

How to Guide:

Background and Abuse Prevention (as of 2/23/2020)

Done YEARLY, Cost is \$25.50

Click link: <https://baberuthsafety.sportngin.com/register/form/277089265>

Welcome screen, scroll down, sign in if you have in the past, create an account if this is your first time
-should take you back to welcome screen once new account is set up, if not just click the above link again

Begin the process (please read each page during the process)

- verify registering name, click continue
- next page: we are Midwest region, give it a second or two to upload next question
- we are pioneer baseball and softball association
- Pennsylvania question
- New York question
- background fee info, click continue
- next page: electronic consent and disclosure, check box, click continue
- next page: fcra acknowledgement, check box, click continue
- next page: disclosure, check box, click continue
- next page: enter all your information that is needed, check acknowledgement, check send copy, click review
- next page: review info, click continue to checkout
- next page: if you received code from your rep, enter here and apply, with or without code click checkout
- next page: enter payment info, click pay
- next page: you will get confirmation and instructions what happens next, should be receiving a link to the APS training (Abuse Prevention), PLEASE do this yourself, take your time, learn, you are the one with the children!!

The league will get notified once your background check and aps are done and if you passed or failed, please keep your copies. Keep your reps in the know, when you started, when you finished and if you passed or failed.

If you have any issues, you can notify your rep as well as email verifications@ssci2000.com , if the background process has any issues or needs to verify anything they will email you from that same email as well, Background checks can take 5-7 business days to process, if you haven't heard anything, please reach out to the verifications email address. If you have any questions about your background results, you can contact them at 866-996-7412 or qualitycontrol@ssci2000.com, this email is also for getting a copy if you did not receive one. If you do not receive a link to do the aps training (an email should be sent, so check spam folder) but you can contact support@sportsengine.com.