**AMERCIAN YOUTH FOOTBALL CONFRENCE OF OKLAHOMA**

****

**2020 BYLAWS**

**Executive Board**

**President…………………………………….………………………………….Chris Greene**

**Vice President…………………………….…………………………………….Phillip Tottress**

**Secretary……………………………………………………….……………….Tracy Robinson**

**Treasurer……………………………………………………………….……….De Davis**

**Director of Football Operation, Assistant 7 Under / 8 Under………….…....Mo Austin**

**Director of Football Operation, Assistant 9 Under/ 10 Under ………………Lenny Smith**

**Director of Football Operation, Assistant 11 Under/ 12 Under………………De Davis**

**General Board**

**East Tulsa Trojans Commissioner…………………………………………..Leo Horn**

**East Tulsa Cardinals Commissioner……………………………..…………Phillip Tottress**

**Oklahoma All Stars………………………………………………………......Kevin Reynolds**

**Hulbert Riders Little League Football Association………………………..Melvin Thomas**

**Mabee Red Shield Commissioner …………………………………………..Reggie Williams**

**North Mabee Commissioner………………………………………….…..... Daniel Jones**

**Tulsa Eagles Commissioner………………………………...………………Marquise Williams**

**Tulsa Bears Commissioner…………………………………………………Generro Flemming**

**Okmulgee Bulldogs Commissioner………………………………………...Jerry Moore**

**Greenwood Jaguars Commissioner………………………………………...Fred Baker**

AMERICAN YOUTH FOOTBALL CONFERENCE of

Oklahoma BYLAWS

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**PART I – Bylaws**

**A-1** Name. The name of this organization is the American Youth Football Conference of

Oklahoma (AYFCO). AYFCO is a non-profit organization within the meaning of the statutes and

Regulations of the state of Oklahoma.

**A-2** Purpose. The sole purpose of AYFCO is to provide youth with organized, adult supervised, healthy football and cheerleading programs consistent with the Kids First

Philosophy. In doing so, this organization will constantly promote the ideas of fellowship,

Community spirit, good sportsmanship and fair play while ensuring that proper training;

Instruction, safety and equipment are furnished to the participants.

**A - 3**

**Definitions.**

A. “League or Conference” shall mean AYFCO.

B. “Associations” The term shall mean any organization with;

1. Association

a. Two or more football teams at beginning of the season

B. are in good standing (based on Board vote), has been approved as a AYFCO

Association

C. has paid the requisite fees during the calendar year as prescribed by AYFCO

D. has one (1) vote by the Association spokesperson on AYFCO voting matters.

E. an organization with less than two teams will lose their voting privileges.

2. Probationary Association

a. Two or more football teams in their first year of existence in AYFCO

B. who has been approved as an AYFCO Probationary Association,

C. has paid the requisite fees during the calendar year as prescribed by AYFCO,

D. does not have AYFCO voting rights during its probationary season.

E. an organization that has lost its good standing status

D. “Association in Good Standing” shall mean an Association whose fee payments to

AYFCO are current, and are not subject to any pending or future known disciplinary action.

E. “Individual Team" means any team that participates in the AYFCO but does not

Belong to an association.

**A-4 Organizational Structure and Membership.**

A. Executive Board. AYFCO is an independent youth football and cheerleading league

That falls under the jurisdiction of the General Board. The Executive Board will consist of a

President, Vice President, Director of Football Operations (DFO), 3 Assistant Director of

Football Operations, Treasurer, and Secretary.

B. General Board. The General Board is comprised of the Executive Board and

Association Commissioners.

C. Volunteers. All persons holding any position of responsibility within AYFCO shall

Serve as volunteers without remuneration except contracted sports officials (referees, umpires,

Scoreboard officials, announcers, photographers, etc.).

D. Qualifications for AYFCO Membership

1. Associations are comprised of a management unit (e.g., Board of

Directors), various committees or other positions of authority, and individual teams, which are

Further, comprised of coaches, other positions of responsibility, and youth participants. Each

Commissioner of Associations in good standing (not including probationary associations) will

Have one vote on matters before the General Board.

2. Establishment of Associations. Any person(s) seeking to establish an

Association must have at least 2 teams within its association and submit a written request to the

General Board before the annual coaches’ meeting. The written request shall set forth the

Following;

1) The proposed name of the Association;

2) Bylaws or organizational structure of the Association;

3) Proposed mascot and color scheme for teams;

4) Proposed geographic boundaries of the Association (Associations or

Teams wanting to share boundaries with existing Associations must get the existing Association’s

Approval); First year;

5) Proposed number of football teams and/or cheerleading squads in the

6) Determine maximum number of teams anticipated in the future.

7) Once submitted, the proposed Association’s leadership must meet with

AYFCO representatives to discuss the AYFCO Bylaws. The General Board shall consider the

Request and vote by majority vote whether to approve (in full or with modifications) or disapprove

The request. If approved, the Association will be under a probationary “Mentoring” period of no

Less than 1 season as a Probationary Association/Team(s).

3. Probationary Association or Individual Teams:

1) Any association or team seeking to become a probationary association or

Team must fill out submit a completed Probationary Membership Application form and submit in

Writing a request to be considered for probationary membership.

2) The General Board shall consider the request and by majority vote

Approve (in full or with special conditions and/or requirements). If approved the

Association/Team will be under a probationary mentor assigned by the General Board

3) The probationary period will be for one year—Associations have no

Voting rights during the probationary year.

4) After one year without incidents (violation of bylaws and/or code of

Conduct) and being in good standing, the Association/Team may request at the end of the

Probationary period to be a full-fledged member of AYFCO with all the privileges due

Respectfully as an Association or Team per AYFCO bylaws.

5) The General Board shall consider the request and vote by 2/3 majority

Vote to approve the request. If the request is rejected, the Probationary Association may be

Granted, by 2/3 majority vote, one more year to become an Association/Team in good standing.

6) Probationary Associations/Teams can be removed at any time from the

League by a simple majority vote of the General Board.

4. Mentoring Responsibilities: AYFCO or appointed Associations will be

Responsible for assisting and overseeing to the best of their ability but not limited to the following

Criteria upon acceptance of applications of Probationary Associations. Instructing probationary

Associations and insuring compliance with AYFCO rules included in bylaws to include but not

Limited to, MPR, game field management in regards to AYFCO rules, Proof of Insurance,

Submission of AYFCO rosters, coaching certification – as deemed by mentoring body,

Background checks are performed and viewed by the mentoring body and field coordination will

Be managed by the AYFCO or an appointed body for that area.

5. Disciplinary Probation: Associations in Good Standing can be downgraded to

Probationary status with sufficient cause including but not limited to bylaws violations with a 2/3-

Majority vote of the General Board.

6. Denial of Membership: The AYFCO reserves the right to refuse the

Membership of any Association/team with or without cause.

7. Youth Participants: Youth participants shall be football and cheerleading

Participants between the ages of five (5) and thirteen (13), both ages inclusive and shall meet all

Qualifications established by these bylaws.

E. Finances. AYFCO functions on a fiscal year basis. The fiscal year begins on January

First and runs through December 31 of each year. AYFCO functions primarily through fees

Collected from Associations/teams, sponsorship donations, and other General Board approved

Fundraising activities.

**1. Annual Fees**

a. The General Board will approve an annual fee schedule for teams associated

With AYFCO will be established no later than March 1 of each year. Each team associated with

AYFCO will pay an annual fee of $100.00 (amount to be determined by the General Board) no

More than 14 days after the fourth Monday in July. The annual fee will be set to help

Defray league expenses. Association/Team(s) annual registration fees are nonrefundable.

Each Association/Team that participates in AYFCO shall collect its own individual participant

Registration fees, the amount of which shall be up to the sole discretion of each Association/Team.

Fees for individual youth participants that join after the first regular season game or thereafter,

Shall be due to the registering AYFCO Association/Team with a revised copy of the affected

Teams’ roster being forwarded to the Vice President prior to the newly registered player

Participating in a sanctioned game. Failure to forward the revised roster to the vice president prior

to the new player participating in a sanctioned game SHALL result in the new player being

Ineligible for competition until a corrected roster is provided.

2. Sponsorship Donations. AYFCO may solicit sponsorship donations from

Persons, business, and other organizations. Such sponsorships shall be used to defray league

Expenses or as the General Board otherwise deems appropriate. Associations possessing their

Own Internal Revenue Service tax/employer identification number may seek and keep for their

Own use sponsorship donations.

**A-5 Management.**

1. Executive Board. The Executive Board shall manage the affairs of AYFCO, and
2. Ensure the day-to-day operations of AYFCO are managed and maintained.

1. Meetings. The General Board shall meet six times throughout the year or

More frequently as requested by the AYFCO President or any two Executive Board

Members. All meetings shall be conducted in accordance with some provisions of Robert’s Rules

Of Order; using it as a guide only. **A quorum shall consist of THREE voting members present at Any duly called regular or special General Board meeting.**

**2. Voting**.

All General Board Members will be allowed to vote. A majority of

The voting members must be present in order to vote on making changes to the bylaws. The

Commissioners of Associations (or assigns) in good standing that have at least TWO football

Teams and are not in their probationary year may vote on matters before the General Board. Each

Association shall have only one vote. The AYFCO President or the AYFCO Vice-President

When acting for the President pursuant to these bylaws, may vote whenever his or her vote will

Affect the result. All votes shall be taken by the President upon a properly seconded motion and

The opportunity for discussion. Unless specifically stated otherwise herein, all votes shall be by

Simple majority. No votes by proxy **(EXECUTIVE BOARD MEMBERS HAVE THE RIGHT**

**TO PROXY A VOTE)**

**3. Appointment/Removal of Association Commissioners.**

a. Appointment. The Commissioner of each Association (Probationary

Associations excluded) eligible for membership on the General Board, elected or appointed to

Said position shall serve on the General Board. Each Association (Probationary Associations

Excluded) shall appoint no more than three (3) Association officials (e.g. Vice President or Vice

Commissioner) to represent the Association on the General Board if the Association

Commissioner is unable to attend General Board meetings or otherwise conduct General Board

Business.

b. Removal. Upon proper motion of any General Board member, the

General Board may, upon 2/3 majority vote, remove, for sufficient cause including but not limited

To violation of bylaws, an Association representative from future participation in General Board

Meetings or other AYFCO activities. In such case, the affected Association shall appoint another

Person to sit as a voting member of the General Board.

**4. Appointment/ Removal of Officers (Appointment Process/Term of Office)**

a. Appointment. The Associations (Probationary Associations are

Excluded) on the General Board shall appoint, upon simple majority vote, the AYFCO

Officers. Association Officers may be appointed as AYFCO Officers. If an Association

Commissioner is appointed as an AYFCO Officer, then the affected Association shall fill the

Vacancy with a duly authorized representative to serve as that Association's voting member on the

General Board.

b. Qualifications to be considered for Officer Positions. Each year

Before the appointment process begins; the General Board may develop and publish the minimum

Qualifications necessary for a person to be considered for an officer position.

c. Appointment Process. From December through January each year,

The General Board shall accept nominations from all Associations to fill AYFCO Officer Positions

For the upcoming year. At the January General Board Meeting each year, the previous year’s

General Board shall vote by secret ballot to appoint one of the nominees to fill each position. Nominating Committee. The General Board may elect to utilize the

Services of a Nominating Committee to facilitate the recruitment and screening of potential

Nominees for Officer Positions. In such case, the General Board, by no later than the September

Meeting of the General Board, shall appoint a committee charged with developing a list of

Nominees.

d. Term of Office. Officers shall serve a one-year term beginning on

January 31 and ending January 30. Unless an Officer resigns or was removed for cause, there is

No limit on the number of times an incumbent may be re-appointed.

e. Removal. Upon proper motion by any General Board member, the

General Board may, upon 2/3-majority vote, remove an officer for sufficient cause including but

Not limited to violation of bylaws. Upon removal of an officer, the General Board shall accept

Nominations from General Board members and vote by simple majority to appoint a

Replacement.

**5. Officer Duties**

a. President. The President presides at all meetings of the General Board,

Conducts meetings in accordance with some provisions of Robert's Rules of Order using it as a

Guide only. The President shall represent AYFCO on all business (not otherwise delegated to or

Appropriately handled by the AYFCO Director of Football Operations) between AYFCO and

Other entities. The President shall perform such other duties as assigned by the General Board.

B. Vice-President the Vice-President shall fulfill duties of the President

Upon the President's absence or inability to perform his or her duties. The Vice-President will be

an ex-officio member of all committees. The Vice-President shall perform such other duties as

Assigned by the General Board.

c. Secretary. The Secretary shall maintain a permanent and accurate file

Of all records and documents of the AYFCO, notify members of meetings of the General Board,

Record and publish the minutes of all such meetings (including the names of all attendees),

Maintain a master file of AYFCO membership (including Association Boards of Directors and

team/squad rosters), publish a master list of Head Coaches within the league, and publish and

Update the AYFCO calendar approved by the General Board. The Secretary shall perform such

Other duties as assigned by the General Board.

d. Treasurer. The Treasurer shall establish and maintain a checking

Account in the name of AYFCO, maintain an accurate accounting of all AYFCO receipts and

Disbursements, prepare for the General Board monthly AYFCO financial statements and, for

General Board approval, an annual AYFCO budget. The Treasurer shall maintain records of all

Sponsors for the AYFCO and ensure that any receipts or other information required by the

Internal Revenue Service are provided to such sponsors. The Treasurer shall keep separate any

Donations given for Associations or individual teams and disburse the amount of such

Sponsorships to said Associations or individual teams. All AYFCO checks must have two

Signatures. **The Treasure, President, and Vice-President will be the only officers authorized to Sign checks.** The Treasurer shall perform such other duties as assigned by the General Board.

e. Directors of Football Operations. **The AYFCO DFO’s have authority**

**To make day-to-day operational decisions regarding the AYFCO football program, including, but Not limited to, rules enforcement, scheduling, field assignments, player assignment disputes Between Associations, and rules disputes.** The DFO’s shall communicate regularly with the

General Board, Association Commissioners, and Head Coaches, when appropriate, to facilitate

Compliance with rules and conduct other business. To this end, the DFO’s may call league-wide

Mandatory attendance meetings of the Association Field Directors (and coaches, as appropriate).

**The DFO ruling will stand until which time the General Board can meet, during which the**

**General Board can then overturn or reinforce the DFO’s decision by a majority vote.**

The DFO’s Shall:

1) Enforce all Bylaws;

2) Preside at all meetings of the Association Field Directors,

And/or Coaches;

3) Promote and ensure safe and healthy competition at all games;

4) Arrange for game officials unless an alternative arrangement is

Made with an Association;

5) Ensure Field Directors are trained and certified;

6) Vice President - Publish League schedules;

7) Review, certify and approve all Association/Individual Team

Football rosters;

8) Keep official record of all game scores as reported by the Field

Directors.

 9) Perform such other duties as assigned by the General Board.

 10) **The AYFCO President shall serve in the place of a DFO, when Available.**

B. Committees.

1. Scheduling Committee. There shall be a Scheduling Committee consisting of a

Representative from each Association hosting football games for the upcoming season. It is

Recommended that the Scheduling Committee appoint a person to serve as the Master Scheduler

Who will coordinate and develop the game schedule with input from those Associations. The

Scheduling Committee will develop and present a proposed pre-season, regular-season, and postseason schedule that must be approved by the General Board before publishing to the League.

2. Ad Hoc Committees. The General Board may create standing and/or ad hoc

Committees as appropriate.

3. Appointment and Duties of Committee Chairpersons. The General Board shall

Appoint Committee Chairpersons for the Scheduling Committee and/or any ad hoc committees

Created by the General Board. Committee Chairperson shall perform duties as assigned by the

General Board and may be relieved of their respective positions for sufficient cause by the

General Board.

**A-6. Coaches and Other Team Officials**

A. Head Coaches. Head Coaches have daily personal contact with the community’s

Children, and by definition and tradition, serve as important role models and mentors. Head

Coaches must be at least 18 years old. The coaching staff will be under his or her direction and

Supervision. The Head Coach is also expected to help maintain a positive, kid friendly

Environment in their sideline area. Associations shall select their Head Coaches and ensure the

Background Check application is fully completed and submitted to the DFO.

**Any coach that chooses to change to a different association or club due to being let go or fired From an association HAS to obtain a release from the old association or club.** The release form will be provided to the website and to the DFO’s. Any coach that fails to obtain a release is not eligible to coach for AYFCO. The coach will forfeit all games and will be suspended for a minimum for 1 Year.

1. **Assistant Coaches, Team Mom/Dad, Trainers, Equipment Managers.**

All coachesmust be NYSCA certified and be able to provide proof of certification to league officials.

Associations shall ensure background check applications for these officials are fully

Completed. Such selections may be reviewed and, if sufficient cause exists, disapproved by the

General Board.

C. Adult Volunteers: Adult volunteers having any contact with children shall adhere to

The Code of Conduct (see Appendix A) at all times and shall be subject to a background check

Prior to undertaking his or her responsibilities.

D. **Coach Trainees. Coach trainees shall be at least sixteen (16) years of age and May**

**Only carryout the instructions of the Head or Assistant coaches.**

E. **COACHES PASSES - IN ORDER TO OBTAIN A COACHING PASS FOR THE**

**UPCOMING AYFCO SEASON, EACH COACH MUST ATTEND AT LEAST 1 COACHES MEETINGS. PASSES WILL NOT BE DISTRIBUTED TO ANY COACH THAT HAS NOT MET THE REQUIREMENT. PASSES WILL BE HANDED OUT BY CHRIS GREENE**. COACHES NAMES WILL BE ON THE BACK OF PASSES AND WILL

ONLY BE USED BY THE COACH WHOES NAME IS ON THE CARD. MIS-USE OF THE

COACHES PASS WILL RESULT IN FORFITURE OF PASS AND WILL NOT BE

ALLOWED TO COACH.

F. NAYS and Annual Coaches Passes MUST BE worn around the coach’s neck at all

Times while they are on the field coaching.

G. NAYS certification must be up to date in order to obtain a Annual Coaches Pass

From an Executive Board Member.

H. Each coach must have both passes (NAYS and ANNUAL COACHES PASS) in

Order to be admitted into the game free of charge.

I. Children that accompany coaches to the game and help with water and other things

Must PAY TO ENTER THE FACILITY. If your child is 16 years or older they can take the

NAYS Certification class online to be a JUNIOR Coach. Once they complete the class they

Will be issued a 2020 Coaches Pass from a Executive Board Member and will be allowed

Access to the facility free of charge and be allowed onto the field.

**PART II - General Rules**

**Violations of AYFCO approved Bylaws, guidelines, and Code of Conduct will result in a Minimum one (1) game suspension. The second violation will be considered for suspension for the remainder of the year with consideration for permanent suspension.**

**B-1 Code of Conduct.**

A. AYFCO Code. Administrators, Coaches, Volunteers, and Parents shall adhere to the

AYFCO Code of Conduct (Appendix A). Associations/Individual Teams shall deliver a copy of

The AYFCO Code of Conduct to the participant's parents or legal guardians upon registration of

The participant.

B. Sideline Area. Only official staff with a league-coaching pass and current coaching

Certification, Minimum Play Monitors, Video Camera Operators and players are permitted in the

Sideline area. Any person violating this rule will first be asked to leave the sideline area. A

Second warning will result in the removal of the offending person from the event. Refusal to

Leave the event will result in law enforcement being notified and may result in the forfeit of the

Game for the team the offending person is supporting. Each Association will clearly designate

A "sideline area" goal-line-to-goal-line and at least 5 yards from the sideline. Official staff

And players must stay between the 25-yard lines.

C. Ejections:

a. **Coaches or team officials ejected during games will result in a two (2) game**

**Suspension and pay a $50 fine for Regular Season Games and $100 Fine for Playoffs and**

**Championship Game, payable to the AYFCO before you will be allowed to coach in a**

**Sanctioned AYFCO game. The DFO will review the ejection and may increase the penalty.**

b. Ejected/suspended coaches, parents, or team officials are not allowed to watch

Alternatively, attend AYFCO games while suspended at any field. Ejected /suspended coaches will be allowed to attend practice to prepare teams only.

D. Rulings by Directors of Football Operations/Appeals. Alleged violations of the

Code of Conduct shall be reported to the Field Director, who shall relay the information to the

DFO on day of event 1.) The DFO shall gather the information he or she deems relevant, rule on

The matter, 2.) Shall notify respondent and his or her association commissioner via email or phone

Within 24 hours. **The DFO’s ruling are final.**

E. Appeals

1.) **Parties may appeal the DFO's ruling to the General Board no later than two business**

**Days after receipt of DFO’s ruling. 2.) Parties wishing to make an appeal must submit it in**

**Writing to their Association Commissioner. 3.) The Association Commissioner will then notify the AYFCO President of the appeal. 4.) The appeal fee is $200.00 and must be paid prior to the Meeting, 5.) The General Board shall meet in Special Session to hear the matter, hear witnesses, Collect documents, etc. 6.) The General Board shall then rule on the matter. 7.) The DFO’s or AYFCO Executive Board may call a Special Session within 48 hours of the incident for the General Board to make a ruling. 8.) Only those parties with testimony relevant to the incident will be allowed to attend and testify. 9.) All General Board decisions are final. 10.) The appeal fee will be refunded only if the General Board rules in favor of the appeal.**

F. Protests.

1.) Head Coach or designated Assistant Coach may protest a game if such coach

Reasonably believes that a game official (DFO, Field Director, or Game Official) erred in a

Decision that affected the outcome of the game (i.e., the Coach’s team would have won the game

However, for the decision).

2.) **All protests must be submitted to the DFO’s or the General Board, in writing,**

**No later than 1:00 pm of the day following the game being protested.**

Note: Age/Weight protests

MUST be made prior to the initial kick-off the game or such protest shall be barred.

3.) The DFO shall review the protest, interview relevant personnel, and decide to

Uphold or deny the protest**. Any protest decision may be appealed to the General Board for a**

**Decision for a $200 fee. The protest fee will be refunded only if the General Board rules in favor Of the protest.**

**B-2 Formation of Teams**

A. Special Participants. Should an Association wish to accept the application of a

Participant who was previously rostered with another Association, it must provide full disclosure

Of these conditions to the AYFCO General Board. If it is determined that the participant has NOT

Been recruited, permission must be granted by majority vote.

1. Recruiting Players.

**Coaches are not allowed to initiate contact with a Participant rostered on another Association’s team or his or her parents in regard to the Participant changing teams. Any allegations of recruiting should be reported to the Executive Board. If it is determined by 2/3-majority vote that a player was recruited, the coach in violation will be suspended for the upcoming season.**

Note: **Placing flyers outside designated team boundaries is a recruiting violation subject to a minimum one game suspension.**

C. Team Drafts. A draft will be invoked any time participants exist within a given

Association that have not been placed on an existing team. If the teams in the grade participating

In the draft have an equal amount of participants, numbers are drawn out of a hat to determine the

Drafting order. The draft order remains the same for each round. If teams have an unequal amount

Of participants, the team with the least amount of participants will draft participants consecutively

Until they reach a total number of participants equal to the number of the team with the next

Highest total. When all teams reach the same amount of participants, numbers will again be drawn

Out of a hat to determine the order for the remainder of the draft. Any player not drafted will be

Placed on the team with the least amount of participants in draft order. Associations may not

“Stack” one team over the other by intentionally placing all of the most talented players on one

Team. In the event that it is expected that an Association has stacked its teams, the General Board

May require them to conduct a draft.

D. **8th Quarter Rule - players can volunteer to play up a age division if that team is under**

**The 15-player requirement. Teams may not invoke the 8-quarter rule if they have 15 or more**

**Rostered players in attendance. However if you choose to play kids up in order to fill the roster Then you must have those kids on your roster as well as their original roster. If they are not on a Roster then they will be ineligible to play in that game**.

E. **3 Regular Season Games - This rule was put into affect for teams that have other**

**Players from different organizations on their roster. In order to be allowed to play in the Playoffs In addition, Championship Game. Roster will need to be turned into the Field Directors and they will turn The list into the President (Chris Greene) and He will keep a spreadsheet of all games played With each player accounted for the amount of games they played.**

**B-3 Official Team Rosters.**

In accordance with Part I, Article A-4, Section E, 1(b) of these bylaws, each Association that

Participates in AYFCO shall collect its own registration fees in the amount of which shall be up to

The sole discretion of that Association, provided not less than the AYFCO established minimum

Player fee. Once the individual teams are registered, each Association will be required to submit

An official typed team roster by the Monday prior to the 1st Saturday game of the season.

All AYFCO associations are responsible for providing each association with a copy of the roster

At the FINAL Roster meeting AUG. 31 2020. AYFCO associations not present will result in a

$100.00 fine per team and each game will be forfeited until the rosters have been approved by the

Board. Failure to comply submitting a team roster will suspend that team from play for the

Upcoming week, failure to comply by the following Monday will result in permanent suspension

Of that team for the remainder of the season and removal from the schedule. Team rosters must

Consist of at least 15 eligible players to be an official team and have games scheduled and not

More than 36 players. The Association must approve any additions to the team roster after the

Start of the regular season and an updated roster must be forwarded to the AYFCO Secretary

Prior to the new participant playing in a sanctioned game.

**Participants cannot be added to rosters after the Friday before Labor Day.**

A ONE-WEEK EXTENSION OF $50.00 WILL BE GRANTED TO ANY TEAM NEEDING TO FILL THEIR ROSTER IN THE OCCURANCE THAT THEY DROP BELOW 15 ELIGIBLE PLAYERS PAYABLE TO THE AYFCO BEFORE ANY KIDS CAN BE ADDED TO THE ROSTER. ENDING ON SEPT. 7TH

A TWO-WEEK EXTENSION OF $100.00 WILL BE GRANTED TO ANY TEAM NEEDING TO FILL THEIR ROSTER IN THE OCCURANCE THAT THEY DROP BELOW 15 ELIGIBLE PLAYERS PAYABLE TO THE AYFCO BEFORE ANY KIDS CAN BE ADDED TO THE ROSTER. ENDING ON SEPT. 14TH

AYFCO strongly discourages coaches adding players to team rosters without them being

Properly registered within the local Association level. **Any teams that plays with a kid that is**

**Not on the roster will result in the game being forfeited (period) with no appeal rights**.

**COMPLETE ROSTER**

**1. PLAYER NAME**

**2. AGE**

**3. DATE OF BIRTH**

**4. COACHES NAME and PHONE NUMBERS**

**5. LEAGUE NAME**

**6. TEAM NAME**

**7. TEAM COLORS**

Failure to submit typed official team roster to the AYFCO Roster Meeting will result;

1. Forfeit Game

2. The Association will be fined $100.00 dollars per team

3. And will have to pay referee fees

4. Failure to pay fine and referee fees will result in the association losing its good

Standing.

**PART III - Football Division Rules**

**C-1 General.**

A. High School Rules. Except where specifically prescribed by these Bylaws all football

Games will be played under National Federation of State Non-Varsity High School Athletic

Association Rules.

B. Field Directors. Each Association shall appoint at least two (2) adult volunteers to

Serve as Field Directors.

1. All Field Directors must receive training from and be certified by AYFCO prior

To serving in such capacity.

2. **Field Directors are the highest authority at all games played on that Field**

**Director's field for that day (except the DFO’s) unless an issue is protested to**

**Higher authority pursuant to these rules.**

3. Field Directors must be currently certified in Red Cross Community CPR and

First Aid and Safety or its equivalent.

4. The Field Directors will report game scores to the DFO by the end of the days

Games.

5. Verify each team has a mandatory play roster

6. Verify with each teams minimum play form at the end of the 3rd quarter of each

Game.

7. Field Director must conduct all weigh in and verify each team before the

Game.

8. Field Director must verify that individuals on the sideline have current certification.

C. Chain Crew. **The visiting team is responsible for providing a chain crew for each**

**Official league game.** Officials will supervise this prior to the start of the game. The Field Director

Must grant any exceptions.

**C-2 Football Class/Division/Conference Assignments.**

A. Assignment. Depending upon the number of available teams, AYFCO may conduct

Organized football in any or all of the following grade/age/weight classes.

**7 Under; cannot turn 8 before 9/1; Mighty Mite**

**8 Under; cannot turn 9 before 9/1;**

**9 Under; cannot turn 10 before 9/1**

**10 Under; cannot turn 11 before 9/1;**

**11 Under; cannot turn 12 before 9/1;**

**12 Under, cannot turn 13 before 9/1**

Academic Exception. If a player has been promoted a grade for academic reasons, he or she may

Play down within the appropriate age range. The parents must provide documentation from the

School that the child was advanced academically. The DFO must approve all academic exceptions.

**C-3 Practice.**

a. **First official day of Practice is JULY 13RD (HELMETS ONLY) and first official day of**

**FULL CONTACT Practice is JULY 00TH , IF IN VIOLATION WILL RESULT IN ALL**

**COACHES PRESENT BEING SUSPENDED FOR REGULAR SEASON GAME.**

b. All players, regardless of when they join the team, must have at least one week of

Conditioning before they are allowed to have live contact (this includes preseason

Football camps). Even if a player joins the team after the start of the regular season

Schedule, this requirement must be met.

c. A mandatory 10-minute break after each hour of practice is required. Mandatory Breaks

Are not counted against the hours per week nor the maximum hours per day.

d. Teams can practice four (4) days a week. No practices may exceed a maximum of two

(2) Hours duration per day. Mandatory Breaks are still required. This includes warm-ups,

Drills, training, cool down, and team meetings.

e. There shall be at least one person holding a Red Cross Card, or of similar

Equivalency, present at all practices. This can be a coach or any volunteer approved by

The Association.

**C-4. Playing Schedule/Determining Champions.**

A. Schedule

1) Schedule Made by League. AYFCO shall schedule all regular and post-season

Games and may offer a pre-season schedule as well.

Associations/Individual Teams my schedule their own pre-season and post-season games as long as they do not interfere with post-season conference/regional/national playoff games.

2) Development of the Schedule. The Scheduling Committee shall develop a preseason, regular season, and post-season schedule (including field assignments) and present

it to the General Board pursuant to simple majority vote of the Scheduling Committee no

later than two weeks from first day of practice. If the DFO approves the schedule, he or

she shall forward it to the AYFCO General Board for approval. Any recommended

change by the DFO shall be considered by the Scheduling Committee and then pursuant to

simple majority vote, the Scheduling Committee shall forward the proposed schedule to

the General Board for approval. The General Board shall approve the schedule as soon as

possible but no later than the Monday before the first game. Each Association

hosting football games will provide input to the Scheduling Committee.

IF THEY ARE IN ATTENDANCE DURING THE SCHEDULE MEETING, IF THEY ARE NOT IN ATTENDANCE THEN THE GAMES WILL BE SCHEDULED ACCORDINGLY.

3) Games Cancellation/Rescheduling. Games cancelled due to inclement weather or

any other conditions deemed unsafe by the Field Director or DFO will be rescheduled by

the DFO in conjunction with the affected Associations. If the facility is unavailable, the

game will be rescheduled.

4) Field Assignments. Every effort shall be made to guarantee each Association 4

Home games at the Association's home field during the regular season. In the event that an

Association’s home field is unavailable due to competing organizations from other

Leagues, the Association may use another Association’s field as their home field.

5) Inter-League Games. Inter-League games are authorized so long as they do not

Interfere with the AYFCO regular season schedule.

B. Determining Division/League Champions. The AYFCO will have a post-season

single elimination tournament with no more than 16 teams in each grade level competing for the

AYFCO Championship. Playoff seeding will be determined by best record. However, should

teams have identical records, the following guidelines will be:

(1) Head-To-Head records, if there is still a tie then,

(2) Head-to-Head Point Differential is the difference between the winning and losing

score in all head to head games. The team with the largest number of points in all head to

head games gets the higher seed. Example: Team A wins 20 to 14 (6 pts) over Team B,

and in another game Team B wins 20 to 6 (14 pts) over Team A. Team B would be the

winner with the larger point differential. If there is still a tie then,

(3) Season Point Differential is the difference between the winning and losing score in all

regular season games. The team with the largest point differential for the season gets the higher seed. If there is still a tie then,

(4) Coin toss.

C. Tie Games (Overtime). All games tied at the end of regulation play shall be settled

by a tie-breaker using the ten-yard line overtime procedure, as set forth by the National Federation

of State High School Association. Further explanation of the tiebreaker procedure is provided

below:

a. No Sudden Death will be allowed!

b. There will ONLY be one time out granted to each team per overtime period –

(remaining timeouts during the regulation game do not carry over!)

c. The referee will conduct a coin toss to determine which team gets the football and end

zone the series will be played.

d. Teams will attempt to break the tie ball game with each team having one possession. If

Neither team’s scores there will be a second overtime without a coin toss. During the

Second, overtime, if neither team scores nor penetration is equal, teams will play another

Overtime period with the team that started on defense during the previous overtime

Starting on offense.

e. The possession will consist of four downs starting from the 10-yard line

f. Penalties will be properly enforced during overtime play

g. Extra points will be attempted

h. Whoever gets the closest to the goal line will win in any overtime after the first

Overtime (penetration rule).

i. If the offense turns over the ball the series is over. If the turnover is in between the 10-

Yard line and the end zone the spot is at the 10-yard line. If the turnover is behind the 10-

Yard line the spot is where the ball was turned over and negative yardage will be counted.

j. 2 points will be awarded to the winning team if game is decided by the closets to the

End zone.

k. No games will end in a tie.

**C-5 Equipment**

**A. Football Player Gear.**

1. Player Equipment. Each Association is responsible for making sure that each player

Has the necessary equipment (helmet, shoulder pads, 7-piece pad set, game uniform, shoes, socks,

And a colored (non-white) mouthpiece, attachable to the helmet is mandatory and must be worn at

All games and practices. Shoes must be either sneaker type or shoes with molded or screw in

Cleats; metal cleats are prohibited. If two teams have the same color jersey, the visiting team will

Wear target jerseys provided by the home team. If the visiting team refuses to wear the target

Jerseys, they will forfeit the game and their association will pay referee fees.

2. Footballs and Game/Field Equipment. Each football team will provide their own

Game balls for the football game. The Mighty-Mite through 10U will use a ball at least as big as

The Wilson K2. The 11U and 12U will use a ball at least as big as the Wilson TDJ. Each

Association hosting the football game shall provide field equipment (e.g., chains, line markers,

Goal post pads) for games played at the Association’s home field. Visitors (guest) are responsible

For three Adults for assisting the chains crew.

**C-6 Playing Rules.**

A. Roster Requirements and Minimum Playing Time.

1. All teams must have a minimum of 15 eligible rostered players to be considered

An official team and must have a minimum of 11 eligible rostered players eligible

To play at the start of a game. At all times, a team must have a minimum of 10

Eligible players to continue playing a regulation game. In the event, a team has less

Than the required eligible rostered players, the game will be considered a

Forfeit. A forfeit score is documented as 6-0 and team pays referees.

2. Head Coaches shall be held responsible for ensuring that all players play the

Minimum time in a game. At the end of the third quarter of play, the Field

Director should ensure all players have played the minimum number of plays.

Mandatory play rosters must be provided to the Field Director immediately

Following each game.

3. **THERE IS NO COACHES ALLOWED ON THE FIELD FOR ANY DIVISON (EXCEPTION FOR 7U, WHERE 2 COACHES WILL BE ALLOWED ON THE FIELD FOR OFFENSE AND DEFENSE.)**

**B. Clock Management**

**ALL DIVISIONS - 8-minute per quarter regulation clock,** (3) Timeouts Per half

· A regulation clock is defined as the clock stopping on all out of bounds plays, incomplete

Passes, penalties, change of possession and the resetting of the chains for a 1st down.

· The running clock shall stop on all possession changes and scores and become a

Regulation clock at the end of second half with two minutes remaining unless the mercy rule is

In effect.

· Three (3) timeouts per half. **Timeouts are not charged against a team for injuries or game**

**Officials’ timeout.**

Halftime will be five (5) minutes unless previous arrangements are made.

There will be a (15) fifteen-minute maximum to accommodate special occasions

**D. Scoring.**

6 points Touchdown

2 points PAT, if kicked

1 point PAT, if by running or passing the ball

3 points Field Goal

2 points Safety

E. **Centering /Long Snapping. During a long snap for purposes of a punt or extra point**

**the center will NOT have a defensive player head up. In the case of an offensive formation**

**with a Shotgun snap, the defense WILL be allowed to have a defensive player head up on**

**the center.**

**F. Mercy Rule Procedures.**

a. If a team is up by 28 points, Mercy Rule shall be put in effect.

b. Once the mercy rule goes into effect a running game clock is started.

c. The scoreboard is frozen and no other scores will be added.

d Winning team is prohibited from running any misdirection, counter, reverses or trick

Plays. Skill position players must be replaced when possible.

e. Mandatory plays must still be completed by all players.

f. AYFCO cannot limit winning teams to only running between the tackles.

IMPORTANT: Once the Mercy Rule is invoked, the team who was up by 25 points is declared

The winner of the football game no matter the outcome of the game.

G. **No Coaches on Field. Coaches can be on the field during scrimmages only.**

H. Scouting. Videotaping of games will be allowed but not from the end zones at field level.

Scouting of any kind during a team’s practice session is strictly prohibited. Any coach, team

Member or associate found or determined to be scouting another team’s practice will be cause

For the immediate suspension of the person involved and the head coach.

I. Sanctioned Game. A minimum of two referees must be present to be a sanctioned

Football game.

**C-7. Special Mighty Mite Game Rules (Under 7).**

**Coaches on Field. Two offensive team coaches and two defensive team coaches may be on the field during live play and between plays.** They cannot coach or yell at their players after the QB has started calling his play signals up until the time the play has ended. A team will be allowed one warning on this Rule. The second offense will result in the banishment of the coach from the playing field to his team box. Coaches must be 10 yards behind the play. First offense warning, second offense - 5 yard penalty and third offense coach will be sent to sideline for remainder of the game (this is not considered an unsportsmanlike penalty). The team will not be able to replace that coach on the field with a different coach on that side of the ball.

1. **Punts. Mighty-Mite teams have the option of punting or moving the ball 25 yards from the**

**line of scrimmage on fourth down. When punting, no rushing is allowed and the kicking team**

**must remain stationary until the football is kicked. If moving the ball results in the ball going into the end zone a touch back will occur and ball will be spotted on the 20 yard line.**

NEW RULE - **Field Goal and Extra Points can be punted through the field goal POST,**

**2. Clock.**

**There will be four (8) Minute Quarters for Mighty-Mite games**. The clock

Will stop on all possession changes and will start running at the official’s ready signal. The clock

Will stop on all scores (including safeties) and will start running when the ball is set on the 40

Yard line and at the official’s ready signal and will become a regulation clock at the 2-minute

Warning of the second half. There will be a 35-second play clock. Two (2) timeouts per half

(Timeouts do not carry over).

3. Mandatory Play Procedures (Rule).

AYFCO set the minimum play per person- per team at;

1. 8 plays per game for (16-25) players per team.

2. 6 plays per game for (26-30) players per team.

3. 4 plays per game for (31-36) players per team.

**7U TEAMS ONLY Minimum Play Spotter and Minimum Play Monitor (MPM ):**

a. At the start of the game each team will have the right to assign a Minimum Play Form (MPF)

Monitor that will be staged on the opponent’s sideline to track minimum plays. The opposing

Team will have the right to assign a MPF spotter to assist the MPF monitor.

b. Minimum Play Forms need to be completed and available prior to the start of each game.

c. All plays including special teams plays count as plays.

d. If the down is replayed due to a penalty, it does not count as a play.

e. **HEAD COACHES MUST VERIFY WITH THE MPF monitor prior to the start of the**

**4TH QUARTER THAT ALL PLAYERS HAVE PLAYED THE REQUIRED AMOUNT.**

f. If a player does not have his or she plays in before the start of the 4TH QUARTER, he or she

Must immediately go into the game until they reach the minimum number of plays.

Note: ***If any player on either team does not meet the minimum play requirements – the***

***Violating team will forfeit that game and the coach is subject to a minimum one game***

***Suspension.***

3. **Weight.**

(a) Game Day Weight Masters. Field Directors shall serve as Weight Masters for all games at

His or her respective field.

(b)Scales: The home team must furnish and use a balance type hospital scale or a commercial

Type digital scale prior to each team weigh-in.

(c) **Weight Limit. At the Mighty-Mite level, only players 85lbs or less may advance the ball (NO Exceptions).** ANYONE WEIGHING OVER 85 LBS. WILL BE A STRIPED PLAYER ANDMAY NOT ADVANCE THE BALL OR PLAY IN A SKILL POSITION WHILE ON

OFFENSE. Any defensive player over 85 lbs. can advance the ball on a turnover. **Note: Players**

**are allowed to strip down to the minimum of gym shorts (no weighing in underwear). There are no exceptions to this rule. Violations of this rule shall result in a one-game suspension of both head coaches and a second violation will result in the removal of the offending coach for the remainder of the season. Taking extreme measures (i.e. sweating off weight, running just before weigh-in, etc.) to make weight is strictly prohibited.**

(d) Weigh-In Procedure: Each team must report 30 minutes prior to the start of the game for

Weigh-in. Players that are not there for the weigh-in must wait until half time before they can

Weigh-in. In other words, if that player is under 85 lbs, they will not be allowed to carry the ball

Until they are weighed at half-time.

4. Mighty Mite teams will not kickoff; the ball will be placed on their own 40-yard line.

5. Formations.

OFFENSIVE FORMATION REQUIREMENTS

**OFFENSE – NO ONE OVER 85LBS. IS ALLOWED TO PLAY IN ANY SKILL POSTION**

**WHILE ON OFFENSE (QB, RB, FB, TE, WR.)**

Defensive Formation Requirements:

Defensive Line: Maximum of 6 players only on the line of scrimmage. NEW PENALTY - 5

YARD PENALTY,.

Nose Guard: Must line up 2 ft. back on the protected center. A player(s) can line up in gaps on

Either side of the center but cannot intentionally make contact with the center. NEW

PENALTY - 5 YARD PENALTY,

6. Draft Order. All players will be drafted first, and after second grade is complete then all

First grade players will be drafted. After all the first graders are drafted then the kindergarteners

Will be drafted. This is to ensure equal amounts of grades per team.

7. Practices. Teams can practice four (4) days a week. Not all practices may exceed a maximum

Of two (2) hours duration per day. Mandatory Breaks are still required. This includes warm-ups,

Drills, training, cool down, and team meetings.

**C-8. Injuries and Concussions (Oklahoma State Law for High Schools)**

A. A youth athlete who is suspected of sustaining a concussion or head injury during a practice or

game shall be removed from participation at that time.

B. A youth athlete who has been removed from participation may not participate until the athlete is evaluated by a licensed health care provider trained in the evaluation and management of concussion and receives written clearance to return to participation from that health care provider. The health care provider may be a volunteer. A volunteer who authorizes a youth athlete to return to participation shall not be liable for civil damages resulting from any act or omission in the rendering of such care, other than acts or omissions constituting gross negligence or willful or wanton misconduct.

C. SECTION 2. This act shall become effective July 1, 2010. SECTION 3. It being immediately

necessary for the preservation of the public peace, health and safety, an emergency is hereby

declared to exist, by reason whereof this act shall take effect and be in full force from and after its

passage and approval. Passed the Senate the 10th day of May, 2010.

**PART IV - Cheerleading Rules**

D-1 1 Visiting cheerleaders will perform first followed by the home cheerleaders.

D-2 2 All cheer squads will be required to dress in team cheer outfits at the games.

Coordinators must also get National Youth Coaches Association certification and wear their

badges while at the games. Squads having teams on their home field are required to cheer on their

home sideline; visiting squads are required to cheer on the visiting sideline. Cheer Coordinators

are responsible for their actions and the actions and their squads before, during, and after the

games. Neither negative or demeaning cheers nor inappropriate routines will be allowed during or

after the game. These are MANDATORY RULINGS and anyone in violation will be banned

from the field or suspended. Any disputes should be submitted to the DFO.

D-3 **Anyone not possessing coach’s certification or passes will not be allowed in the sideline on bench area and will be asked to leave immediately. There will be no exceptions, parents are not allowed unless an injury occurs to a child on the cheer squad or player on the team.** Cheer squadsare not to get into conflicts with parents or fans on the sidelines or other cheer squads. Disciplewill occur if squads or coordinators get into conflict or arguments. We must remember that this isa game for children and requires a certain amount of restraint.

COACHES’ CODE OF ETHICS

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 Team Name Organization

All Administrators, Coaches, and Volunteers will abide by a Standard of Conduct, which

includes the following provisions. If any of these provisions are violated, the AYFCO shall have

the authority to impose any penalty it see fit. Administrators, Coaches, and Volunteers, having

already accepted and agreed to abide by the Coach and Administrators Pledge and the Coach and

Administrators Code, by their accepting and active participation in membership, shall follow the

intent of the Pledge and Code and shall inclusively and/or additionally agree to:

1. Not smoke and/or use smokeless tobacco on the field or in front of participants at any time.

2. Abstain from the possession and drinking of alcoholic beverages and the possession or use of

any illegal substance on the field or in front of participants at any time.

3. Accept decisions of the game officials and judges on the field and in competitions as being fair

and called to the best of their ability.

4. Not criticize an opposing team, its players, spirit participants, coaches, or fans by word of

mouth or by gesture.

5. Together with team officials, be jointly responsible for the conduct and control of team fans

and spectators. Any parent, guardian, or fan that becomes a nuisance and out of control must be

asked to leave.

6. Not use abusive or profane language at any time.

7. Not encourage their team to intentionally run up the score on an opponent. In the event of a

commanding lead every effort shall be made to let all players play.

8. Not permit or encourage, “extreme dieting”, or “sweating down” tactics of any kind for any

reason. Must report any instance witnessed or suspected to the parent/guardian and local

administrator.

9. Not recommend or distribute any medication, controlled or over the counter

10. Not deliberately incite unsportsmanlike conduct.

11. Not criticize/berate participants ever, to provide constructive criticism, in private, or in the

presence of team/squad members if others might benefit.

12. Remove from a game or practice any participant when his/her health is in question, whether or

not as a result of injury, until competent medical advice is available.

13. A coach will not use ineligible players and will take the responsibility of having proper and

legal documents on each and every player proving his eligibility at all times.

14. Insure that all participants meet the minimum required number of plays under the Mandatory

Play Rules and Regulations.

15. Uphold all rules and regulations of the AYFCO.

16. A coach must discourage the wearing of Gang colors or any gang symbol and the use of any

gang related forms of communication during any and all team related activities including but not

limited to team practices.

17. There will be a zero tolerance policy in regard to physical fights. Adults who fight will be

banned for the remainder of the season. Coaches must be approved by the General Board in order

to return the following season.

18. Not threaten a Coach, Parent, or Official. You are automatically suspended for 2 games and

will be placed on a year probation which is not appealed.

I hereby pledge to live up to my certification as a NYSCA Coach by following the NYSCA

Coaches’ Code of Ethics:

• I will place the emotional and physical well being of my players ahead of a personal desire

to win.

• I will treat each player as an individual, remembering the large range of emotional and

physical development for the same age group.

• I will do my best to provide a safe playing situation for my players.

• I promise to review and practice basic first aid principles needed to treat injuries of my

players.

• I will do my best to organize practices that are fun and challenging for all my players.

• I will lead by example in demonstrating fair play and sportsmanship to all my players.

• I will not cheat or engage in any form of unethical behavior that violates league rules.

• I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol,

and I will refrain from their use at all youth sports events.

• I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules

to my players.

• I will use those coaching techniques appropriate for all of the skills that I teach.

• I will remember that I am a youth sports coach, and that the game is for children and not

adults.

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Print and Sign Head Coach Signature Date

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Print and Sign Assist Coach Signature Date

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Appendix B

**Field Directors**

Pre-game weigh – in and player verification procedures:

Teams will weigh in and/or verify players 30 minutes before game time.

a. The home team must furnish and use a balance type hospital scale or a commercial type digital

scale prior to each team weigh-in.

b. Field Director must conduct all weigh-ins and have players produce the proper ID.

c. At a minimum, the Head Coach will have in his possession at every game (proper player ID,

team roster, and mandatory play form)

d. If a player is not present during the team weigh-in and/or player verification, he or she will not

be able to go into the game until the second half. The late player must be weighed-in and/or

verified by the end of halftime. The late player will still be required to meet the “MPR” as if the

entire game was played.

e. If a player does not weigh-in and/or get verified prior to the end of half time… they WILL

NOT PLAY IN THE GAME!

f. Head coach will ensure the late player meets the minimum play requirements.