurance coverage for the protection of the League's players and volunteers.

Financial Secretary:

The Financial Secretary shall review all league purchases and disbursements with the League President and approve payment of said purchases, invoices and disbursements by the League Treasurer. The Financial Secretary will also assist the League Treasurer in preparing the annual budget, and serve as auditor for budget analysis throughout the year. The Financial Secretary also will be responsible for the review of the weekly reports of the Booster Club.

Recording Secretary:

The Recording Secretary shall keep a written log of the minutes of all regular and special meetings of the League Officers. The Recording Secretary is also responsible for sending out notices of regular and special meetings, maintaining an official record of the league's activities, notifying all officers of elections and the names of newly

elected members of the Board. The Recording Secretary shall update the League Standing Rules at least yearly and incorporate any additions or deletions. The Recording Secretary shall keep a written record of the attendance of all League Officers at both regular and special meetings and all work days and perform such other duties as this office may require. (Officer contact list and League letterhead)

Player Agent:

The Player Agent shall conduct annual League registration and tryouts, preside at player selection meetings, keep up-to-date records of team rosters and check players' eligibility. The Player Agent also shall be responsible for the maintenance of medical information/release forms for all League players. The Player Agent shall be responsible for the collection of all raffle ticket or other fundraising monies collected by League players and forward such money to the League Treasurer.

Umpire in Chief:

The Umpire in Chief shall be responsible for umpires and scheduling playing fields.

Booster Club President:

The Booster Club President shall be responsible for the operation of the Concession Stands, the Booster Club Board and its meetings.

League Commissioner:

The League Commissioner shall assist the League President, when the President is not available or when designated by the League President, with running day-to-day operations of the entire league and all day-to-day league decisions.

Immediate Past President:

An Immediate Past President may remain on the Executive Board of the League for a term that shall not exceed one year. The Immediate Past President is allowed to vote on any/every issue that is voted on.

13-Year Old Travel Commissioner

The 13-Year Old Travel Commissioner shall serve as the liaison between the League and the Empire State Baseball League.

14/15-Year Old Travel Commissioner

The 14/15-Year Old Travel Commissioner shall serve as the liaison between the League and the Empire State Baseball League.

Section 2. Election of Executive Committee:

All Executive Officers of the League shall be elected by the League Officers in Good Standing for terms of one (1) year. The Executive Officers shall assume their terms at the last meeting of the calendar year. At the meeting of League Officers following the league draft (and following election of new Officers) nominations will be accepted from Officers for the Executive Committee. Voting for Executive Officers will be by secret ballot unless there is but a single nomination in which case the current Recording Secretary will cast a ballot of acclamation.

Section 3. Statistician:

Eligible League Officers, at the same meeting when the Executive Officers are selected, shall elect a League Statistician. The League Statistician shall be a League Officer in Good Standing that shall be responsible for the compilation of all player statistics during the regular season and filing written reports weekly to the Executive Committee. The Statistician will present the statistics to the League Officers prior to the meeting for the selection of the annual player awards. The Statistician shall oversee the official scorers/announcers, who report directly to him/her.

Section 4. Web Manager:

The Web Manager is a League Officer in Good Standing that shall be responsible for maintaining the League website.

Section 5. Inventory Control Officer:

The Inventory Control Officer is a League Officer in Good Standing that shall assist the Second Vice President. This officer shall inventory all purchases and physically count everything received, keep a running inventory of equipment, uniforms, baseballs, and player purchases- everything that is given out and to whom it is given, and collect money and account for player purchases (any uniforms, hats, socks).

Section 6: Field and Supply Manager:

The Field and Supply Manager will be in charge of ordering and maintaining an inventory of all field supplies and/or equipment.

ARTICLE VI. MEETINGS:

Unless otherwise stated in these Bylaws, all meetings shall be governed by Robert's Rules of Order. Regular monthly meetings of the League Officers shall be held February through November. Special and emergency meetings shall be called as required. The established quorum for meetings of the League Officers shall be fifty (50) percent of the voting members (i.e., Officers in Good Standing). It is mandatory that each team has a representative at every meeting. The President shall determine the order of business at meetings.

ARTICLE VII. REPLACEMENT OF OFFICERS AND MANAGERS:

In the event of the resignation or removal of an Officer, nominations for replacement will be accepted by League Officers at the next regular meeting subsequent to the termination of an Officer's term unless otherwise approved by eligible League Officers. Voting will be done by secret ballot unless a single nomination is made. In the event of the resignation or removal of a manager, a coach on that team who is also a League Officer in Good Standing shall serve as manager until the next regular or special meeting of the League Officers at which time nominations will be accepted from League Officers and a vote taken on a replacement manager. In the event that no League Officer is serving as a coach for a team whose manager resigns or is removed, the President shall name an interim manager until the next meeting of the League Officers.

ARTICLE VIII. REMOVAL OF OFFICERS:

In the event that an Officer or Executive Officer is felt to have acted contrary to League Bylaws and/or Standing Rules, has been negligent in performance of duties or has exhibited conduct considered to be detrimental to League players, a motion for consideration for removal can be made at a regular or special meeting of League Officers at which time a discussion of the charges will be undertaken for referral to the Executive Committee for review and consideration for removal. After discussion, a vote by secret ballot shall be taken as to whether to refer the matter to the Executive Committee for action (majority vote needed). The Executive Committee shall meet, review the charges and vote as to whether the Officer shall be removed (two thirds affirmative vote needed). Removal will be immediate if the vote is affirmative. An officer who misses two (2) consecutive regular meetings, work days or other League functions without prior exemption by the League President shall be automatically removed from the Officer roster and forfeit all voting privileges.

ARTICLE IX. CHANGES IN BYLAWS:

A motion for changes in the League's Bylaws may be accepted after seconding at any meeting of the League Officers. Motions will be put in writing and distributed to all voting members via e-mail or in printed form at an Officers meeting by the League Secretary. The vote will be taken by secret ballot at a meeting of League Officers to be scheduled no sooner than two (2) weeks following the receipt of the written motion by voting members. Changes in the Bylaws will require two-thirds affirmative vote (abstentions will be counted as non-votes).

ARTICLE X. CHANGES IN STANDING RULES:

A motion for changes to the Standing Rules may be accepted at any meeting of the League Officers. The proposed change may be discussed and if seconded, voted upon at a subsequent meeting no sooner than seven (7) days following the initial meeting. Changes in the Standing Rules will require a majority vote (abstentions will be counted as non-votes). (Passed 5-18-1985).

ARTICLE XI. LEAGUE EXPENDITURES:

The League President, Treasurer or League Commissioner, prior to purchase, must approve all League purchases and expenditures under \$150.00.

The League Executive Board, prior to purchase, must approve all League purchases and expenditures from \$150.00 to \$1,000.00 by simple majority vote.

The League Officers, prior to purchase, must approve all League purchases and expenditures over \$1,000.00 by a majority vote at an Officers meeting. Such vote must be recorded in the meeting minutes.

Change Control History:

Date	Recording Secretary	Summary
10/2008	Ed Walsh	Updates
1/2013	Amy Patentreger	Corrections and typos
2/2013	Colleen Salvagni	Corrections and typos. Added: League Officers must be 16. Added: Officers joining after April 1 st cannot vote on Travel or All-Star issues till following calendar year. Added: Immediate Past President E-Board position.
4/2014	Colleen Salvagni	Added: 13-Year Old and 14/14-Year Old Travel Commissioners as E-Board positions.
9/2014	Colleen Salvagni	Modified Article II to comply with federal requirements.