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ARTICLE I – NAME

This association shall bear the name – “Delray Rocks Youth Football and Cheerleading Organization Inc,” AKA DRYFCO

ARTICLE II – OBJECTIVES

A. The Objectives of the Program Shall Be:

1. Provide opportunities for youths to participate in team sports in a safe, well-supervised environment.
2. Promote the ideals of good sportsmanship, fair play, teamwork and “healthy” competition.
3. Operate with priorities in the following order:
 - a) Provide the opportunity for everyone to play.
 - b) Always promote having fun and learning ahead of winning.
 - c) Strive to develop the confidence and self-esteem of each individual participant.
4. Operate in accordance with the DRYFCO

ARTICLE III – RULES AND GUIDELINES

A. Rules and Guidelines:

1. The Executive Board of Directors can establish, interpret and enforce rules and guidelines as long as they are consistent with the By-Laws, Rules and DRYFCO.
2. Whenever rules or DRYFCO conflict with the By-laws, the By-laws shall supercede.

ARTICLE IV – EXECUTIVE BOARD OF DIRECTORS

A. Membership of the Executive Board:

1. The Executive Board shall establish an Executive Board, which consists of nine members who are responsible for the overall governance of the program. The Executive Board shall be composed of the following positions:
 - a) Elected Executive Officers:
 - 1) President
 - 2) Vice-President
 - 3) Treasurer
 - 4) Secretary
 - 5) Football Commissioner
 - 6) Cheer Commissioner
 - 7) Information Officer/ Webmaster
 - 8) Football Liaison
 - 9) Team Mom Liaison
 - 10) Fundraising Coordinator
 - 11) Asst. Football Commissioner
2. All nine members must be elected through a general election process one time per year unless a vacancy exists. The Executive Board positions will 1-2 year terms.
3. The total amount of board member shall never exceed 20 board positions including the Executive Board members. The total amount of board members shall never be less than 11 positions.

B. Duties of the Executive Board.

1. The Executive Board shall have the responsibility of conducting the business of the Program during the time between monthly Program meetings.
2. The Executive Board shall hold regular meetings of the Executive Board, during season with all members notified in advance. All meetings shall be open to the public and held in a city facility.
3. Meetings of the Executive Board shall be a quorum when at least $\frac{3}{4}$ of the voting members of the Executive Board are present. All decisions shall be determined by a majority vote of all those present and voting unless defined otherwise in these By-Laws. No individual, regardless of how many Board positions he/she holds, shall ever have more than one vote. The president shall vote in the event of a tie in order to resolve the issue at hand.
4. The Executive Board shall report on activities at monthly meetings of the Program. The Executive Board shall also present minutes from the previous meetings held.

5. The Executive Board shall review and render a decision to decide any conflict of interests. Such decisions will be considered final.
6. The Executive Board shall have the right to hold a conference call meeting for urgent matters if necessary, as long as a majority of the members are available.

C. Election of the Executive Board

1. The Executive Board members shall be elected every two years in a general election.
2. The Executive Board in office shall remain in office until resignation, removal, or voted out because of an opposing nomination.
3. An Executive Board member or an appointed nominating committee may only make nominations. A nominee must be willing to commit himself by assisting at all league functions and attending all Board meetings.
4. All votes concerning elections shall be by secret ballot.
5. All elected officers shall assume office effective at the time in the meeting at which they are elected.

D. Removal of an individual from the Executive Board

1. Any member of the Executive Board of Directors may be removed from office by 2/3 vote of all of the Program Executive Board members, present and voting, at either a monthly Meeting or a Special Meeting called for this stated purpose in accordance with these By-Laws.
2. The voting on removal shall be by secret ballot.
3. Removal of a Member from the Executive Board does not affect the status of rights of the individual, or of any relatives, except the loss of Office.
4. If a Member of the Executive Board shall be removed in accordance with this section that Office shall immediately be declared vacant. Such a vacancy shall be filled in accordance with the method described in the DRYFCO By-Laws.
5. Any volunteer may be removed for failing to complete all requirements including background checks and coaching certification.
6. An Executive Board member may not have more than two unexcused absences at board meetings per calendar year. An absence may be excused if timely notification is given to the secretary.

E. Filling Vacancies

1. All vacancies shall be filled in accordance with DRYFCO.

F. Duties of the Officers

President: The President shall supervise all activities of the Program and the work of the Board of Directors. The President will assure our mission statement and objectives are being upheld. The President will make sure by-laws are followed. He/she shall preside at all meetings of the Board and the Program. The President is the general representative of the Program in all legal and other matters. The President shall be the only spokesman for the interactions with outside agencies except as designated by the Board. The President is an "ad hoc" member of all committees. The President handles all communication with the city. The President assures that by-laws are made available to any member of the league and the City of Delray Beach when requested. All dates, city issues, fingerprinting issues must go through the President. President will represent league with the AYFL, and City of Delray Beach. The President will appoint all AYFL representatives.

Vice-President: In the event of the absence or resignation of the President, the Vice-President shall succeed to the powers of the President. THE VP will oversee the football and cheerleading commissioners.

Secretary: The Secretary shall attend to all correspondence. The Secretary shall record the minutes of all regular monthly Program meetings and all Board meetings. In his/her absence, the Presiding Officer shall appoint a replacement. Copies of minutes for monthly Program meeting and Board meetings shall be distributed at the next monthly Program meeting. The Secretary shall maintain other records as set forth in these By-laws such as signed official by-laws and official amendment to the by-laws.

Treasurer: The Treasurer shall have charge of the finances of the Program. The Treasurer shall be responsible for keeping accurate financial records and shall present a detailed report of the financial position at each Board meeting and a summary report at each monthly meeting of the Program. All disbursements from the funds of the Program shall be approved and signed by two of the members of the Executive Board. Any disbursements in excess of \$500

must be approved in advance by the Board. All payments over \$1000 must have advance purchase orders. The Treasurer shall prepare the annual budget for the Program. This budget shall be presented for approval at the Annual meeting of the Program. The Treasurer shall prepare and submit all information required by Local, State and Federal tax laws to enable continuation of the Program as a non-profit organization.

Information Officer/Webmaster:

Process and book all Organization requests for park and facility use with the City. Create, print and distribute flyers, documents and forms for organization and teams/parents. Assist teams (cheer and football) and coaches with player/participant headshots (pictures for league ID badges. Assist with organizing trips (bus/hotel/paperwork). Assist with bus games transportation/directions schedules (create, print, distribute). Communicates via emails and text messages with team coaches and volunteers. Create, Upload and maintain electronic information, pictures, forms, etc. on the organization's Website and Facebook page. Assists on appointed committees, Assists as a "Blue Shirt" Board official. Attends all Board meeting, league functions, events, games, etc. Works closely with the City and all Board Members.

Football Commissioner:

The Football Commissioner will oversee all Football related activities. Works with Football Coaching Staff and Team Parent Liaison. Assists on appointed committees, Assists as a "Blue Shirt" Board official. Attends all Board meetings, league functions, events games, etc. Works closely with the City and all Board Members.

Assistant Football Commissioner:

The Assistant Football Commissioner will assist in all Football related activities. Works with City Staff . Assists on appointed committees, Assists as a "Blue Shirt" Board official. Attends all Board meetings, league functions, events games, etc. Works closely with the City and all Board Members.

Football Liaison:

The Football Liaison will assist in all Football related activities. Works with Football Commissioner . Assists on appointed committees, Assists as a "Blue Shirt" Board official. Attends all Board meetings, league functions, events games, etc. Works closely with the City and all Board Members

Cheer Commissioner:

The Cheer Commissioner will oversee all Cheer related activities. Works with City Staff Assists on appointed committees, Assists as a "Blue Shirt" Board official. Attends all Board meetings, league functions, events games, etc. Works closely with the City and all Board Members.

Fundraiser Coordinator:

The Fundraising Coordinator will be responsible for overseeing and coordinating all Rocks sponsored fundraising events. Works closely with the treasurer. Assists on Appointed Committees. Assists as a "Blue Shirt" Board official. Attends all Board meetings, league functions, events games, etc. Works closely with the City and all Board Members.

Team Parent Liaison:

The Team Parent Liaison will oversee all team moms and assist in football related activities. Works with closely with Football Commissioner. Assists on appointed committees, Assists as a "Blue Shirt" Board official. Attends all Board meetings, league functions, events games, etc. Works closely with the City and all Board Members.

ARTICLE V – MEMBERSHIP

A. Membership Eligibility

1. Any person who is a parent or guardian of a child registered in this sports program, or who acts as a head coach or assistant coach, or who holds an elected or appointed position in the Program, shall be considered a member of the Program for a period of 12 months following registration.
2. General Board Members Must Register for Membership Annually and be approved for membership by the Executive Board Members as per the guidelines.
3. General Board Members can attend all open regular monthly board meetings (includes Special/ Emergency Meetings) as an observer.

4. General Board Members will not be allowed to attend Executive Board Meetings,
5. General Board Members **DO NOT** vote in regular monthly board meetings.

B. Voting membership

1. In the Annual Election of the Executive Board the voting membership shall be comprised of elected officers Board members and appointed committees.
2. The voting membership only votes in the annual election.
3. General Board Members are allowed to vote at the Board Elections Only (which are held every 2 years)

C. Discipline/Suspension/Termination

1. Membership may be terminated by resignation or action by the Board of Directors.
2. The Executive Board of Directors, by a 2/3 vote of all Executive Board of Directors shall have the authority to discipline, suspend or terminate a member when the conduct of the member is considered detrimental to the best interest of the Program. Misconduct includes, but is not limited to, non-compliance with the Rules/Guidelines.
3. Discipline applied to a Member of the Program could include the loss of any or all of the following privileges plus any other restrictions deemed appropriate by the Executive Board of Directors:
 - a) Holding any office or appointed position.
 - b) Participation as a coach or referee.
 - c) Representing the Association at any functions/activities.
 - d) Attending any Monthly, Board or Special meetings of the Association.
 - e) Attending any games or practices.
 - f) Under certain circumstances – removal of child from league.
4. The Executive Board reserves the right to impose additional sanctions and/or penalties.
5. The Executive Board reserves the right to deny any coach/volunteer position and/or application.

D. Requirements

1. General Board Members may receive a copy of the meeting Agenda ONLY. Any other printed reports or information will not be given and may be requested in writing to the Executive Board Members for approval.
2. General Board Members must not interrupt Board meetings or interact with Executive Board members during meetings without getting prior approval to speak on a subject at the regular monthly board meetings.
3. General Board Members must direct all inquiries/ concerns to the attention of all Executive Board Members and Not to one specific Executive member, (this might be considered as trying to prejudice a Board Member) but to the group as a whole in writing.
4. General Board Members must submit any and all concerns/inquiries in writing to the Board Secretary to be placed on the Agenda, which will be read aloud during the regular monthly board meetings for a verbal response from the Executive Board Members.
5. General Board Members seating during regular monthly Board meetings shall be the addition seating along the outside perimeter of the Board Table....**Not at the Board Table.**

E. Appointed Committees

1. General Board Members can be appointed to Board Committees by the Executive Board Members and attend Committees meetings.

ARTICLE VI – MEETINGS

A. Monthly Meetings

1. Meetings of the general membership of the Program shall be held monthly during the season. The purpose of such meetings is for the Executive Board of Directors to report on significant actions taken or business transacted and for members to provide input to the Executive Board on any issues they feel should be considered for Executive Board action and to educate participants in all phases of our organization and handle any problematic items.
2. The Presiding Officer shall define the time, date and location of the next Monthly Meeting before adjournment.

B. Special Meetings

1. Special Meetings of the general membership may be called by the President, or by a majority vote of all Members of the Executive Board of Directors, at their discretion.
2. The Executive Board has the right to conduct a conference call for pressing issues if necessary as long as a majority of the Executive Board members are available.

C. Board of Directors Meetings

1. Any Member of the Program may attend these meetings.
2. The secretary shall record all meetings and minutes shall be made available upon request.

D. Voting

1. All Executive Board members of the Program shall have the right to vote at any Meeting.
2. No individual shall ever have the right to cast more than one vote.
3. No individual shall ever have the right to vote unless that individual is present when the vote is taken (no proxies).

ARTICLE VII – COACHES RESPONSIBILITY/AUTHORITY

A. Administrative

1. Each Head coach is responsible for attending every coaches meeting or function called by the Program, during their sports active season. A representative from the team can be sent in place of the Head coach in some circumstances.
2. Each Head coach is responsible for his/her team's full participation in the taking of team pictures including the distribution of information, forms and the pictures themselves.
3. Every Coach must submit to background checks, certification, CPR Safety and any other items required by the Executive Board.

B. Fundraising

1. Each Head coach and Team mom is responsible for his/her team's active participation in all fundraising activities sponsored by the Program.
2. No fundraising activities shall be conducted without the advanced notice and approval of the Executive Board.

C. Coaching

1. Each coach shall strive to promote the ideals of good sportsmanship, fair play, teamwork and "healthy" competition. He/she shall provide the opportunity for everyone to play and shall never stress winning ahead of having fun and learning. He/she shall strive to develop the confidence and self-esteem of each individual player on the team regardless of abilities.
2. Each Head coach is responsible for the conduct of his/her player's assistant coaches, fans and parents at practices and games.
 - a) All necessary precautions shall be taken to prevent the parties listed from threatening or assaulting referees before, during or after a game.
 - b) All parties shall conduct themselves consistent with the objectives established in the rules and parent code of conduct.
 - c) The Head coach has the right to send a player away from the playing site in order to meet the objectives of this section of the By-Laws.
 - d) The Head coach has the right to send a parent, assistant coach or other spectator away from the playing site in order to meet the objectives of this section of the By-Laws.
 - e) Failure of an individual to leave the playing site per items (c) and (d) above is just cause for disciplinary action as provided in ARTICLE V, Section B of these By-Laws.
 - f) Failure to control any of the parties listed above can result in disciplinary action(s) as determined by the Executive Board, in accordance with these By-Laws and guidelines which are in effect at the time of the incidents in question.
 - g) Each Head coach shall ensure the full, active participation of players and coaches in all special events sponsored by the Program.

D. Awards

1. Awards will be offered to all league participants.

ARTICLE VIII – AMENDMENTS TO THE BY-LAWS

A. Method of Amending

1. The Secretary shall announce, at a Monthly Meeting of the Program, the time, place and date at which amendments are to be read and adopted.

2. Typed copies of the amendments shall be presented to each Member of the Program present at the meeting at which the amendments are to be read and adopted.
3. As each proposed amendment to the By-Laws is read, it will be discussed and revised as deemed necessary.
4. At the conclusion of the reading, it shall take the affirmative vote of at least two-thirds of the Members of the Executive Board present and voting, to approve these amendments for presentation at the next meeting.
5. It shall take the affirmative vote of at least two-thirds of the members of the Executive Board to amend these By-Laws.

B. Filing of Amendments

The Executive Board must sign the official Copy of the amendments to these By-Laws.

1. The Secretary shall keep in his/her possession the official copy of all amendments to the official copy of the By-Laws.
2. The By-Laws shall be revised to incorporate all adopted amendments and the Executive Board shall sign a new official copy.
3. The Secretary shall distribute copies of the updated By-Laws at the next Monthly meeting after adoption of the amendments.

President _____

Vice President _____

Secretary _____

Treasurer _____