

**Bylaws of**  
**South Central Youth Football League**  
**Jan 1, 2024**

**Article I- Name**

The name of this organization shall be: **South Central Youth Football (SCYFL). This “league” is not a legal entity in any form or manner and does not carry any financial interest. It is simply a means for like minded locations who set the rules and regulations to abide by.**

**Article II- Objective**

The objective of this organization is: To instill in the participants of the SCYFL program, the life-long principles of good citizenship, sportsmanship, teamwork, dedication, superior work effort and knowledge in the competitive fundamentals of the game of football. It is the purpose of the SCYFL organization to teach the participating youths, physical fitness, mental discipline, and teamwork as it pertains to football, and to develop among the participants a winning attitude, scholarship, and sportsmanship which will be carried both on and off the field of play.

**Article III- Executive Board and Board of Directors**

1) Composition of the Executive Board and Board of Directors (Board/BOD)

- a) The Board will have nine (9) seats, which are noted as “founding members”. Additionally, the BOD may vote to add teams/Board Members as the Board votes upon and agrees. Each additional school will not have voting rights and will be participants in the SCYFL.
- b) The positions of President, Vice President, and Secretary shall comprise the Executive Board.
- c) The SCYFL Board shall consist of one (1) representative from each participating location – Augusta, Cheney, Circle, Clearwater, Haysville, Mulvane, Newton, Rose Hill, Valley Center. Any change in Board members will require a vote and approved by SCYFL Board.
  - d) In the event a Board member will be absent from a scheduled meeting, the participating location will send a representative with authority to vote on behalf of the participating location.
- e) One (1) person cannot hold two (2) Executive Board positions.
- f) Any Board member is allowed to be a Coach. However, Board membership does not guarantee coaching participation for those interested.
- g) Any Board member who is expelled from the Board shall not ever be able to return as a Board member.
- h) The President must have at least two (2) consecutive years’ involvement with the organization, one (1) of which must be served as a Board member.
- i) Any Board member demonstrating conduct deemed to be unfitting of a Board member as determined by his/her fellow Board members shall be removed from office, by a 2/3 vote of a quorum (as defined by Article IV (5) ) of the Board members, exclusive of the Board member in question. The removed individual shall be notified in writing.

- 2) Responsibility of the Board
  - a) Set Coaches conduct policy
  - b) Player eligibility
  - c) Player conduct
  - d) Grievance arbitration
  - e) Create and administer gameplay rules
  - f) Uphold the rules prescribed by the League in which SCYFL participate
  - g) Vote to approve new members to the SCYFL

#### **Article IV- Meetings**

1. Regular meetings shall be held on a day of the month to be agreed upon by the board on or before the January meeting. The November meeting is designated as the “Annual Meeting”. The first thirty (30) minutes of the regular monthly meeting will be open to the public. At its discretion the board can elect to extend the open period or to schedule an additional open or closed meeting. If an individual wishes to address the Board or add an item to the agenda, then he/she must notify a Board member at least seven (7) days prior to the meeting. The individual must also specify the topic of discussion at that time. Addition of the agenda item shall be at the digression of the Board.
2. Meetings will be presided over by the President. In his/her absence, the Vice President will assume the duties.
3. Special meetings may be recommended by any board member with 2/3 majority vote of all members of the Board. The vote shall be recorded in the minutes of this special meeting.
4. Two-thirds of members of the board shall be considered a quorum and must be present to conduct a vote.
5. Voting shall be restricted to members of the Board.
  - a. Each person, meeting the above requirements for voting rights, has one (1) vote.
  - b. In the event of a matter that needs immediate board approval, electronic mail, telephone, or video conference voting will be used to vote. Excluded from electronic or telephone voting will be any governing procedures, Bylaws or issue of the personnel of the organization.
  - c. Unless detailed otherwise, Board motions shall be approved by a majority vote at a meeting where a quorum of Board members are present.

#### **Article V- Duties of Officers**

1. The President shall:
  - a. Administrate the Board.
  - b. Conduct all meetings according to the Bylaws of the SCYFL program
    - i. In the absence of the person designated by the Board, attend all league/conference meetings and report back information to the SCYFL Board
  - c. Bring to the conference all correspondence, town registration forms, player restrictions, etc
  - d. Act in the capacity of spokesperson between SCYFL.
- 2| The Vice President shall:
  - a. Support the President of the Board with any material prior to the meetings.
  - b. Be responsible for the Gameplay rules.

- c. Obtain feedback from all members of the league, as needed.
- 3. Administrate the Board.
  - a. In the absence of the President and/or the person designated by the Board, attend all league/conference meetings and report back information to the SCYFL Board
  - b. Assist the President in bringing to the conference, all correspondence, dues, payments, insurance premiums, town registration forms, player restrictions, etc
  - c. Assist the President in the capacity of spokesperson between SCYFL and the league/conference
  - d. Assist the President in the execution of his/her duties and in the President's absence, perform the duties of the President

## **Article VI – Committees**

The Board of Directors of the SCYFL will appoint all committees and committee chairpersons as deemed necessary. The Board of Directors of the SCYFL may dissolve any such committee, or remove its chairperson, at any time.

## **Article VII - Team Organization**

- 1. Primary Operations
  - a. The SCYFL organization will consist of tackle football, grades 3 – 6. This will be the primary function for all members to participate in the general meeting.
- 2. Secondary Operations
  - a. Rookie tackle and flag football will be transacted separately by those respective locations offering the program, to be discussed after the general board meeting.
- 3. The team colors must be disclosed by June 1<sup>st</sup>.

## **Article VIII- Boys and Girls participation**

- 1. Qualifications for players will comply with the league/conference in which the SCYFL participates.
- 2. Any player not complying with the qualifications, rules, or guidelines will be susceptible to removal from the SCYFL organization.
- 3. Any player found to be in violation of the participant contract may be removed from the program upon a finding by the board.

## **Article IX- Coaching Staff**

- 1. Coaching privileges will be extended by each location of the SCYFL.
  - a. Each respective location is solely responsible for background checks through their own source and expense.
  - b. Background checks must be completed prior to any practice begins in which the coach will be participating.
- 2. Coaches' certification via USA Football or Board approved training is required at the expense of each respective location.
  - a. Coaches' certification must be completed prior to any practice the coach will participate in.
- 3. Coaches must abide by the Code of Conduct set forth by the Board of Directors.
- 4. All Coaches must be from the location in which they reside, or students' primary school to be attended based upon Junior High and/or High School.
- 5. No more than six coaches are allowed at any time.

6. Each location must present proof of training and background checks on each coach prior to the first practice.
  - a. A coach may be added after the first practice as long as they meet the above requirements.

## **Article XI - Playing Schedule**

1. The SCYFL will regulate the schedule of regular season games.
2. Each team reserves the right to schedule a bye week, and play a different school from a separate league to ensure “rivalry games” remain. Only one bye week maybe scheduled.
3. Schedule must be completed by August 1<sup>st</sup> of each year.

## **Article XII- Financial Policy**

1. The Board nor any of its members will not have any financial interest in the League. All finances and liability are held by each location Board of Director.

## **Article XIII- Insurance Requirements**

1. Each location must provide general liability insurance set forth by their respective Board, Governing Body and/or individuals. .
2. Each individual player must have medical insurance in order to participate in play.

## **Article XIV- Homesite Handbook**

1. Each hosting location will provide a Primary and Secondary contact with phone information prior to each game for any issues. In the event the primary contact is coaching, the secondary contact must be readily available on the side lines observing play, officials, chains, fans, or any other items which may arise. Opposing teams must call, text, or verbally request assistance. Each primary and secondary shall introduce themselves to each head coach prior to any games to open lines of communication.
2. Each location will provide “chain gang” or official field markers which may consist of parents, volunteers, high school athletes, or any other person with knowledge of rules and operations.
  - a. Any person assisting with on field activities will not cheer, coach, or interact with opposing team players, coaches, fans, or any other in terms which may impact or interfere with gameplay.
    - i. These participants should be silent observers. Any issues must be presented to the Homesite contacts.
3. Each location site may place the chains on either side of the field (home or visitor sidelines).
4. Six coaches allowed on the side lines per team.
5. Rosters will be listed on the SCYF Site found [HERE](#)
6. Grades with more than 32 players are recommended to divide teams equally to provide max playing time.

## **Article XV- Amending the Bylaws**

1. The Bylaws will be proposed and reviewed annually in January and voted on by the March meeting. The Bylaws may be amended or altered in whole or in part by a 75% vote of a quorum of Board members. Notice of proposed changes must be made at a meeting prior to the meeting at which the changes will be voted on.

## **Article XVI – Grievance Procedures**

## **Appendix A**

### **Members Code of Conduct**

1. Create a positive, safe and healthy environment, free of abuse and harassment, for all participants and their families.
2. Not criticize athletes in front of spectators, but reserve constructive criticism for later, in private, or in the presence of team members if others might benefit.
3. Accept decisions of the game officials and judges on the field and in competitions as being fair and called to the best ability of said officials.
4. Not criticize an opposing team, its athletes, coaches, or fans by word of mouth or by gesture.
5. Emphasize that good athletes strive to be good students and that both are physically and mentally alert.
6. Strive to make every athletic activity serve as a training ground for life, and a basis for good mental and physical health.
7. Remove from a game, competition or practice any athlete when even slightly in doubt about his/her health, whether or not as a result of injury, until competent medical advice is available.
8. Emphasize that winning is the result of good teamwork.
9. Not engage in excessive sideline coaching and shall not leave the bench area/coaches' designated seating area to shout instructions from the sidelines or competition mat.
10. Together with team officials, be jointly responsible for the conduct and control of team fans and spectators at all times. Any fan who becomes a nuisance and out of control will be asked to leave.
11. Not use abusive or profane language at any time.
12. Not receive any payment, in cash or kind, for services as a volunteer or athlete involved in SCYFL. This includes any coach, expert, consultant or choreographer, regardless of his/her roster status.
13. Not recommend or distribute any medication, controlled or over the counter, except as specifically prescribed by the athlete's physician.
14. Not permit an ineligible athlete to participate in a game/competition.
15. Not deliberately incite unsportsmanlike conduct.
16. Not possess or drink alcoholic beverages and/or use illegal substance(s) on either the game, practice field/practice area or competition venue.
17. Not smoke, vape and/or use smokeless tobacco on the field.
18. Uphold all rules and regulations regarding SCYFL.
19. Refrain from engaging in any action within or outside SCYFL which in PWLS sole & absolute discretion reflects negatively upon, or causes embarrassment to the SCYFL.

If any of these rules are broken, SCYFL or its member league shall have the authority to impose a penalty including permanent removal from the program.

## **Appendix B**

### **Coaches Code of Conduct**

As a coach for our youth football program, I am committed to providing a positive, safe, and respectful environment for all players. I understand that my role extends beyond coaching the game; I am also a mentor and a role model for these young athletes. In order to create a supportive and enjoyable experience for everyone involved, I pledge to abide by the following code of conduct:

- 1) **Positive Role Model:** I will exemplify sportsmanship, respect, and integrity in all my interactions on and off the field.
- 2) **Sportsmanship:** I will display good sportsmanship at all times, win or lose. I will ensure I as well as my assistant coaches and players shake hands with opponents and officials before and after games and show grace under pressure.
- 3) **Safety First:** I will prioritize the safety and well-being of all players. I will educate myself on proper coaching techniques and follow guidelines to prevent injuries.
- 4) **Equal Treatment:** I will treat all players fairly and provide equal opportunities for participation and development, regardless of their skill level, background, or identity.
- 5) **Respectful Communication:** I will communicate with players, parents, officials, and other coaches in a respectful and professional manner. I will address concerns and conflicts constructively and calmly.
- 6) **Skill and Character Development:** I will focus on developing players' skills, teamwork, and character. I will emphasize improvement and growth over winning at any cost.
- 7) **Age-Appropriate Coaching:** I will adapt my coaching methods to the age and skill level of the players, avoiding undue pressure or unrealistic expectations.
- 8) **Sportsmanship:** I will promote good sportsmanship and fair play. I will discourage unsportsmanlike behavior, including taunting, cheating, and aggressive conduct.
- 9) **Appropriate Conduct:** I will avoid using foul language, negative gestures, or aggressive behavior during games and practices. I will set a positive example for my players and parents.
- 10) **Professionalism:** I will maintain a professional demeanor at all times. I will adhere to appropriate dress codes and league rules.
- 11) **Parental Involvement:** I will welcome and encourage parents' involvement in a positive and supportive manner. I will keep them informed about team activities, schedules, and player progress.
- 12) **Healthy Competition:** I will encourage healthy competition while discouraging aggressive behavior and an excessive focus on winning.
- 13) **Personal Conduct:** I will avoid behaviors that could be considered inappropriate or harmful, both online and offline.
- 14) **Continual Learning:** I will stay updated on the latest coaching techniques, safety protocols, and child development principles to provide the best coaching experience.
- 15) **Adherence to Rules:** I will follow all league rules and regulations, including those related to player eligibility, game procedures, and conduct.
- 16) **Confidentiality:** I will respect the privacy of players and their families by not sharing sensitive personal information without consent.

By adhering to this code of conduct, I acknowledge my responsibility as a coach and my commitment to the growth and well-being of the players under my guidance. I understand that any violation of this code may result in disciplinary action, up to and including removal from my coaching position.