

Pine Richland High School Boys Lacrosse Club By-Laws

Article I: Organization

The name of the organization shall be the Pine-Richland High School Boys Lacrosse Club (PRHSBL).

Article II: Purpose of the Club

The Club was established to provide the high school boys of the Pine-Richland area with a means to participate in the game of lacrosse. The lacrosse program will be governed by the rules of the Pennsylvania Interscholastic Athletic Association, Inc (PIAA), the Pine Richland School District (PRSD) and additional guidelines as may be directed by the Board of Directors of PRHSBL.

The Club will endeavor to assist players to develop character, skill, sportsmanship and physical fitness. The Club will work with the school district to promote academics and promote recognition of the lacrosse players as athletes commensurate with school-sponsored athletics.

The Club will provide a means of financial support through fundraising activities to help reduce the costs of playing lacrosse to players.

No part of the net earnings of the Club shall insure to the benefit of, or be distributable to, any of its members, trustees, officers or other private persons, except that the Club shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its general purposes.

No substantial part of the activities of the Club shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Club shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Article III: Fiscal Year

The fiscal year shall be from July 1 through June 30 of the following year.

Article IV: Membership

Section I: Eligibility for membership

Membership shall consist of parents/guardians of boys eligible to play lacrosse in grades 9 through 12 during the current fiscal year. A boy must meet the eligibility criterion of the PRSD and PIAA.

Section II: Rights of Membership

Members shall have the right to bring forth any issue, recommendation or by-law amendment (see section Article XI) for discussion and consideration for at

general meetings. Only members in good standing (e.g. dues current and paid per current payment schedule and required insurance and permission/waiver forms duly signed) are entitled to participate in general meetings. Only the children of members who are in good standing will be allowed to participate with the team. Eight Grade parents who are currently members of the Pine Richland Youth Boys Lacrosse Organization (PRBYL) may participate in elections for the fiscal year prior to entering the 9th grade. Outgoing senior parents may not participate in elections for the fiscal year they have no vested interest in activities for the upcoming season.

Section III: Academic Eligibility

Academic eligibility shall be guided by the standards of the PRSD for school sponsored athletic programs. If a player is academically ineligible, the school principal or designee will notify the Club President and that player cannot practice or play in any games until the principal notifies the Club President that the player has met the academic requirements. All Members and Players will be subject to the "Pine-Richland School Board of Education Policies 122 and 123." The Club President will notify the coaches of any cases.

Article V: Board of Directors

Section I: The goal of this Board of Directors is to carry out the purposes of the Club, to have loyalty to the entire organization, to promote a positive attitude for the group and to conduct itself in the spirit of good sportsmanship. The Board of Directors shall have the power to conduct all financial business of the Club, be responsible for all policies of the Club. Any Board member may be removed from office by a 3/4 majority vote of all Board members.

Section II: The Board of Directors shall consist of:

President: Coordinates and leads all meetings of the Board of Directors and Members. The President is to be an ex-officio member of all committees and oversees the work of all Board members to ensure that they are properly fulfilling their responsibilities; presides over all meetings of the general membership and the meetings of the Board of Directors. Appoints Board members to Standing Committees. Acts as the official spokesperson for the Club.

Vice President: Presides in the absence of the President at all meetings of the Board of Directors or Members. In the event that the office of the President becomes vacant during the elected term, the Vice President shall succeed to the office of President for the remainder of the term.

Operations Director: Oversees the procurement of equipment and uniforms; is the organization point of contact for interfacing with Pine-Richland School District Athletics office to schedule gyms/fields for each season.

Fundraising Director: Coordinates all fundraising activities of the organization to ensure proper organizational funding.

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Registration Director: Coordinates all registration materials as well as schedules registration of players. Compiles grade and team rosters. Communicates with players to update their US Lacrosse membership and ensures that players complete all physical papers required by the school district. Ensures the organization has all risk management issues covered including insurance. Acts as a custodian of all registration materials for each season.

Secretary: Takes an accurate written attendance of all individuals present at all Board and Member Meetings. Records and distributes minutes from Board meetings. Works with the President to schedule Board meetings and set the agenda. Communicates meeting dates and information to the Board of Directors. Maintains custody of all PRHSBL by-laws and all other records of the Club. Handles all official correspondence. Presents minutes from previous Board or Member meetings.

Treasurer: Keeps a complete record of the Club's income and expenditures; receives and accounts for all monies in the Club; pays all bills incurred; prepares and presents a financial report at all monthly meetings; prepares and presents annual financial reports and proposed budget at September meeting of the Board of Directors for its review and approval; prepares a final report at the end of the fiscal year for IRS related documents.

Communications Director: Maintains the organization's website; advertises pertinent Club issues.

Team Liaison Director: Responsible for recruiting, training and coordinating Team Manager Liaison for each team. Team Manager Liaison will be chosen after teams are formed. However, a Member of the Board may also serve as a Team Manager Liaison.

Section III: Each Board Member will serve in a leadership role governing a key activity or operation of the Club. All standing committees, team parents, and designated support jobs shall be appointed by the President and approved by the Board. All committees and appointed positions shall expire at the end of the fiscal year.

Section IV: All board positions shall be elected to one-year term. Only one family member may be represented on the Board. The election of the Board of Directors shall take place at the June general meeting. In the event a Board Member is unable to complete a full term; the Board may fill the vacancy. A person who is an active member in good standing will fill the vacant office.

Section V: No Board member may vote upon a matter in which he or she has a direct financial interest or conflict of interest. No Board member may vote upon a matter in which he or she has a business or family relationship not common to all members. Immediately upon becoming aware that such a conflict exists, a Board member must disclose such, withdraw from further deliberation, and refrain from voting on the matter.

Section VI: Standing Committees

The Board of Directors may establish the following Standing Committees: Coaching Committee, Fundraising Committee, Concessions Committee and Disciplinary

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Committee. Other Committees may be established as required. Each Committee shall be chaired by the Officer responsible for the subject matter of each Committee. The President shall appoint Board members to the aforementioned Committees.

Article VI: Meetings

A minimum of two general meetings will be held during the year. The Board will set the schedule for meetings. Board Meetings will be held at a time convenient to the Board. Committee meetings shall be held at a separate time when the chairperson deems necessary. All general meetings will entail at a minimum a review of the current financial state of the Club and review of current activities of the standing committees. Board meetings shall be conducted in accordance with parliamentary procedures as defined in Robert's Rules of Order.

Article VII: Coaching

Selection and approval of the coaching staff is the responsibility of the Board. All decisions regarding lacrosse play, including selection of the players for the teams are entirely in the hands of the coaching staff. The coaching staff shall conduct tryouts every year to determine the makeup of the Freshman, JV and Varsity Teams. The Lacrosse program will be governed by the rules of the PIAA, the Pine Richland School District and additional guidelines as may be directed by the Board. Coaches will be required to perform the job duties and requirements detailed in coach's job description. Any coach who is also a member of the Club may not serve on the Board.

Article VIII: Discipline

Appropriate sections of the Pine Richland Student Handbook, or the Team Rules, or the rules of the PIAA shall be governing any situation requiring the consideration of disciplinary action. The head coach of the team shall have the rights to suspend a player up to a maximum of one game at a time for violation of the team rules. More severe suspensions, including expulsion from the team under justified circumstances, can be approved by a majority of the Board. Unruly behavior by a parent can also result in disciplinary actions and the expulsion of the member from the Club, at the sole discretion of the Board. Grievances by members shall be directed in writing to the Board, who shall address the problem, and a written answer shall be given to the member.

Article IX: Dues

Dues shall be assessed for each player to cover the yearly program, not otherwise financed by the Pine Richland School District or by Club fundraising activities. The yearly dues assessment will be based on the forecast of the Club's projected revenues and expenses and the approved budget. The Board will send dues notices to all players. The Board must approve all fundraising activities.

Article X: Board Elections

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Elections for the new board will be held after May 15th and prior to the end of the fiscal year. This provides the opportunity for the month of June for transition period of responsibilities for board position to occur in a smooth manner. New Board members will assume all responsibilities of the position on July 1.

Article XI: Amendments

All proposed amendments to the By-laws must be submitted in writing to the Board. Proposed amendments will be taken under consideration by the Board and when deemed appropriate approved by the majority, then presented to the Members at the next membership meeting as called by the Board. Any such proposed amendment shall be approved using Robert's Rules.

By-Laws Changes
Rewritten May, 2010