

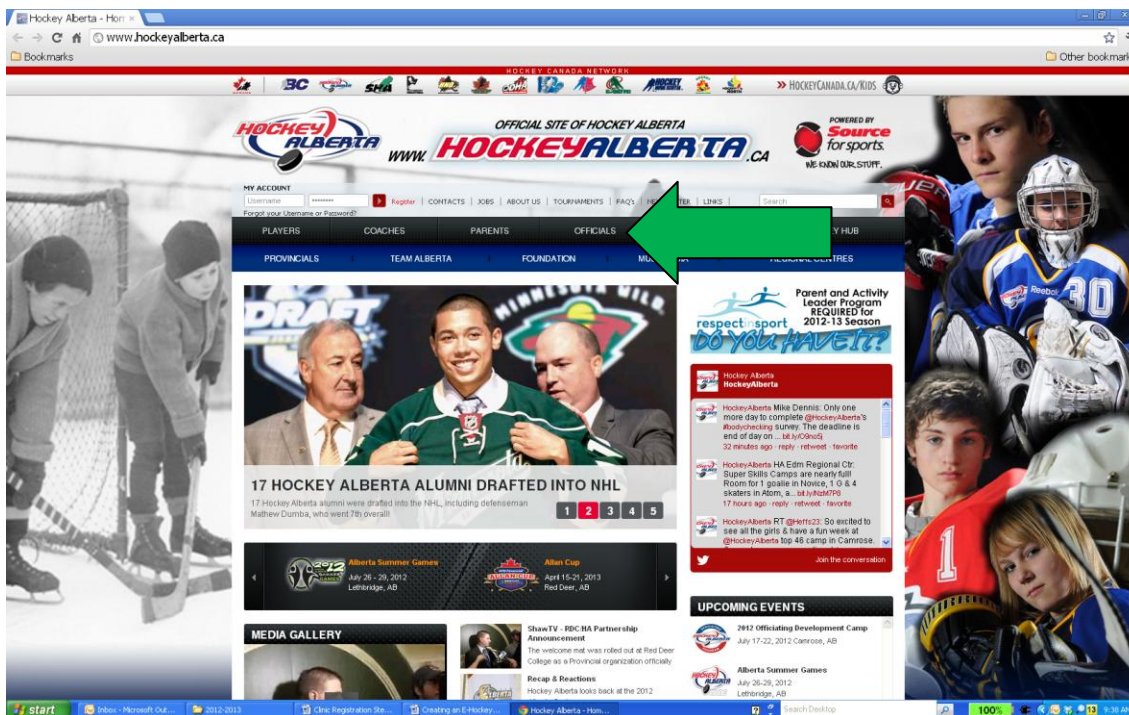
OFFICIALS' CLINIC REGISTRATION

HOW TO REGISTER FOR A CLINIC

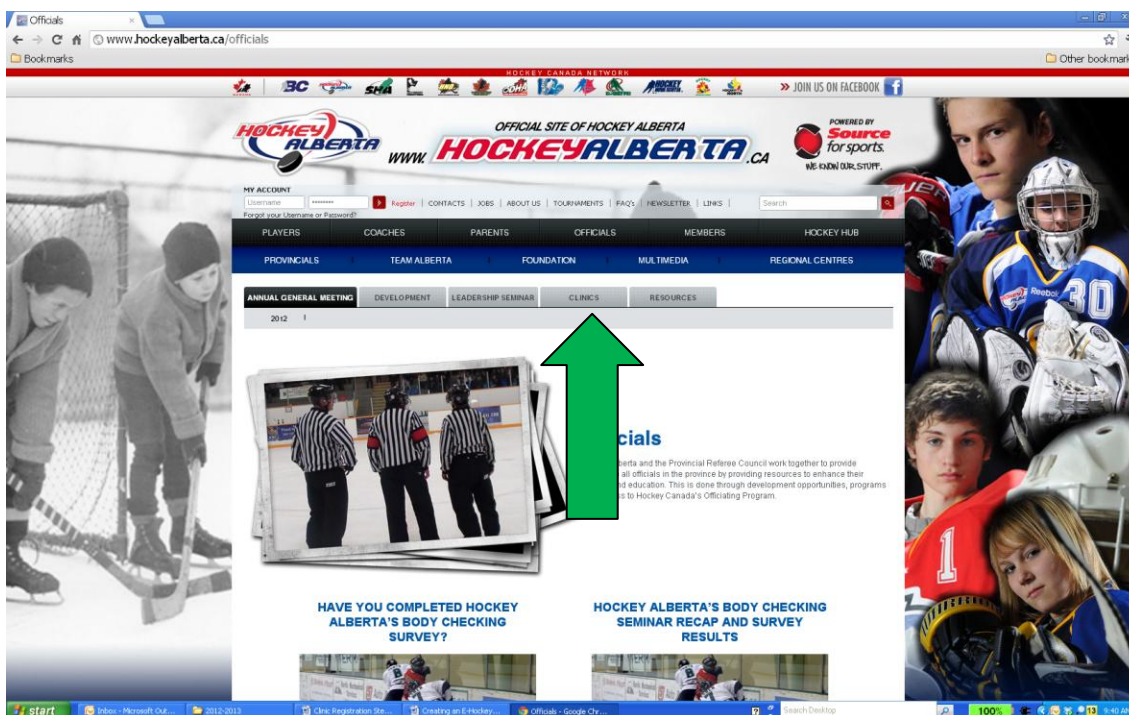


YOU MUST HAVE AN EXISTING EHOCKEY ACCOUNT BEFORE REGISTERING FOR A CLINIC. IF NOT, PLEASE FOLLOW THE "CREATING AN EHOCKEY ACCOUNT" TUTORIAL IN ORDER TO DO SO.

1. Starting from the Hockey Alberta website (www.hockeyalberta.ca), select the "Officials" link.



2. Once on the Officials page, select "Clinics".

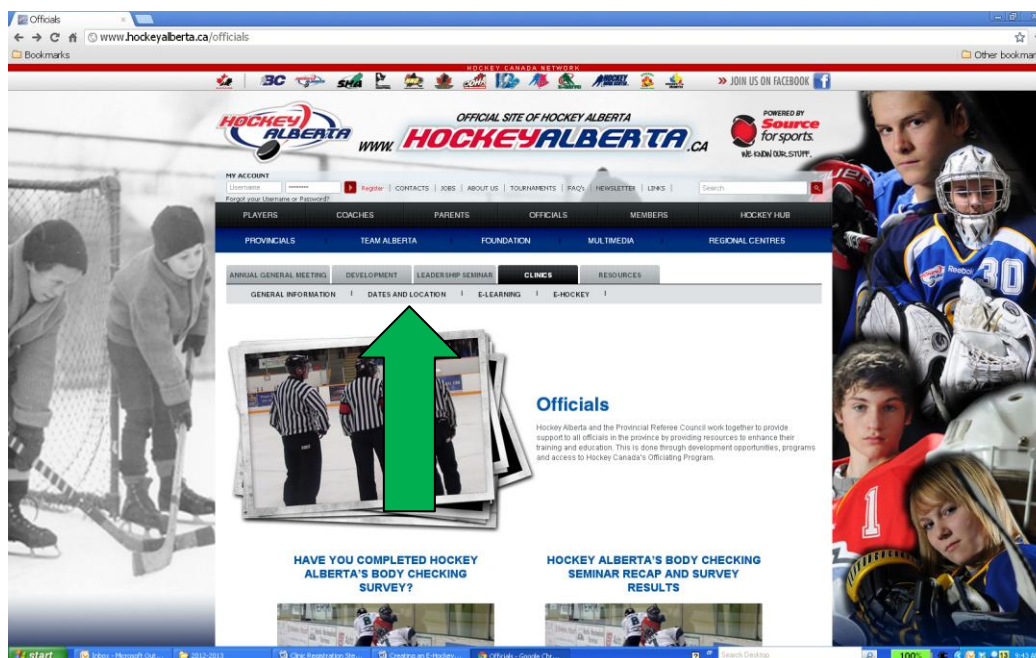


OFFICIALS' CLINIC REGISTRATION

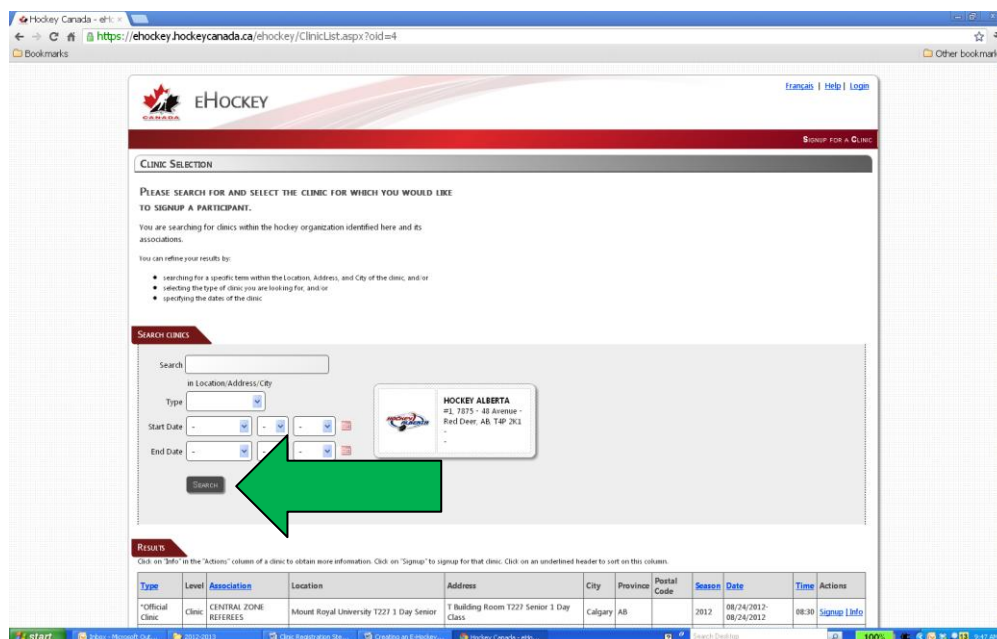
HOW TO REGISTER FOR A CLINIC



- A second tier menu will appear, select "Dates and Locations."



- The EHockey page will load to search for a clinic (shown below). Use the drop down menus to sort the clinic data and find the clinic you are interested in taking.
- Search by the following:
 - Search for clinic by "Search" by typing in the location, address, or city of the clinic you would like to register for. This will narrow down the search to your respective location and zone.
 - Search by "Type" which will be *Official Clinic. This will give you all the available clinics in Alberta.
 - Search by "Start date" and "End Date".
- Once you have entered the information select "Search" to find all the available clinics.



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If you don't have a specific clinic in mind, a complete list of all clinics in the province will also appear below the search menu. Use the list to navigate through all available clinics and pick a clinic you're interested in.

Please stay within your corresponding Referee Zone when registering for a clinic.

- The search will pull up the following screen, showing the available clinics. Select the one that you are interested in taking by selecting "Signup".

PLEASE SEARCH FOR AND SELECT THE CLINIC FOR WHICH YOU WOULD LIKE TO SIGNUP A PARTICIPANT.

You are searching for clinics within the hockey organization identified here and its associations.

You can refine your results by:

- searching for a specific town within the Location, Address, and City of the clinic, and/or
- selecting the type of clinic you are looking for, and/or
- specifying the date of the clinic.

SEARCH CLINICS

Search: Red Deer
in Location/Address/City
Type: *Official Clinic
Start Date: - - - -
End Date: - - - -
[Search]

Results

Click on "Sign Up" in the "Actions" column of a clinic to obtain more information. Click on "Signup" to sign up for that clinic. Click on an underlined header to sort on this column.

Type	Level	Association	Location	Address	City	Postal	Time	Actions
*Official Clinic	Clinic	NORTH CENTRAL ZONE REFEREES	Hockey Alberta Office	100 College Blvd., Box 5005, Room 2606	Red Deer			Signup Link

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- Selecting "Sign Up" brings up the screen as shown below displaying the clinic details.
- Scroll to the bottom of the page and fill out the following information using the drop down boxes.
 - "Please Select the Applicable Hockey Division" select NA.
 - "Please Select the Official Level That This Member Will Be Officiating This Season" select from the available levels.
 - "Please Choose Official Office" will be the zone that corresponds to the clinic you are registering for and will be the only option available.

SELECTED CLINIC

YOU HAVE SELECTED TO SIGNUP FOR THE CLINIC BELOW. PLEASE THOROUGHLY REVIEW ALL INFORMATION AND ASSOCIATED FEES BEFORE CONTINUING.

CLINIC INFORMATION

Type: *Official Clinic
Category: Official (1)
Office: NORTH CENTRAL ZONE REFEREES
Season: 2012
Schedule:

THIS CLINIC IS BEING HELD ON THE FOLLOWING DATE(S):
Date Period: 09/08/2012 - 09/08/2012
Time: Start: 09:00 - End: 15:00

THIS CLINIC IS BEING HELD AT THE FOLLOWING LOCATION:
Location: Hockey Alberta Office
Address: 100 College Blvd., Box 5005, Room 2606 Red Deer, AB, T4E 5H5
Contact Person: Kyle Baltimore
Telephone:
Email:
Last Day to Signup: 09/08/2012

ADDITIONAL INFORMATION

TEST CLINIC: [] DON'T REGISTER

PLEASE SELECT THE APPLICABLE HOCKEY DIVISION. IF IT'S NOT APPLICABLE, PLEASE SELECT "NA".
[]

PLEASE SELECT THE OFFICIAL LEVEL THAT THIS PARTICIPANT WILL BE OFFICIATING THIS SEASON.
[]

OFFICIALS' CLINIC REGISTRATION

HOW TO REGISTER FOR A CLINIC



10. Once all the required information is entered select "Next".

Schedule

THIS CLINIC IS BEING HELD ON THE FOLLOWING DAY(S):

Date Period 09/08/2012 - 09/09/2012

Time Start: 09:00 - End: 15:00

THIS CLINIC IS BEING HELD AT THE FOLLOWING LOCATION:

Location Hockey Alberta Office

Address 100 College Blvd., Box 5005, Room 2606 Red Deer, AB, T4N 5H5

Contact Person Kyle Baltimore

Telephone

Email

Last Day to Signup 09/08/2012

***** TEST CLINIC ***** DON'T REGISTER

PLEASE SELECT THE APPLICABLE HOCKEY DIVISION. IF IT IS NOT APPLICABLE, PLEASE SELECT "N/A".

N/A

PLEASE SELECT THE OFFICIAL LEVEL THAT THIS PARTICIPANT WILL BE OFFICIATING THIS SEASON.

3

PLEASE CHOOSE OFFICIAL OFFICE

NORTH CENTRAL ZONE REFEREES

Previous Next

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11. Next the page shown below will load. Select "I Have An Existing Account And Would Like to Login" if you already have an EHockey Account.

If you require to "Create A New Account" please follow the "Creating An EHockey Account" tutorial found in the General Information section.

EHOCKEY

French | Help | Login

SIGNUP FOR A CLINIC

SIGNUP FOR A CLINIC

TO CONTINUE SIGNING UP FOR THE SELECTED CLINIC, YOU MUST HAVE AN ACCOUNT AND BE LOGGED IN.

IF YOU HAVE PREVIOUSLY SIGNED UP YOURSELF OR SOMEONE ELSE FOR A CLINIC ONLINE, YOU MAY ALREADY HAVE AN ACCOUNT AND YOU MAY LOGIN WITH THAT ACCOUNT.

IF YOU HAVE NOT PREVIOUSLY SIGNED UP YOURSELF OR SOMEONE ELSE FOR A CLINIC ONLINE, PLEASE PROCEED BY CREATING A NEW ACCOUNT.

[I HAVE AN EXISTING ACCOUNT AND WOULD LIKE TO LOGIN](#)

[I WOULD LIKE TO CREATE A NEW ACCOUNT](#)

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HOW TO REGISTER FOR A CLINIC



12. The screen shown below will load. Enter your email address and password, and then select "Log In."

WELCOME TO HOCKEY CANADA'S eHOCKEY WEBSITE.
Sign in using your existing eHockey account below.
If you do not have an existing eHockey account, [CLICK HERE TO CREATE AN ACCOUNT NOW.](#)

Sign In Here

Email:

Password:

[FORGOT YOUR PASSWORD?](#)

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13. Once you log in, the page shown below will load. Under "Participant Selection" you will see your participant information. Click "select" on right side of participant bar to signup that participant.

PARTICIPANT SELECTION

Please select the participant you would like to signup:

First Name	Last Name	Date of Birth	Hockey ID	Gender	Association	
KYLE	BALTIMORE	06/15/1988	1400000596850	M	NORTH CENTRAL ZONE REFEREES	Select

CLINIC SIGNUP SELECTIONS:

Selected Clinic:
Type: *Official Clinic
Season: 2012
Date: 08/24/2012 - 09/09/2012
Time: Start: 09:00 - End: 15:00

Selected information:
Official level: 3
Division: NA

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14. After clicking "select" a new page will load reviewing the clinic that you just signed up for. Scroll to the bottom of the page and select "Checkout" to finish.

The screenshot shows the 'REVIEW CLINIC SIGNUP' page on the eHockey website. The page displays the following information:

- Selected Participant:**
 - First Name: KYLE
 - Last Name: BALTMORE
 - Date of Birth: 15/06/1988
 - Gender: M
- Selected Clinic:**
 - Type: *Official Clinic
 - Season: 2012
 - Date: 08/09/2012 - 09/09/2012
 - Time: Start: 09:00 - End: 15:00
- Selected information:**
 - Official level: 3
 - Division: FIA

At the bottom of the form, there are three buttons: 'Back', 'Add to Cart', and 'Checkout'. A large green arrow points to the 'Checkout' button.

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15. The page shown below will load showing that "Your Clinic Signup Was Successful". Select "Print Receipt".

The screenshot shows the 'CLINIC SIGNUP' page on the eHockey website, displaying a confirmation message: "Your Clinic signup was successful." Below the message is a table with the following data:

First Name	Last Name	Date of Birth	Clinic	Signup Date	Association	Message
KYLE	BALTMORE	06/15/1988	*Official Clinic	05/07/2012 10:25:02 AM	NORTH CENTRAL ZONE REFEREES	

Below the table, there are two buttons: 'Print Receipt' and 'Return to homepage'.

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