

# Touchdown Club Minutes

December 3, 2018 @ 7pm

## NEXT MEETING ELECTION – JANUARY 7, 2019

Stadium - Spirit Room on the Upper Level



1. Call to Order @ 7 pm
2. Accepting of previous TD Club Meeting minutes
  - Minutes accepted by all attendees
3. Treasurer's Report - Kurt Schweiger
  - 8501.49 in pnc
  - 500 in pay pal
  - All invoices sent in have been paid
  - Yvonne asked about Giant eagle deal was it cheaper in long run
    - i. Rick said no -- budgeted \$6 and Kelly Huffman came in at \$5.75, some meals were less expensive some more but the average was 5.75. Beth Bolin asked if we should change it up, Coach K asked the players, and the players said they liked it. Kelly Huffman delivered and even helped serve and clean up. 100 people per week being fed.
4. Fundraising Report - Mark Mill
  - Corporate sponsors around 58,000, all sponsors listed, plus Hampson's purchasing the headsets last year
  - Camcorder biggest expense this year as far as equipment
  - Next year – budget for ponchos/stadium jackets – do the players have them already?
  - Thank you notes will go out from Coach k to all our sponsors and will ask the past sponsors if they would be interested in sponsoring again for the 2019 season
  - Some sponsors we allowed to customize their sponsorship
  - Would like to get the Gala moved a little closer to home and ahead of a date for 2019
  - Comment made by a parent – ratio to non-parent contribution is about 4 to 1 on average players received 4times more than what their parents put in
5. Vice President's Report - Trina Boyd
  - a. Upcoming Scholarships
    - Graf family 1,000 scholarship +
    - Chris O'Neil to send out and committee members will rate essays
    - Scholarship money will be given out in May at the senior awards night
    - Amy Winkour giving scholarship money to a deserving player (11/12 grader) – will be at the banquet to announce winner– juniors and seniors – selected by a coach based on leadership, community service and academics.

- In addition, Amy Winkour promised the boys a steak dinner if they won the WPIAL, Amy set up the dinner with Kelly Huffman and the boys loved it!



6. Concessions Report - Megan Westerhoff

- 10605.82 made this year
- Returned all unused items that were allowed to be returned

7. Communications Report - Jodi Trebilcock

- Not in attendance, but just a few people asked to be added and she added them to the list.

8. President's Report - Rick Rechenberg

a. Thank You, Registration, Volunteers, Team Parents, & Board

- Reached 75% goal we set at beginning of season
- Had a lot of people double up on volunteering, team parents were up on everything

b. Board Work: organized a successful WPIAL Championship Gear Sale, coordinated with coaches to welcome Alumni for the Thanksgiving Practice, arranged for pre-game meals in Altoona for away playoff games, successfully executed 1 varsity home playoff game with concessions and 50/50, designed and printed Game day programs, acquired drivers for the trailer for away playoff games, coordinated Steak Dinner sponsored by Amy Winkour, 0 more registrations, purchased bins for jersey storage, coordinated chocolate milk and PB&J snacks, posted links for game photographer, sold car decal & t-shirts at games, provided Saturday breakfast for treatment and film with sponsorship donations, emailed Touchdown Club on several items, picked up halftime snacks for varsity, ordered concession stand needs, monitored registrations & volunteer slots, handed out after-game snacks to teams during away games, received additional dollar\$ in sponsorships, held board meeting.

- WPIAL T-shirt sale - \$1167.50
- WPIAL t-shirts to be handed out to 7-9<sup>th</sup> grade
- Coach K Alumni Thanksgiving tradition – Coach K invited past players to a thanksgiving morning practice and the board supplied coffee and donuts for the alumni
- Keep registration packet and consider registration early again as well
- Suggestion to have the gala booked before the new season starts
  1. Or night at the races (suggestion) and/or addition to fundraising
- Parents thanked the board for turning the program around and the great job done this season in keeping parents informed
- District paid for coach buses to Altoona both times and paid for the players/coaches meals before both games
- Indoor practices at No offseason and Lakeview, District paid for busing and venue use

9. New Business

- a. 2018 Playoffs
- b. Offseason workouts

- Coach Mal will have optional lifting sessions rest of December
- January – start lifting Mon, Tues, Thurs.
- Feb. start up regular lifting session and other
- Locations for lifting/training at Pure Edge, UPMC Lemieux center

c. End of the Year Banquet – January 26th

- Chadwick in Wexford, 6-9pm menu in place, working on senior gifts,
  1. Usually a duffle bag – parent suggested if given a shirt, don't have embroidered with PR – player may not want to wear PR logo in college.
  2. Google doc for registration, since problem with evite / used Eventbrite with youth football

d. Montaque Photography capturing great pictures for the varsity games.

- Pictures are uploaded to his site for free and unlimited download with no watermarks
- Parents can also purchase additional pics from his site.

e. **Touchdown Club Board Elections** - see position descriptions and nominees below

- Paper ballot election
  1. Trina checked by laws and the election should be held in January not December
- Announcement of new Touchdown Club Board

10. FYI - Upcoming Events

- a. State Finals: Dec. 8 @ Hershey Park
- b. Next TD Club Meeting – January 7 @ 7 pm in Spirit Room on the stadium  
Ask parents to bring their checks for the banquet for this meeting  
Have google form out by this time
- c. End of the Year Banquet – January 26

- i. Invite Coach Malinowski to next board meeting to speak about training
- ii. Spoke with Jeremy – going to add some things to the website

11. Follow Coach K's calendar & Remind and on Twitter @PRRamsFootball for the latest and greatest updates

12. Adjournment

## **PR Touchdown Club Board Descriptions**

**President/Co-President** - Shall conduct meetings in the manner prescribed in the Roberts Rules of Order, Revised. The president shall appoint committee chairpersons and shall be a member ex-officio of each committee. However, he/she is not obligated to attend committee meetings. The President shall authorize expenditures of \$100 or less, after consulting with executive board members, without having such expenditures voted on at the general meetings. Total of such expenditures is not to exceed \$400 for term of office. The President shall be the primary representative of the Board as it relates to the coaching staff and the athletic department. The President will have the primary responsibility for managing the PRTD website, with support from the Secretary and Communications.

**Vice President/Co-President** – Shall assume the duties of the President/Co-President in their absence. The Vice President/Co-President will serve as the primary representative of the PRTD Board as it relates to each committee formed during the year. The committees include, but are not limited to Ram Olympics, Kickoff Party, Football Program, Picture Coordinator, Senior Dinner, Senior Night, and Two-a-days. The Vice President/Co-President shall chair the JV/Varsity Banquet.

**Secretary** – Shall record the minutes of every regular and executive board meetings and provide this to the Communications chair for distribution to the members of the Touchdown Club. The Secretary compiles a Parent's Directory of football players for each team, 7<sup>th</sup> through 12<sup>th</sup> grade, to include full contact information (parents/guardian names, addresses, phone numbers and email addresses) for all players and their families/guardians. The Secretary shall work with the President and Communications to manage the PRTD website.

**Communications** – Shall take care of all correspondence deemed necessary by the organization under the direction of the President/Co-President. Communications shall work with the President and Secretary to manage the PRTD website.

**Treasurer** – Shall keep accurate records of all monies received and disbursed for the fiscal year from July 1 through June 30<sup>th</sup>. A yearly financial statement will be prepared by the treasurer and reviewed by two members who are not on the executive board. These members shall volunteer for the job instead of being appointed. The yearly financial statement will be presented to the general membership. The treasurer shall be assisted by at least one board member to count monies received from fundraising events to include concessions. As a member of the PRUBO the treasurer will be responsible to submit Financial Data to PRUBO – Treasurer by September 1<sup>st</sup> and a copy of the submitted yearly tax return by October 15<sup>th</sup>.

**Fund Raiser** – Shall oversee all fund raising events with the exception of concessions. Fund Raiser will select several events to raise money to support the teams' needs and be a part of each fundraising committee.

**Concession** - Shall oversee activities related to running the Concession Stand during the season. This will include ordering of items, management of inventory, tracking volunteer schedule, and working with Treasurer on handling of revenues.

**Team Parents** – Shall serve as the contact person for each grade level of the football program, working closely with the coaches as the team parent to get a team roster and keep it up to date. Team Parent will share this information with the Secretary and Communications Chair to develop team lists and keep information current for all communications purposes. Team Parent is responsible for organizing activities and volunteers for the team specific items such as post game bus snacks and end of year banquet (MS and 9<sup>th</sup> Grade)

## **Nominees for the Pine Richland Touchdown Board**

### **President:**

**Rick Rechenberg:** Rick and his wife, Karen, have 4 boys and have lived in Richland Township for 15 years. Their youngest son, Josh, is a junior and their only football player. Rick teaches Middle School students at Holy Sepulcher Catholic School and also serves as an Assistant Scoutmaster of Troop 58. Rick Rechenberg has served as the Class of 2020 Team Parent for the two years and Touchdown Club President for the past year.

### **Vice President:**

**Trina Boyd:** Trina Boyd has lived in Pine for 14 years with her husband Jim and two sons Chance and Tyler. She was President of the WPTO from 2009-2011. She was President of the EHPTO from 2012-2013. She is currently a member of the PR Professional Development Committee in the school district. She works full-time at Northland Library. Her son, Chance, is a Junior and has been playing with the Pine-Richland football program since his 7th grade year. Her son, Ty, is currently a Sophomore at PRHS.

### **Recording Secretary:**

**Megan Westerhoff:** Megan and her husband Corey have two children, Emma (13) and Ethan (15). Ethan will be playing football next year as a junior. Megan served on the PR Touchdown Club Board this year as the Concession Coordinator. It was a successful year in concessions, but she would like to transition to the recording secretary for next year. Megan is a board member for the Treesdale Community and also the PRMS liaison for the PR Girls Lacrosse Team. She works full time at West Penn Hospital as a Neonatal ICU Transport Nurse.

### **Communications Secretary:**

**Position is open**

### **Treasurer:**

**Kurt Schweiger:** Kurt and his wife Kelly have two children – Brett (17) PR Lacrosse player; and Caden (15) PR Football player. Kurt and his family have lived in the Pine-Richland School district for the past 10 years. He has been involved as either a board member or coach at the youth level for football, baseball and lacrosse for 10 years. Kurt is the current Pine-Richland Touchdown Club Treasurer, and is running for re-election. In addition, Kurt is a Managing Principal at OneDigital Health and Benefits, and owns TEC Homes. Kurt is also a board member of The Joshua Foundation, The Schweiger Family Charitable Trust and The Langdon Farms Homeowners Association. Kurt is a graduate of the University of Rochester where he was a member of the Football Team.

**Concessions:**

**Yvonne Balouris:** Yvonne has 4 children. One went through the program and her 7th grader plays football. She also has a junior and a sophomore. She has done concession before with her older son. She also has served on a PTO board and is currently president of girls basketball and volleyball.

**Fundraising:**

**Mark Mill:** Mark and his wife Anne have four children - Charlie (15) Jack (13) Madeline (11) and Claire (9). Mark and his family have lived in the Pine Richland School district for the past 12 years. He has been involved as either a board member or coach at the youth level for baseball and lacrosse. Mark currently leads a sales team for Dell/EMC and has been involved with raising money and awareness for the Wounded Warrior Project. Mark is a graduate of the US Naval Academy where he was a member of the Navy Football Team.