



NORTH EAST MINOR HOCKEY LEAGUE



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POLICIES & PROCEDURES

As of April 8th, 2020

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Requirements**

1. Duties & Powers of the Executive

a. Duties and Powers of the Executive

- i. As a collective group
 1. Shall have the power to conduct the business of the NEMHL in its entirety and shall have complete control of all hockey activities within is membership related to any NEMHL games.
 2. Shall have the power to review any situation that is under the asbestos of the NEMHL and by majority vote may apply discipline, suspensions, fines or loss of membership to any Association, member of coaching staff, player, parent, spectator or referee.
 3. Shall have the power to re-admit or re-instate, by majority vote, any Association, member of coaching staff, player, parent, spectator or referee upon their application and them following the NEMHL Discipline Appeal Procedure.
- ii. Any Executive Member shall have the power to address an individual; whether it is a player, coach, parent or spectator that is miss-behaving. The individual will be asked to leave the game/arena and it may be with or without a warning. If the individual will not leave, the referee will be instructed to stop the game until such time as the individual leaves the arena. As a last resort, the RCMP will be called to escort the individual from the arena. Any such incidents must be reported immediately to the NEMHL President.
- iii. A Division Coordinator shall have the power to deal with business of a minor nature within their division but shall not overrule a decision of the President.
- iv. Referee In Chief shall have the power to deal with any part of a NEMHL game while in attendance though shall be responsible to the Executive, answering to the President, for their actions and shall have the duty of applying all suspensions and/or misconducts from major penalties on a submitted game sheet according to the SHA and NEMHL suspension rules.

b. President

- i. Shall have the authority to represent any or all of the NEMHL Executive on any occasion and will be responsible to the Executive for their actions. In absence of the President, or at his request, the Vice President shall have the powers of the President in every aspect.
- ii. Shall notify the Vice-President, Secretary, RIC and five (5) Division Coordinators of meetings as per the NEMHL Constitution.
 - a) Notification must include the meeting date, time and location.
- iii. Shall ensure the Vice-President, Secretary, RIC and five (5) Division Coordinators have a copy of the latest NEMHL Constitution and the Policies and Procedures.
- iv. Shall register NEMHL with SHA annually.

- v. Shall chair and appoint Executive members to sit on the Discipline Committee to deal with any disputes that the President requests assistance with during the year. If an Executive member is in conflict personally or thru their association, the President may acquire another NEMHL Association member, as per Article 4, to fill in.
- vi. Shall be reimbursed any mileage to attend any NEMHL meeting or where they are representing the NEMHL.
- vii. Shall have signing authority on NEMHL operating account with the NEMHL Vice President and Secretary where any 2 out of 3 must sign.
- viii. Shall order championship banners for each division and will notify the Division Coordinators where to obtain them from.

c. Vice President

- i. In the absence of the President, or at the President's request, the Vice-President shall have full powers of the President in every aspect.
- ii. Shall become familiar with all phases and policies of the NEMHL so as to assist the NEMHL President and if requested by the NEMHL President assume the duties and powers of the President.
- iii. Shall have signing authority on NEMHL operating account with the NEMHL President and Secretary where any 2 out of 3 must sign.
- iv. Shall be reimbursed by the Association they are representing any mileage to attend any NEMHL meetings that will be held in the central location of Tisdale.
- v. Shall be reimbursement from the NEMHL for any mileage while representing the NEMHL as per approval by the President, Vice President or RIC.

d. Secretary

- i. Shall record minutes and attend to correspondence.
- ii. Shall have signing authority on NEMHL operating account with the NEMHL President and Vice President where any 2 out of 3 must sign.
- iii. Shall deposit all monies received in League account, pay all League expenses.
- iv. Shall maintain a register of teams and performance bonds collected.
- v. Shall provide Team fee invoices to all Associations by Nov 30th.
- vi. Shall provide copies of the last meetings minutes and an agenda to the appropriate membership.
- vii. Shall notify any team and their Association of any fines asap.
- viii. Shall collect a fine from any team/Association as issued by the President.
- ix. Shall revise the NEMHL Constitution and Policies & Procedures as directed by the NEHML membership at AGM.
- x. Shall ensure that the current NEMHL Constitution, Policies & Procedures are posted on the NEMHL website.

- xi. Shall pay honorariums to NEMHL League Executive: President \$500, Vice President & Secretary \$200 each; RIC \$3000 (this shall include a minimum \$1000 mileage allowance), Division Coordinators \$100 each. Reimbursement for mileage while representing the NEMHL Executive as per approval by the President, Vice President or RIC (2 out of 3) at the current SHA mileage rate.
- xii. Shall be reimbursed by the Association they are representing any mileage to attend any NEMHL meetings that will be held in the central location of Tisdale.
- xiii. Shall be reimbursement from the NEMHL for any mileage while representing the NEMHL as per approval by the President, Vice President or RIC.
- xiv. Shall circulate financial statements at AGM and all Executive and Association member meetings.

e. Division Coordinators

- i. Shall provide each team within their division notification of all meeting information as handed down from the NEMHL President as per the NEMHL Constitution.
- ii. Shall help coordinate their fall division scheduling meetings as per the NEMHL Constitution.
- iii. Shall be reimbursed by the Association they are representing any mileage to attend any NEMHL meetings that will be held in the central location of Tisdale.
- iv. Shall be reimbursement from the NEMHL for any mileage while representing the NEMHL as per approval by the President, Vice President or RIC.
- v. Shall not be a coach, assistant, manager or parent on a team within their division.
- vi. Shall keep record of all game sheets in the Novice and Atom Division and shall provide the NEMHL RIC game sheets that have any major penalties who will then hand down any play/coach suspensions and/or misconducts according to the SHA and NEMHL suspension rules.
- vii. Shall ensure all games are utilizing the minimum 3 man system.
(as per Policy 10)
- viii. Shall communicate to the NEMHL President of any infractions.
- ix. Shall be the liaison between Division teams and President
- x. Shall collect their Divisions' trophy from last season by end of regular season and present or appoint an individual (representative of the League) to present the trophy and banner to their Division's winning team.
- xi. Shall provide a report at the AGM on happenings through-out the season as well as any major concerns that need to be addressed.

f. Referee In Chief (RIC)

- i. Shall be a NEMHL Executive Member appointed annually by the newly elected NEMHL Executive.
- ii. Shall be responsible to the NEMHL President; however is governed by the Rules and Regulations of Hockey Canada and the SHA.
- iii. Shall call and host a meeting each fall for all RICs from each Association.
- iv. Shall receive all game sheets at the U13, U 15 and U 18 Divisions from each team's manager.
- v. Shall review all game sheets at the U13, U 15 and U 18 Divisions and hand down any player/coach suspensions and/or misconducts according to the SHA and NEMHL suspension rules.
- vi. Shall review any U 9 and U 11 game sheets provided by the Division Coordinator that have any major penalties and then hand down any play/coach suspensions and/or misconducts according to the SHA and NEMHL suspension rules.
- vii. Shall notify the coaching staff of the suspension/s and accumulations that will be imposed to the player/coach as well as post them on the mandated SHA Suspension website.
- viii. Shall be allotted an honorarium set by the NEMHL Executive as well as a minimum \$1000 mileage allowance to attend games and tournaments to provide direction to those officials that are working NEMHL games.
- ix. Assist the NEMHL Division Coordinators and the President in a consultative process of determining the facts to a particular incident(s) that might require a NEMHL ruling.
- x. Shall assign neutral officials in consultation with the home association's RIC when neutral officials are being requested for a playoff game by a NEMHL Division Coordinator or the President.
- xi. Report to the NEMHL President the concerns of officials and to relay concerns of the NEMHL back to officials.
- xii. Shall provide a report at the AGM on happenings through-out the season as well as any major concerns that need to be addressed.

g. Additional Duties of the Executive

- i. Shall be the Discipline Committee and deal with any disputes that the President requests assistance with during the year. If an Executive member is in conflict personally or thru their association, the President may acquire another NEMHL member to fill in.
- ii. Other committees may be appointed from time to time at the discretion of the NEMHL Executive.

2. Registrations

- a. All teams must be registered with SHA before first League game.
- b. Each Association is responsible for sending in their own Certification forms to SHA.
- c. All Associations must inform the League President of their intention to participate and specify divisions by October 1st of each year. Any team that withdraws after October 1st, after advising they were in, shall forfeit their bond.
- d. All Associations must provide the NEMHL President with a copy of their teams Official Approved SHA Roster by Oct 25th or prior to their first home game (whichever comes first) or they shall be fined \$500 and shall not be permitted to play until the Official SHA Approved Roster has been submitted to the NEMHL and the \$500 fine paid.
 - i) Any amendments made to a roster after the first submission, an up to date SHA Approved roster must be submitted immediately to the NEMHL President and prior to the teams' next game.
 - ii) Any team that plays a game without their updated SHA Approved roster submitted to the NEMHL President shall be fined \$500 and shall not be permitted to play until the fine has been paid to the NEMHL.
- e. No player shall be permitted to participate in a League game unless he is properly registered through the SHA as a registered player or affiliated player. If a NEMHL member team allows an ineligible player to play in a game(s), such game(s), upon ruling by the President, shall be counted as a win for the opposing NEMHL member team and the coach of the NEMHL member team who played the ineligible player, shall be suspended for a length of time as determined by the President.
- f. Coaching staff (head coach, assistant, manager, trainer, stick boy, etc.) shall not be permitted to participate in a League game unless they are properly registered through the SHA and listed on the teams' official SHA roster—this person is considered illegal. Coaches are permitted to be on more than one team roster but must be listed properly on each official SHA roster.
 - i. If there is any violation of the above f) the Head Coach of the said team shall receive a 3 game suspension and the illegal person shall receive a 3 game suspension as well as...
 - ii. The NEMHL Association that is in violation of the above 2. f) shall be fined \$500 and the said team will refrain from playing any further NEMHL games until the fine is paid.
- g. Any player approved by the NEMHL to play down a level shall not be permitted to also play within their own age division as a rostered or AP player for any NEMHL games.

- h. In the event of a team requiring a replacement goalie other than their listed AP, teams MUST contact SHA to go through their process of allowing a replacement goalie. Upon SHA's granting of said replacement goalie, the team is responsible to notify the NEMHL President immediately with documentation authorizing the replacement. Failure to do so may result in forfeit of the game.

3. Overage Players

- a. Overage player is defined as a player one year above their division age limit for boys and two years above for girls.
- b. Upon approval by their home association first, overage players in U9, U 11, U13 & U15 may be used if approved by the NEMHL Association members that have a team in the said division with a majority vote. This application must be made at the division's fall scheduling meeting.
- c. Overage requests that come after the division fall scheduling meeting in U9, U 11, U13 & U15 must be sent to the league in writing with a cheque for \$500.00. The request must include the reasons why the Association wishes to apply for them to play overage, and also include all relevant information about the player. If the NEMHL Executive feels that there is sufficient reason and legitimacy to the request; the NEMHL President may appoint a panel of three non-bias evaluators to assess the player and determine whether he or she shall be allowed to play as an overage. Each evaluator shall be paid \$50 for their time and reimbursed as per SHA current mileage rate round trip from their home. If it is deemed by the NEMHL Executive that the evaluation is not necessary the \$500 will be refunded.
- d. There will be no over age players allowed in the U18 Division. The NEMHL Executive will not accept any applications or entertain any such request.
- e. Any player approved by the NEMHL to play down a level shall not be permitted to also play within their own age division as a rostered or AP player for any NEMHL games.
- f. Any overage girl (2nd year player) playing down a division on a NEMHL team AND playing on a girls team must have played at least 1/3 of the NEMHL regular season games before they are eligible to play any NEMHL playoff games with the team.

4. Rules

- a. All SHA rules will be used by the NEMHL; other penalties or suspensions may be levied where deemed necessary by the NEMHL Executive.
- b. No team shall charge admission at any NEMHL regular season or playoff game.
- c. Each Association within the NEMHL must have a Referee in Chief (RIC) in place that will be responsible for assigning officials of all games for their association (this may be delegated) as per NEMHL Constitution Article 4. 4) d

- d. At all NEMHL U13, U 15 and U 18 Regular Season and Playoff games Association Members shall at a minimum follow the current SHA Provincial rates for all On Ice Officials (Referees and Linemen).
- e. Should a 4 man system be used; the extra linesman will be paid the linesman rate as in above 4. d), f) & g)
- f. Mileage allowance shall be as per the current SHA rate.
- g. Any official who is not receiving mileage reimbursement is to receive a ride along allowance of an additional \$10 if travel is more than 75km one way and \$15 if more than 150 one way as per SHA rate.

5. Game Sheets

- a. In order to ensure timely execution of possible suspensions and up to date league statistics, **the home team** must submit a copy of both sides, if necessary, within 12 hours of the conclusion of the game.
- b. Game Sheets that are not filled out properly in accordance to the NEMHL Acceptable Game Sheet Instructions that has been provided to each Association may be rejected and therefore will result in the game not being official.
- c. Only PDF format of the original front of the game sheet and the back (game report) will be accepted.
- d. U9 and U 11 game sheets are to be sent to their Division Coordinator & the NEMHL Webmaster.
- e. U13, U 15 and U 18 game sheets are to be sent to NEMHL RIC & the NEMHL Webmaster.
- f. Game sheets are supplied by teams' home association.
- g. All league games shall be tracked and recorded as a win or loss on the NEMHL website.
 - i. U9 Exhibition games, which are those prior to Dec 31st, will not be tracked or recorded as wins or losses in the NEMHL.
- h. Player stats at only U13, U 15 and U 18 levels will be tracked and recorded by the NEMHL Webmaster.

6. Scheduling Meetings

- a. The scheduling meeting dates shall be set and booked by the NEMHL President and will be provided at the Fall meeting.
- b. All NEMHL scheduling meetings shall take place in a central location to all Associations, that being Tisdale. NEMHL will cover the expenses of the meeting preparations and meeting room rentals.
- c. Scheduling meetings may commence as soon as October 1st and shall be completed by October 28th. All meetings shall commence at 7:00pm.

- d. The U18 Division shall be the first meeting and the U9 Division last; with meetings scheduled in order of age group.
- e. U11 through U18 Divisions: all Associations shall provide to the President a minimum of 20 game slots per team within the set NEMHL Regular Season start and end dates; minimum 10 of those slots must be weekend slots (Friday, Saturday or Sunday) according to the schedule provided at the Fall meeting.
- f. U9 Division: all Associations shall provide to the President a minimum of 20 game slots per team and shall abide to following rules:
 - i. A minimum of 10 game slots must be between Nov 15th and Dec 31st.
Of those 10 dates, at least 5 must be weekend slots (Friday, Saturday or Sunday).
These will be used as Exhibition games only. Game results and player stats shall not be tracked or recorded by any team within the NEMHL. Each Association hosting the Exhibition game MUST apply for a sanction permit number from SHA prior the game date. **These games will be half ice.**
 - ii. Also required are a minimum of 10 game slots that must be between Jan 1st and the set end date of the NEMHL Regular Season. Of those 10 dates, at least 5 must be weekend slots (Friday, Saturday or Sunday).
These game results will be recorded as stats with the NEMHL and shall be the only games counted and posted on the NEMHL website.
These games are full ice.
 - iii. Novice player stats will not be recorded on the NEMHL website and shall not be tracked or recorded by any team.
- g. Failure to provide the minimum game slots by the scheduled deadline will be fined \$250 and may not be included in the NEMHL.
- h. A team may block off maximum 2 tournament weekend dates to stay away from while putting your game slots together.
- i. All game slots must be submitted on the league provided template.
- j. Ice slots that have been submitted by the deadline will be available for all other teams to choose from—there will be no scratching off dates—if it's submitted; it's available.
- k. A working calendar will be provided at the scheduling meeting that will list each team's home ice slots that were submitted.
- l. Each team must have 2 people present to schedule a team. Any team that failures to comply will be forfeiting their Bond and will not be allowed to participate in any NEMHL games until the Bond has been replaced.
- m. U13, U15 and U1 will schedule a home & home series to start with.
- n. U9 and U11 will have 2 divisions. Those divisions will be determined by the President in consultation with the Division Coordinator prior to the scheduling meeting.
- o. If extra games are requested within a Division, it will be voted on at the scheduling meeting and majority will rule.

- p. Teams will not be forced to play more than 2 games in a row, unless both teams agree.
- q. Playoff formats will be provided by the President, in consultation with the said Division Coordinator, and will be presented at each scheduling meeting.
- r. All teams must provide the NEMHL President with the teams contact information Appendix D—Team Contact Information prior to leaving scheduling meeting.
- s. All teams must provide the NEMHL President with the teams Appendix E—Game Scheduler that will then be passed onto the webmaster following their division's fall scheduling meeting.

7. Regular Season Games

- a. Regular season games for all divisions must be completed by the Thursday before the NESD school February (Family Day) break begins.
- b. In the U9 Division, Sundays -Thursdays no game shall start later then 6:30pm and no later than 7:00pm on Fridays and Saturdays.
- c. In the U11 Division, Sundays -Thursdays no game shall start later then 7:00pm and no later than 8:00pm on Fridays and Saturdays.
- d. In the U13 Division, Sundays -Thursdays no game shall start later then 7:30pm and no later than 8:00pm on Fridays and Saturdays.
- e. U15 and U18 Divisions, Sundays -Thursdays no game shall start later then 8:00pm and no later than 8:30pm on Fridays and Saturdays. If mutually agreed upon, ice times can also be outside of the above stated time frame.
- f. All U9 games shall follow the SHA rules of a 3 minute warmup and then 2-24 minute **straight** time periods. Buzzer shall sound every 2 minutes signifying player shift change. Optional is an additional 15 minute shootout by every player --this is not part of the game.

U9 game slots shall not exceed 1.25hrs (75 minutes) in length.

All U9 games shall be half ice before Dec 31st and will be full ice starting Jan 1st.

- g. All U11 games must be 3-20 minute stop time periods. The 3rd period may be straight time—pending on time allotment.
- h. All U13, U15 and U18 games will consist of three (3) 20 minute stop time periods.
- i. There shall be no overtime periods during NEMHL regular season games.
- j. The NEMHL U9 Division will have a **3 goal cap per player per game.**
- k. The NEMHL U11 Division will not have a goal cap or goal differential; coaches will be reminded to try to avoid having game scores run up unreasonably.
- l. It shall be mandatory to provide 48 hours' notice of postponement of any games with the exception of weather. Division Coordinator and webmaster must also be advised. Both teams must be in agreement to reschedule the game or the game must be played regardless of the number of players short. Team refusing to play any League game prior to end of regular schedule shall forfeit the two points available and the lost game

- shall be recorded as a loss to the team refusing to play. Such incidents will result in a loss of the performance bond and review of the matter at the next League meeting.
- m. The NEMHL will allow 2 teams to play a regular season league game within a tournament ONLY if both teams agree. It is up to BOTH homes team to notify their Division Coordinator and the NEMHL webmaster of the agreement.
- n. The NEMHL will supply a webmaster/statistician that will regularly keep track of the game schedules and scores for all teams. At U13, U15 and U18 Divisions player stats will be posted.
- o. When any game is re-scheduled after the scheduling meeting it is the home teams' responsibility to immediately provide the new date & time to their Division Coordinator and the NEMHL webmaster.
- p. **When any game is cancelled, including U9 exhibition, both teams must agree to a new rescheduled date within 4 days of cancelling. If the game is not rescheduled, both teams will forfeit their bonds and be unable to play any games until the bonds are re-paid.**

8. Playoff Games

- a. Playoff formats will be provided by the President, in consultation with the each Division Coordinator, and will be presented at each scheduling meeting.
- b. All Division Playoffs will commence the first Monday following the NESD school break (the 4th Monday in February). The first round for all divisions shall be 10 days in length ending on a Wednesday. The 2nd round will commence on Thursday and will be 11 days in length ending on a Sunday. The Final round will start on the following Monday and will be 10 days in length.
 - i. Teams may begin the first round of playoffs during the NESD school break ONLY if both teams agree—no team shall be forced to play.
- c. All playoff dates for a round shall be set no later than 48 hours after the commencing start date. All games in the series must be set before the series may begin. (h & h or games 1,2 & 3)
- d. All game dates must be provided to the NEMHL webmaster by the home team.
- e. There will be no extensions to any playoff dates by any team. Failure to comply with the above predetermined dates will result in forfeiture of the series by the team failing to comply.
- f. Regardless of a divisions playoff format; all series will adhere to the NEMHL dates as stated in the above Policy 8 b. and shall not be extended.
- ~~g.~~ The NEMHL U9 Division will have a **3 goal cap per player per game.**
- h. The NEMHL U11 Division will not have a goal cap or goal differential; coaches will be reminded to try to avoid having game scores run up unreasonably.
(same as in Regular Season Games)

- i. The U13, U15 and U18 playoff series will be best of three (3) game series, with the highest seeded teams having home ice advantage. The home team shall have games 1 & 3 while the opponent shall have game 2 in-between, unless mutually agreed upon by both teams.
- j. All U15 and U18 Final Round of Playoffs shall be a 4 man officiating system.
- k. Teams in all divisions may choose neutral referees for all rounds of playoffs; this must be determined prior to the start of each round of playoffs. Any team requesting neutral officials must put in a request to their NEMHL Division Coordinator. The NEMHL Division Coordinator will make arrangements with the NEMHL RIC. The team requesting the neutral officials are responsible for the cost of the officials and mileage for that round of playoffs.
 - i) Should 2 teams mutually agree upon neutral referees for their series, they shall each be responsible for their home game cost of officials and the mileage. Should a 3rd game be required, both teams shall evenly split the cost of the officials and the mileage.
- l. It shall be mandatory to provide 48 hours' notice of postponement of any games with the exception of weather. Division Coordinator and webmaster must also be advised. Both teams must be in agreement to reschedule the game or the game must be played regardless of the number of players short. Team refusing to play any Playoff game prior to end of the series shall forfeit the two points available and the lost game shall be recorded as a loss to the team refusing to play. Such incidents will result in a loss of the performance bond and review of the matter at the next League meeting.
- m. Any overage girl (2nd year player) playing down a division on a NEMHL team AND playing on a girls team must have played at least 1/3 of the NEMHL regular season games before they are eligible to play any NEMHL playoff games with the team.
- n. Any player that gets assessed an intent to injure/match penalty will no longer be able to participate in any further NEMHL playoffs for the remaining of the season AND the team/association will be fined \$500 and shall not be permitted to play until the fine has been paid to the NEMHL. If this is the last game for the offending player/team; the fine still stands. If the fine is not paid by April 1st, this fine shall become the responsibility of the home association where it's membership within the NEMHL will be suspended until the fine is paid.

9. Forfeiture Penalty

- a. Any member hockey team that cancels any league or playoff game without valid cause, in the opinion of the League President and/or Executives, shall lose their participation bond and must pay the League Secretary \$700 for reinstatement. The offending team shall not play any further NEMHL games until the fine is received in the League Office. The non-offending Association shall receive \$500 from the League as compensation for the lost game to help recover their home association ice costs and officials already assigned.

10. Officials—Team Official, Off Ice Officials, On Ice Officials

- a. **Team Officials** (head coach, assistants, managers, trainer, stickboy, etc...)
 - i. Are expected to take a leadership role by setting an example and ensuring that their players are responsible and respectful of game officials.
 - ii. Shall not be permitted to participate in a League game unless they are properly registered through the SHA and listed on the teams' official SHA roster—this person is considered illegal.
 - iii. Are permitted to be on more than one team roster but must be listed properly on each official SHA roster.
 - 1. If there is any violation of the above iii. the Head Coach of the said team shall receive a 3 game suspension and the illegal person shall receive a 3 game suspension as well as...
 - 2. The NEMHL Association that is in violation of the above f) shall be fined \$500 and the said team will refrain from playing any further NEMHL games until the fine is paid.
- b. **Off Ice Officials** (scorekeepers, clock operators, penalty box operators, etc...)
 - i. Shall be neutral in all aspects of the game and shall not engage in encouraging, taunting or tampering with the players or coaches or dispute the on ice Referee's calls.
 - ii. Must have atleast two adults working these positions. A position may be filled by a player that is one age division higher than the team playing. Training should be given by each association prior to the season on how to properly fill out a game sheet.
 - iii. Are encouraged to report any type of verbal or physical abuse to the league NEMHL RIC.

c. **On Ice Officials** (Referees and Linemen)

- i. Shall use **Appendix F** as a guideline of NEMHL expectations.
- ii. The three man system of refereeing shall be the minimum system for U13, U15 and U18 during NEMHL league play and in playoff series, except the Final Round where it shall be a 4 man system in U15 and U18. In U9 and U11 a two man system is acceptable.
- iii. Any deviation to 10 c ii. must be approved by the NEMHL RIC.
- iv. There will be a \$200 fine/game to the offending Association for not having the minimum system, unless 10 c.iii applies.
- v. Only Referees and Linesmen registered with the SHA Referee Division shall be allowed to officiate any game within the NEMHL.
- vi. All calls and rulings made by the Referee shall be final and undisputed with the NEMHL. The NEMHL will not entertain any appeals. Any team wishing to appeal must do so directly with SHA Minor Chair.
- vii. At all NEMHL U13, U15 and U18 Regular Season and Playoff games Association Members shall at a minimum follow the current SHA Provincial rates for all On Ice Officials (Referees and Linemen).
- viii. Should a 4 man system be used; the extra linesman will be paid the linesman rate as in above 4. d), f) & g)
- ix. Mileage allowance shall be as per the current SHA rate.
- x. Any official (a ride along) who is not receiving mileage reimbursement is to receive a ride along allowance of an additional \$10 if travel is more than 75km one way and \$15 if more than 150 one way as per SHA rate.
- xi. Any Referee that has assessed a major, match, game misconduct or gross misconduct penalty within a NEMHL game **must** contact the NEMHL RIC and submit the game sheet with the completed game report (reverse side of the white game sheet) within 12 hours of completion of the game. It will be the responsibility of the home team's Association RIC to ensure that their officials are aware and adhere to this policy.

11. Suspensions and Discipline

- a. The NEMHL will follow the SHA guidelines on suspensions and discipline
 - All calls and rulings made by the Referee shall be final and undisputed with the NEMHL. The NEMHL will not entertain any appeals. Any team wishing to appeal must do so directly with SHA Minor Chair.
 - No appeal will be entertained by the NEMHL for suspensions handled by SHA or reductions to SHA minimum guidelines.

- b. The NEMHL will view the calls and rulings made by the Referee during a NEMHL game as the NEMHL minimums.
- c. The NEMHL Executive has the right to impose additional suspensions wherever conditions and circumstances are warranted.
- d. The NEMHL will be applying additional suspensions that will be in addition to the SHA suspensions **during Regular Season and Playoffs** as the following...
 - Checking From Behind (CFB) Minor Accumulations
 - after the second offence 1 games
 - after the third offence 2 games
 - after the fourth offence the player will be suspended indefinitely or until dealt with by the NEMHL President.
 - 10 Minute Misconduct Accumulations
 - after the second offence 1 game
 - after the third offence 1 game
 - after the fourth offence the player will be suspended indefinitely or until dealt with by the NEMHL President.
 - Three (3) **minor charging** penalties in one game = game ejection
 - after the third game ejection 1 game suspension
- e. All NEMHL suspensions in Regular Season will carry over into Playoffs.
- f. A NEMHL player assessed any SHA or League game suspension shall be served (as per SHA rules) in the next immediate League game/s, a Tournament or a Provincial game.
- g. A player suspended indefinitely wishing to be re-instated may apply in writing via email to the President within 7 days of the notification of the suspension. The President shall arrange a sit down with the said player and their coach (may not be their parent) and at least 2 NEMHL Executive members.
- h. Each registered team is empowered to administer and conduct its affairs in accordance with the bylaws and regulations established by the Minor Hockey Association they are a member of and those established for the NEMHL.
 - Minor Hockey Associations are permitted to apply additional discipline in accordance to their bylaws and regulations that will be in addition to (not replace) those handed down from SHA and the NEMHL.

- i. Each Association shall be expected to uphold and apply their own Constitution, Policies & Procedures to their players, coaches, parents & spectators. The Association must provide the NEMHL President with a copy of any disciplinary letter prior to the individual being able to coach or attend any NEMHL games. Discipline from the NEMHL Discipline Committee may also be applied.
 - a. Should an Association fail to acknowledge and act upon their own Constitution, Policies and Procedures to deal with an issue shall be in breach of their own Constitution, Policies and Procedures Should that be the case, the NEMHL will review the situation which may result in league membership revoked from the NEMHL.
- j. As the Disciplinary Committee, the NEMHL Executive has the right to review and investigate any reported situation and hand down disciplinary action.

Consequences may include one of the following:

- i. Probation for the remainder of the year
 - ii. Suspension of a parent or spectator from the viewing area including dressing rooms and anywhere near the playing area for the remainder of the year
 - iii. Suspension from the NEMHL for a period of not less than one year and no more than five years
- k. Any disciplinary action taken will be provided to the said individual in writing and a copy filed with the NEMHL Secretary.
- l. Discipline Appeal Procedure;
 - i. The right of appeal shall pertain to players, coaches, managers, team officials and game officials who have been disciplined for infractions covered by the Code of Conduct or Policies and Procedures of this League.
 - ii. The appeal procedure shall be as follows:
 - 1. Appeals to be made in writing and directed to the League President within 48 hours of suspension.
 - 2. All appeals must be accompanied by a \$500 non-refundable cheque per individual appeal.
 - 3. Once the League President receives the appeal, the appellant shall refrain from attending as a spectator or being involved at any level with a NEMHL game until the appeal has been heard and a final decision presented to the appellant.
 - 4. The suspended individual must be present at the hearing.
 - 5. In the case of a player, a silent parent may accompany them.
 - 6. The game sheet and referee report must be available at the hearing.

7. Referee must also be in attendance, if requested by the President.
 8. Appeal hearing shall be heard within 14 days of the date the appeal was received by the League President.
 9. The NEMHL Discipline Committee has the authority to reduce or dismiss its previous findings or impose further action.
 10. Once the appeal process has been exercised the decision made is final.
-
- m. The NEMHL will allow video as part of any investigation.
 - n. Any recourse to the Saskatchewan Hockey Association (SHA) of any jurisdiction of any team official, off ice official, on ice official, player, parent or spectator, before all rights of appeal and all the rights of remedies of the NEMHL Constitution and Policies & Procedures have been exhausted, shall be deemed to be a violation and breach of these Policies & Procedures, and a violation and breach of the NEMHL decisions, and shall result in the automatic indefinite suspension of such member from NEMHL activities and games.
 - o. Any team official, off ice official, player, parent or spectator who has sought Saskatchewan Hockey Association (SHA) action before exhausting all proper procedures of appeal will be liable for any expenses and disbursements incurred by the NEMHL.
 - p. Until all expenses are paid, or at the discretion of the President, the right of membership of the said party will be suspended.
 - q. Any team official, off ice official, player, parent or spectator who having exhausted the appeals procedures within the NEMHL and proceeds with an appeal to the Saskatchewan Hockey Association (SHA) will be liable for all NEMHL expenses which are incurred by the League as a result of said appeal to the Saskatchewan Hockey Association (SHA), should the SHA rule in favor of the League prior to reinstatement of said party's membership with the NEMHL.

12. Action of Detrimental To The NEMHL

- a. If, in the opinion of the President and the NEMHL Executive, based upon such information and reports as they may receive, any act or conduct of any team official, off ice official, on ice official, player, parent or spectator, whether during or outside the playing season has been dishonorable, including the use of racial epithets or racist acts, prejudice to or against the welfare of the NEMHL or the game of hockey, they may expel or suspend such person. The President shall notify the individual and their home Association involved of the situation and that the conduct is being investigated by the NEMHL.

As of April 8th, 2020

- b. Prior to any decision being made, the above said person has the right to submit a written report of the incident as long as the report is received by the NEMHL President via electronic message (email) no later 48 hours the notification noted above in a).

13. Social Media

Utilizing their own Constitution and Policies & Procedures, each Association is expected to police and discipline their own players, parents, coaches, spectators & officials once they have been notified of a Social Media violation. Discipline from the NEMHL Discipline Committee may also be applied. SHA Social Media Policy shall be the minimum guidelines. As per NEMHL Constitution Article 4 e).

Appendix A

Executive Rotation—as per the NEMHL Constitution Article 4, 1 a)

The President shall be elected for a two year term at the NEMHL Spring Annual General Meeting thru the election process on the even years. The Vice-President, Secretary-Treasurer and all Division Coordinators will follow the rotation in Appendix A

As per NEMHL Constitution Article 4, 1 b), c) & d)

- b) Each Association must appoint and provide the NEMHL President of their representatives' name and contact information to fulfill their Executive obligation by Sept 15th or Article 4 c) shall prevail. Executive members do not necessarily have to be members from their home Association but could be a member of their community.
- c) Any Association unable/unwilling to provide an Executive member, according to Appendix A, shall be fined \$500 by the NEMHL each year. The collected fine will then be paid to the next Association in the rotation that accepts the position
 - i) Should an Executive member fail to fulfill their NEMHL duties or resign during their term, their Association has 14 days to replace that individual or the above Article 4 c) shall be exercised.
- d) Failure to pay the fine by Sept 30th will result in the offending Association being excluded from the NEMHL until the fine is paid.

*In the event that an Association takes a leave of absence from the NEMHL in their year to provide an Executive Member NEMHL Article 4, 1 c) will be in effect and shall be collected by the President.

See below rotation...

As of April 8th, 2020
Revised to start at April 2019 AGM

Even Years Rotation: U9, U13 & U15

	President	U9	U13	U18
2008	Shawn Mooney			
2009	Don Ritthaler			
2010 - 12	Dave Steisol			
2012 - 14	Joe V/Melanie K			
2014 - 16	Barb Bryden			
2016 - 18	Donna Dressler	Carrot River	Nipawin	Tisdale
2018 - 20	Donna Dressler	P. Plain	Tisdale	Melfort
2020 - 22	Donna Dressler	St. Brieux	Birch Hills	Hudson Bay
2022 - 24		Naicam	Kinistino	Carrot River
2024 - 26		Tisdale	Hudson Bay	St Brieux
2026 - 28		Nipawin	Carrot River	Birch Hills
2028 - 30		Porcupine	Nipawin	Naicam
2030 - 32		Kelv/RV	Melfort	Nipawin

2017-18 CR had 2 positions, Naicam took 1 CR, Kin switched with CR did Nov, Naicam did BA for 1 year

Odd Years Rotation: Vice President, Secretary-Treasurer, Atom & Bantam

	Vice President	Sec-Treasurer	U11	U15
2015 -17	Birch Hills	Star C/St. Brieux	St. Brieux/Star C	Porcupine Plain
2017 - 19	Carrot River	Hudson Bay	Kelv/Rose V	Kinistino
2019 - 21	Naicam	Carrot River	Kinistino	Nipawin
2021 - 23	Nipawin	Melfort	Porcupine Plain	Tisdale
2023 - 25	Melfort	Kelv/RV	Nipawin	Birch Hills
2025 - 27	Porcupine Plain	Kinistino	Melfort	Naicam
2027 - 29	St Brieux	Tisdale	Hudson Bay	Melfort
2029-31	Tisdale	St Brieux	Carrot River	Hudson Bay

BH	Cr	HB	Kel/RV	Kin	Mel	Naicam	Nip	PP	St B	Tis
20-22 P	17-19 V	17-19 S	17-19 A	17-19 B	18-20 M	19-21 V	19-21 B	18-20 N	20-22 N	18-20 P
23-25 B	19-21 S	20-22 M	23-25 S	19-21 A	21-23 S	22-24 N	21-23 V	21-23 A	24-26 M	21-23 B
26-28 M	22-24 M	24-26 P	30-32 N	22-24 P	23-25 V	25-27 B	23-25 A	25-27 V	27-29 V	24-26 N
	26-28 P	27-29 A		25-27 S	25-27 A	28-30 M	26-28 N	28-30 N	29-31 S	27-29 S
	29-31 A	29-31 B			27-29 B		28-30 P			29-31 V
					30-32 P		30-32 M			

As of April 8th, 2020

Appendix B

Association/ Team Bonds Held as of Apr 8th/2020
(based on the 2019-2020 teams)

Association	Total Bonds held in 2018-2019	Bonds due for 2019-2020	Additional Bonds required for 2019-2020	Excess of Bonds being held over in 2019-2020	Total Bonds held in 2019-2020
Birch Hills	3	0	0	Pd out 3 below	0
Carrot River	5	5	0	0	5
Hudson Bay	5	6	1	0	6
Kel/Rose Valley	1	2	1	0	2
Kinistino	3	4	1	0	4
La Ronge	0	1	1	0	1
Melfort	8	8	0	0	8
Naicam	4	2	0	2 held	4
Nipawin	8	10	2	0	10
Porcupine Plain	6	4	0	Pd out 1 below, 1 held	5
Red Earth	5	5	0	0	5
St Brieux	4	3	0	1 held	4
Shoal Lake	3	0	0	Pd out 3 below	0
Tisdale	10	10	0	0	10
Total	65	60	+6	-11	64
Bank Bond as of:	April 2019				April 2020
	\$6500				\$6400
				La Ronge Extra Bond	\$2400
				Total Bank Bonds	\$8800
		*****	*****	*****	*****
Bonds paid out in 2019-2020					
Birch Hills	-3	Cheque #85	Oct 25 th , 2019		
Porcupine Plain	-1	Cheque #86	Oct 25 th , 2019		
Shoal Lake	-3	Cheque # 84	Oct 3 rd , 2019		

As per NEMHL Constitution Article 4, 4 d)

- d) When a team wishes to leave the NEMHL, the team or its Association may apply for a refund of their \$100 performance bond. No bond will be returned unless written application is received and all fees and penalties have been paid. After a 3 year period of unwritten request and unparticipating, the bond shall be forfeited and transferred to the general operating account of the NEMHL.

Appendix C

Code of Conduct for Players, Coaches, Parent & Spectators and Officials

Players

Because the player's role in the NEMHL is to play to the best of his or her ability and to learn discipline, cooperation and sportsmanship, zero tolerance will apply to the following behaviors:

- I. Fighting, taunting, and using profanity towards other player, parents, or spectators in the stands, hallways or lobby of an arena
- II. damaging any facilities that the team plays in throughout the course of the season
- III. using alcohol, tobacco or drugs while engaged in any NEMHL activity
- IV. any on ice behavior deemed detrimental to the goals of the NEMHL
- V. the use of racist language while engaged in NEMHL sponsored activity
- VI. No recording devices or cell phones usage in dressing rooms.

Coaches

The roll of coaches in the NEMHL is to enrich Hockey by providing a structured, disciplined environment for the players, there will be zero tolerance for the following behavior:

- I. treatment of players in any way that abuses them
- II. using profanity towards any player, parent, opposing team, official or NEMHL Executive
- III. abuse of players physically
- IV. abuse of officials
- V. the use of alcohol or drugs at any time while engaged in NEMHL activity
- VI. the use of racial slurs while talking to his own team or the opposing team

Parents & Spectators

Parents & spectator's role in minor hockey is to support and encourage the players while cooperating within the minor hockey environment. There will be zero tolerance for the following behaviors:

- I. taunting opposing players
- II. becoming involved in conflict with parents and spectators from opposing teams
- III. being detrimental to the enjoyment of the game
- IV. criticizing, taunting or berating any official engaged by the NEMHL
- V. becoming involved on the playing surface unless in the official capacity as trainer or beckoned to the ice surface by one of the coaches through concern over an injury

Referee and Linesmen

On ice officials role in any game is to facilitate fair play, sportsmanship, and enjoyment of the game in a safe environment, the following behaviors will not be tolerated:

- I. the use of profanity toward players, coaches or spectators during the course of a game or in the aftermath of the game
- II. abuse of the power invested in him to the detriment of the game
- III. the use of alcohol or drugs, before during or immediately after the game
- IV. repeated lateness for the start of a game or the start of a period
- V. displaying an unwillingness to take direction from the SHA referees division or the NEMHL Executive

Appendix D

As per NEMHL Policy # 2

- d. All Associations must provide the NEMHL President with the teams contact information (Appendix D—Team Contact Information) **AND** a copy of their teams Official SHA Roster prior to their first home game or they shall be fined \$50.

NEMHL Team Contact Information

PLEASE PRINT

Division	
Team Name	
Town/City	
Head Coach	
Contact Phone #	
Email address	
Assistant or Manager	
Contact #	
Email address	

Association Town/City	
Association President	
President's Contact #	
President's Email	
Your Association's Ref in Chief	
RIC Contact #	
RIC Email	

This is for the 20____ - 20____ season.

Appendix E



NORTH EAST MINOR HOCKEY LEAGUE

Please leave with your division coordinator



Division _____

Assoc: _____

Team Name _____

Week Day	Date	Home Games	Visitor	Game Time	Rink
		X			
		X			
		X			
		X			
		X			
		X			
		X			
		X			
		X			
		X			
		X			

Week Day	Date	Away Game @	X	Game Time	Rink
			X		
			X		
			X		
			X		
			X		
			X		
			X		
			X		
			X		
			X		
			X		

Appendix F

On Ice Officials (Referees and Linesmen) Requirements while working NEMHL games

- a. Any On Ice Official officiating NEMHL games are considered “workers” for the NEMHL.
- b. All On Ice Officials are asked to be conscientious and to call the following...

Before, during or after the play...

- a. Player Infractions
 - i. Foul language/racial comments
 - ii. Hits that are not part of the play
 - iii. Slamming/throwing of sticks
 - iv. Any unsportsman like conduct at anytime
- b. Coaching Infractions
 - i. Foul language/racial comments
 - ii. An unsportsman like conduct at anytime
- c. Spectator
 - i. Foul language/racial comments
 - ii. Hollering from the stands at players, coaches or officials

The NEMHL goal is to provide a safe an enjoyable place for all hockey players, coaches and spectators by executing uniformed consistency throughout all games in NEMHL.

On ice officials role in any game is to facilitate fair play, sportsmanship, and ensure enjoyment of the game in a safe environment for all players, coaches and spectators.

We thank you for the job you do!