

# Booster Club Meeting Minutes September 6, 2016

Call to order @ 6:39pm

Present: Bradford, CainW, Castelino, Carroll, Cipleu, Close, Early, Gatson, Hebert, Lane, Louie, Ngo (Evelyn), Rendinia, Riser, Shetty, Shih, Truong, Wang, Wang

**Approval of Minute** from April 5, 2016 : **passed**

Motion to pass--KBradford; 2nd: EHebert

## Booster Function

The purpose of the Westwood Swim & Dive Team Booster Club is to support the athletes of the Westwood High School Swimming and Diving Team and their activities through donations of time, energy and fundraising.

## Board

*President* – Wendy Cain

Facilitates Booster Club Meetings, Coach Liaison, Meet coordination (including travel), Team Equipment procurement, Organize/supervise efforts of Board

*Vice President* – Kellyn Bradford

Organizes Events, Coordinates Volunteers, UIL Booster Club Compliance

*Treasurer* – Ellen Herbert

Manages Bank Account, Financial Reporting, Audit, Oversees Fundraising

*Secretary* – Michelle Lane

Record and File Minutes of all Meetings, Communications Coordinator, Website oversight

To be announced at a later meeting: There will be at least 1 open board positions after this year, if you are interested, please let me know!

## Calendar Review & Upcoming Events

Thank you - 20 parent volunteers - Newks!

- Meet: Orange & Black (Thursday morning during Swim Block), Waterloo, Swimmers arrive in time to be in the water for warm up at 7:15. Volunteers arrive by 7:45, meet start at 8.
- Kellyn asked for more volunteers to become officials. **Joshi (Atharva's dad) had previously stated he is an official at the last meeting.**

Will end in time for swimmers to get to 6th block

- Need Volunteers – timers, officials (check sign up genius)

Meet: District Invite (Thursday, Sept 15)

- First away meet – all 5 HS in our district participate
- Start time is 12pm; warm up ~10:30am
  - Need tents set up early to get “our spot”
  - Coach will transport athletes in school bus to/from Westwood
  - I will order lunch for the swimmers from Jimmy John's (pd by booster)- I will send the order form to the students this week
  - It is hot, please bring sunscreen and reapply
  - There will be a sign up sheet to volunteer to bring water for the team
  - **Need 2 volunteer timers; coach to send out request to booster**

Potluck / Senior Recognition (Friday, Sept 23)

- 6:30pm – 8:30ish
- sign up to attend, Thursday 8 - Thursday 15
- If you are attending – **\$10 potluck fee per family unit**
- sign-up genius to follow for potluck dishes
- Friday, October 7 - Trojan invite @ Waterloo
- Saturday, October 15 - Tri meet with Anderson/McNeil **@AMill pool**
- Saturday, October 22 - Round Rock Invite at Micki Krebsbach Pool - Round Rock High School; **warmup~7:30am; possible end ~5pm; multiple districts**
- Friday, October 28 - Distant Challenge @ Waterloo - please see Kellyn or myself if you are interested in working with Kellyn to coordinate our largest fundraising event. **FUNDRAISER, Malina Ciplue volunteer to help Kellyn; athletes cannot handle any money**
- Tuesday, November 1- Booster Club Meeting - 6:30 WWHS
- Saturday, November 5 - **Aggieland @ Texas A&M; prelims & finals**
- Friday, November 11 - **AISD Invitational @ UT; finals only**
- Friday, November 18 - **TISCA @ Conroe ISD Natatorium in The Woodlands; Possible this TISCA may be in Dallas, same date (pending coach's decision); regardless of venue, athletes will leave school on Thursday 11/17 ~3:15pm and**

return Saturday night; booster will provide Thur dinner, Fri lunch and Fri pizza dinner

### **Financial Review - Ellen**

Reviewed proposed budget; Motion to pass by Binh Truong, 2nd by Michelle Lane  
Budget passed

Silent Auction (Saturday, January 28th after District Finals) – NEED LEAD

- Lead would coordinate event, solicit volunteers, solicit auction items

Garage Sale

- SAVE YOUR STUFF – especially larger items; Kellyn reminded to save items

### **Volunteer Needs**

- Need someone to manage tents – Need to have a vehicle that can haul and ideally be willing to store the tents/set-up
- Individual meet volunteers will be solicited in booster club meetings and via e-mail the week prior to the meet
- Senior Yearbook Ad – creative person to format photos for full-page yearbook ad for Swim Team Seniors
- Auction Basket – junior class fundraiser; booster clubs create themed baskets with goods donated from parents to auction at the “Night of Pastabilities” fundraiser
- Team Events
- Christmas Party – team & coach only event. Team goes to dinner then back to someone (need) house to do a white elephant gift exchange.
- Team After-District Party – host the athlete party after District finals. Athletes pay for pizza and bring food/beverages; looking for 2 volunteer families, one to host team party and another to host parent party
- Looking for parent volunteer to coordinate/organize? Senior activities

**Reminder: Next Booster Club meeting Tues, 10/4/16**

**Coach’s Moment**