



**BYLAWS  
OF  
OAKLAND – MACOMB YOUTH FOOTBALL ASSOCIATION**

**ARTICLE I - TITLE**

The name by which this corporation shall be known is: OAKLAND-MACOMB YOUTH FOOTBALL ASSOCIATION (OMYFA).

**ARTICLE II - PURPOSE**

To promote citizenship, sportsmanship, fellowship, and physical development among boys and girls of the OAKLAND-MACOMB YOUTH FOOTBALL ASSOCIATION.

**ARTICLE III - COMMITMENT**

The Oakland-Macomb Youth Football Association is committed to providing a competent and trained coaching staff, practice and game facilities, adequate and approved equipment for participation in its activities in order to protect the health and welfare of the youth involved.

**ARTICLE IV - OFFICES/OFFICERS**

- A. The principal and registered office shall be located at the residence of the secretary.
- B. Officers – The Association shall have the following officers, Chairperson, Vice Chairperson, Secretary, Treasurer, Director of Cheerleading, and Registrar.
- C. Background checks will be performed annually on all OMYFA executive board members.

**ARTICLE V – MEMBERSHIP**

- A. The membership of the Oakland-Macomb Youth Football Association shall consist of organizations duly certified by the Michigan Department of Labor and Economic Growth, Bureau of Commercial Services, who have filed Articles of Incorporation with the Michigan Department and Economic Growth, Bureau of Commercial Services and who are in good standing with the Michigan Department and Economic Growth, Bureau of Commercial Services.

1. Articles of Incorporation for the individual Franchise members shall include purposes substantially in accord with the purposes of the Oakland-Macomb Youth Football Association.
  2. A true copy of the Franchise member's Articles of Incorporation shall be filed with the secretary.
- B. Minimum standards of organization for Franchise members shall be as follows:
1. Members must provide their own Franchise Bylaws which must be on file with the association's secretary.
  2. A new Franchise member must post a Five Hundred (\$500) Dollar Franchise Fee.
  3. Members must be covered under the Association Insurance.
  4. Members must agree to abide by our By-Laws and Rules.
  5. A new Franchise is placed on two (2) years' probation with two (2) years of no voting privileges.
- C. Franchise members privilege.
1. Association voting will be limited to two (2) votes per Franchise. Those eligible to vote shall consist of the President, Football GM, Cheer GM and one active board member. These voting members shall appear on the Board of Directors list for the current year. The Board of Directors list must be updated and on record with the OMYFA Secretary by March 1<sup>st</sup>. Any changes to the voting members must be submitted in writing seven days prior to the next league meeting.

## **ARTICLE VI – MEETINGS**

- A. Association meetings will be held on the date established by the executive board. Requests for meeting changes must be brought before the association during the meeting the month prior to request, with such request being subject to the vote of a majority of voting members present, subject to the requirement of a Quorum as set forth below. Roberts Rules of Order, as last revised, shall determine all questions of order and procedure for any meeting of the Association or any committee.
- B. A 2/3 majority of eligible voting franchises MUST be in attendance to constitute a quorum for any business transaction.

## **ARTICLE VII – SPECIAL MEETINGS**

Special meetings may be called at any time by the Association Chairperson or a majority of the Association Board Officers. Notice of the time, place, and the purpose of the meeting must be communicated by the Association board officers to all franchise members within 48 hours of the special meeting.

## **ARTICLE VIII – SPECIAL CIRCUMSTANCES (HEALTH AND SAFETY/PANDEMIC)**

The Board of Directors of the Association along with the Special Circumstances Committee made up of six appointed highest termed OMYFA Franchise Presidents (listed in Appendix A) will have the ability to recommend on whether or not to begin, continue, suspend or cancel any league practice, game, event or postseason festivity, including playoffs, and any post season cheer event(s), in the event that the Board and Association determine that holding or participating in such event would not be in the best interest of the Oakland-Macomb Youth Football Association or in the best interest of the health and safety of the association members, with such determination being binding by majority vote of each Franchise within the Association.

## **ARTICLE IX – OFFICERS OF THE ASSOCIATION**

Officers shall be elected by the Franchise representatives of the Association. The nominees will be compiled the meeting prior to elections (November meeting). Elections will be held each December. Elections will be for Chairperson, Vice-Chairperson, Secretary, Treasurer, Director of Cheerleading, and Registrar. When elected, Member must resign from any elected position of the home Franchise.

### **A. Chairperson Duties**

1. To preside at all meetings.
2. To be the tie breaking vote on any split decision made by the association.
3. To watch over, to ensure that association rules are being enforced at all Franchises.
4. Work along with the Treasurer on all financial transactions.
5. Shall appoint members of any special committees: to include, but not limited to: Field Monitors and any other support personnel.
6. Write League Schedule.

### **B. Vice Chairperson Duties**

1. To preside at all meetings.
2. To watch over and ensure that association rules are being enforced at all Franchises.
3. Work along with the Secretary and Treasurer to Oversee all insurance.
4. Be sure that all necessary league forms are completed and submitted.
5. To perform the duties of the Chairperson in his/her absence.
6. To work with the Head Official on any officiating issues, hiring, etc.

### **C. Secretary duties:**

1. Handle any and all insurance claims.
2. Take minutes at all association meetings. Proposed meeting minutes will be sent out 24 hours prior to next league meeting.
3. Ensure that every Franchise submits a current copy of Franchises Bylaws on an annual basis.
4. Keep all Oakland-Macomb Youth Football Association paperwork up to date.
5. Preside over Cheer Meetings in the absence of the Director of Cheerleading.

### **D. Treasurer duties:**

1. Oversee all association money transactions.
2. Pay all Annual State fees.
3. Keep all Oakland-Macomb Youth Football Association financial paperwork up to date.

### **E. Director of Cheerleading:**

1. To preside at all cheer meetings and cheer-off.
2. To watch over and ensure that OMYFA cheer rules are being enforced at all Franchises.
3. To be the tie-breaking vote on split decisions made at the OMYFA cheer meetings.
4. Shall appoint an Assistant to the Director of Cheerleading as needed.

### **F. Registrar duties:**

1. Ensure that every Franchises rosters are completed properly and assess fines.
2. Ensure that all Coach/Member background checks are submitted to the League. All suspect Background checks will be reviewed by the Executive Board and the Executive Board will make the final dispensation regarding a Coach's/Member's eligibility.
3. To perform the duties of the Secretary in his/her absence.

### **G. Non-Executive Board Positions**

1. Field Monitors
2. Assistant Director of Cheerleading

## **ARTICLE X – DISCIPLINARY ACTION**

- A. Any disciplinary action concerning a Franchise Bylaws/Rules will be handled first by the involved Franchise.
  1. If the Franchise is unable to resolve the issue, it may be brought before the Executive Board for intervention/mediation.
  2. If mediation is unable to resolve the issue, the Executive Board will review and make disciplinary decisions (all decisions are final).
- B. Any disciplinary action dealing with an OMYFA rule will be brought before the association board. Executive Board Members will review and make disciplinary decisions (all decisions are final).
- C. An OMYFA Executive Board officer may be removed from office for misconduct by affirmative majority vote of not less than two-thirds (2/3) of the eligible voting franchises in good standing.
- D. These Bylaws are for the sole purpose of association continuity and are for our association's purposes only. Anything not covered by these Bylaws or Association Rules should be brought up at an association meeting before pursuing further.
- E. Each Franchise in the Oakland-Macomb Youth Football Association has their own set of Franchise Bylaws. Each Franchise must submit a copy of their Bylaws by 4/1.
- F. Besides these Bylaws, our Association has a set of rules which each Franchise abides by to be known as OMYFA League Rules. These rules govern from our philosophy to player participation. Copies are available to each Franchise representative involved in the association.

## **ARTICLE XI – AMENDMENTS**

These Bylaws may be amended, altered, changed, added to or repealed by the affirmative vote of 2/3 majority of the members present in good standing at any meeting providing that written notice of such proposed changes shall be provided to each member of the Oakland-Macomb Youth Football Association Board of Directors at least one (1) meeting prior to the date of the meeting at which such proposed changes shall be submitted to vote.

## **CERTIFICATE OF ADOPTION OF BYLAWS**

I do hereby certify that the above stated Bylaws of the Oakland-Macomb Youth Football Association were approved by the Oakland-Macomb Youth Football Association Board of Directors on July 12, 2021, and constitute a complete copy of the Bylaws of the organization.

\_\_\_\_\_  
(Duly Elected Chairperson)

Date: \_\_\_\_\_

APPENDIX A  
SPECIAL CIRCUMSTANCES COMMITTEE MEMBERS

**2022**

Bart Tinsley

Lori Lambertsen

Tina Hassett

Jared Reed

Dave Naert

Jason Hodgson