



BY-LAWS

ARTICLE I NAME

The name of this organization is the Holtville RBI Club hereafter known as the Club. The name and address of this organization shall be:

Holtville RBI Club
PO Box 680042
Prattville, AL 36068

All correspondence and business transactions will be in this name.

ARTICLE II OBJECTIVE

The HHS RBI Club is here to support Bulldogs Baseball through volunteerism, fund-raising and other spirit activities. We help carry out the program's priorities as identified by our members and the coaching staff.

ARTICLE III POLICIES

- Section 1. The goal of this organization shall be one of supporting the Holtville High School Baseball Program and shall be developed through meeting, committees, and projects.
- Section 2. Lend all possible support, financial and non-financial, to the activities of the teams supported within the guidelines of Elmore County Public Schools and the laws the State of Alabama
- Section 3. Participate, in cooperation with the athletic coaching staff in activities designed and conducted to support and promote the HHS baseball program.
- Section 4. All expenditures, with the exception of food for the concession stand, must be approved by the Club. The Club will not accept responsibility for unauthorized expenditures. Uniform and equipment purchases must be approved by the Head Coach and/or Athletic Director prior to being brought to a vote by the Club. If the Club should disband, all monies that are left will be transferred to the public account at HHS earmarked for baseball.



ARTICLE IV MEMBERSHIP

- Section 1. Eligibility - Parents and friends of all present or past student athletes, former athletes and other interested persons who desire membership shall be eligible for membership in the Club.
- Section 2. Dues - Membership dues will be set in place by the Board of the Club.
- Section 3. Voting Members - After attending three (3) consecutive meetings, the member will be eligible to vote at the Club meetings and be considered a member in good standing. In addition, members missing two (2) consecutive meetings forfeit their voting right. Voting rights will be reinstated upon attendance of three (3) consecutive meetings. If a member loses their voting rights two (2) times in one membership year, their voting rights may be reinstated after a two-thirds (2/3) vote of approval from voting members.
- Section 4. Membership Year - Membership shall run from August 1st thru September 30th of the preceding year.
- Section 5. Each member has the privilege of attending all general assembly meetings, participating in all club events, holding office, making motions, debating and voting.

ARTICLE V OFFICERS

- Section 1. Summary and Eligibility -This organization shall be governed by an Executive Board of Directors composed of elected officers. To serve on the Executive Board, a candidate must be a member in good standing and must have a child on the baseball team. Executive board offices will be held by individuals.
- Section 2. Officers will be nominated and elected during the August meeting. They will be instated immediately. They will hold the position through the next business year. Term of an officer shall be one **(1)** year. Total time in office shall not exceed more than two (2) consecutive years. An officer will be permitted to hold a different office after the two year time frame.
- Section 3. The officers of the Club shall be a President, Vice-President, Secretary, Treasurer and Fundraiser/Special Events Coordinator.
- Section 4. A vacancy occurring in an office shall be filled at the next meeting called by the Board with the concurrence of two-thirds (2/3) of the voting membership.



ARTICLE VI DUTIES OF OFFICERS

- Section 1. **The President** will attend all Holtville RBI Club meetings; direct and coordinate all Club activities; prepare the agenda for all regularly scheduled meetings; preside at all General meetings; be an ex-officio member of all committees; appoint special committees; perform liaison with the High School Principal, Head Baseball Coach, and /or the Athletic Director; present a report of the condition of the Club annually; and represent the Club at community, county and state meetings as required.
- Section 2. **The Vice President** shall perform the duties of the President in their absence.
- Section 3. **The Secretary** shall be responsible for recording the activities of the Holtville RBI Club and maintain appropriate files, mailing lists and necessary records; keep minutes of all Club meetings and record them in a book kept for that purpose; provide each Board member and Head Baseball Coach, at least 3 days prior to a regular scheduled meeting, an agenda provided by the President and the previous meetings minutes.
- Section 4. **The Treasurer** shall receive all monies and securities of the organization and deposit same in a depository approved by the Board within three (3) business days following the closing of the event; keep an accurate record of receipts and expenditures using Generally Accepted Accounting Practices; prepare an annual budget under the direction of the president for submission to the Board; prepare and submit a financial report at each monthly meeting that depicts line item accounting of revenue and expenses; prepare an annual year-end financial report; oversee the preparation of the annual audit (if necessary).
- Section 5. **The Fundraiser/Special Events Coordinator** coordinates all fundraising and event activities as designated by the Head Baseball Coach and the Board.

ARTICLE VII MEETINGS

- Section I. Meetings will be held every month and will be scheduled for the next month before the close of each meeting.
- Section 2. Special Meeting – Special meetings may be called by the President with the approval of The Club officers.
- Section 3. During any meeting, authority for approval of business will be affirmative vote of a majority of the members present. Exception of the rule is Article III, Section 4.



- Section 4. The August meeting at which time new officers shall be installed and the transfer of all books and records shall take place
- Section 5. The Club Officers may meet between monthly club meetings to organize and plan future activities/meetings.
- Section 6. In some cases, a vote may be needed before a scheduled meeting can occur. The Club Officers can authorize expenditures up to \$500 between meetings. If the amount is over \$500, the Secretary will send out the vote electronically (by email) for members to submit their vote.

ARTICLE VII BY-LAWS

These By-Laws may be changed or amended at the August meeting of the Club by a majority vote of the members present, provided notice of the proposed changes or amendments were given by the May meeting.

ARTICLE VIII RULES OF ORDER

The rules contained in *Roberts Rules of Order Revised* shall govern the Club in all cases in which they are applicable and which they are not in conflict with these By-laws.