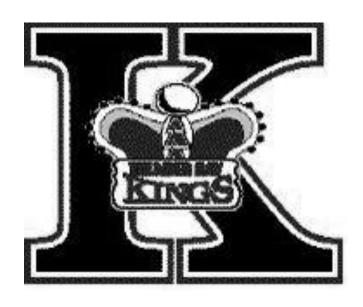
THUNDER BAY AAA KINGS HOCKEY ASSOCIATION



PARENT & PLAYER HANDBOOK FOR 2013-2014 SEASON

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History of the Organization

In 1980, the Thunder Bay Hockey Development Association was created and presented a report to restructure minor hockey organizations in Thunder Bay.

One key outcome from that report was the establishment of the AAA hockey program.

Thus 1989, through the leadership of Jim Johnson the Thunder Bay AAA Kings Hockey program was created. The program is recognized as one of the leading AAA hockey organizations in North America.

The Thunder Bay AAA Kings Hockey Association as a member of Thunder Bay Minor Hockey Association is the governing body of AAA hockey in Thunder Bay. The Kings through TBMHA is associated with Hockey Northwestern Ontario and of course Hockey Canada.

The Thunder Bay AAA Kings have appeared in 4 National Championships winning twice in 1994-95 and 1996-97. They have also won 4 Ontario Bantam Championships in 1994-95,1995-96, 1998-99 and 1999-2000 and our Peewee team won a Silver Medal in the 1996/97 Ontario Championships.

The Thunder Bay Kings have produced numerous players who have played professional hockey from the NHL to European leagues. Former Kings have represented Canada in many international tournaments. Major junior, the USHL and many tier two junior leagues have drafted and recruited the Kings players. The NCAA and CIS has scouted and successfully recruited many players who have gone on to very successful careers.

This handbook offers a brief synopsis of the upcoming hockey season with Thunder Bay AAA Kings Hockey Association. Please acquaint yourself with this handbook as it should answer most of your questions on our organization's policies and procedures.

If you have any questions that are not covered in this handbook, please contact your designated team liaison or team manager directly for information.

Our website will contain ongoing news, statistics, schedules and other pertinent information. We encourage you as players and parents to view the website regularly.

Our website is: www.thunderbaykings.com.

We are all involved in minor hockey to share our love of Canada's pastime with the youth playing our game. Remember that we are all volunteers -- respect the contribution of others as they do of yours.

Board of Directors 2013-14 Season

President Vice- President	Al Tennant Joe Kompon	
Treasurer	Murray Wiebe	
Secretary	Marlene Wright	wrightm100@shaw.ca
Director	Steve Blazino	
Director	Clint Harris	
Director	Randy Krelove	
Director	Gary Linquist	
Director	Trevor Mikus	
Director	Mark Mrakic	
Director	Ken Ritson	

The Thunder Bay AAA Kings Hockey Association is a not for profit organization that is managed by a board of directors that are elected annually.

The Board meets monthly to decide on operational issues of the organization and has a number of subcommittees to address specific needs such as; marketing & sponsorships, fundraising, facility & equipment, finance, alumni and risk management.

Team Liaisons

At the start of each hockey season, 4 Board of Directors are assigned as team liaison to each team. If you have any questions pertaining to the organization or team policies please contact your liaison.

Peewee - Liaison tbd

Bantam - Liaison Mark Mrakic enviroproequipment@shaw.ca

Minor Midget - Liaison Randy Krelove rkrelove@shaw.ca

Major Midget - Liaison Joe Kompon jkomps@shaw.ca

When uncertainty arises around team decisions, always consult the designated team liaison.

Coaching Selection

As mandated in The Thunder Bay Kings Constitution, By-laws, Policies and Procedures each year the Thunder Bay Kings AAA Hockey Association will invite all coaches to apply for coaching consideration.

A coaching selection committee comprised of members of the board and executive members of the organization are assigned by the Board of Directors with the role of reviewing all applications received, conducting interviews and selecting team personnel.

A recommendation is made to the Board of Directors for acceptance of the selections made by the coaching selection committee. The coaching staff is selected based on coaching credentials/certification, coaching experience, the interview and references.

Player Selection

All players are invited to attend the Thunder Bay AAA Kings Hockey Association tryouts.

Tryouts are advertised annually in the local newspaper and on our website.

Player selection is conducted by the designated coaching staff. The Board of Directors does not play a role in the selection of players.

Hockey Program Description

Thunder Bay AAA Kings Hockey Association is comprised of four teams representing peewee, bantam, minor midget and major midget AAA hockey in the Thunder Bay.

The Thunder Bay AAA Kings Hockey Association focuses on player development within a framework of discipline and hard work. The Kings take pride in developing players on and off the ice so that players gain life skills for long term success in all aspects of life.

Regular Season Schedule & Games

The Peewees play their regular season games in the TBMHA Bantam A & AA league.

The Bantams play in the Midget AA league. The Minor Midgets in tournaments and exhibition league play. The Major Midgets play in the Northern Lakes Hockey League located in the Upper Northwest of the United States.

All of the teams have many tournaments scheduled throughout the season in Canada and the U.S. All teams start practicing after September 1 and conclude with provincial, regional or national tournaments in March or April.

Player Registration & Fee Schedule

Each year team managers are requested to submit a draft team budget no later than August 1st to be reviewed and approved by the Board.

Registration costs and fee schedules are determined and approved by the Board of Directors in conjunction with the team manager.

All player registration fees must be paid in full by December 1st of each year. Failure to do so may result in suspension from all team activities at the discretion of the Board of Directors and the Team Manager.

Refunds

Generally, once a season has begun no refunds are allowed. In exceptional situations an appeal process will be established for review if approved by the Board.

Parent & Player Fundraising Obligations

All parents are expected to participate in team and organization fundraising activities.

All team fundraising activities and special events must be approved in advance by the Board of Directors.

All fundraising and special events must adhere to all policies and insurance requirements of HNO and Hockey Canada.

All funds raised by King's teams are done so in the name of the Thunder Bay AAA Kings Hockey organization and are the property of the organization.

Program Book funds raised by ad sales which exceed the total amount of a player's annual registration will not be refunded to the player but become property of the team/organization.

Permission to Skate & Player Release

Permission to skate and player release must be requested through the Thunder Bay Minor Hockey Association for any player who is registered with the Thunder Bay AAA Kings Hockey Association.

A player release is issued by Thunder Bay Minor Hockey Association and requires consultation with the Thunder Bay AAA Kings Hockey Association prior to the approval of a player release.

http://www.hockeyhno.com/resources/Permission%20to%20Skate.pdf

Player Affiliation

All teams and players must follow player affiliation rules set out by the Thunder Bay Minor Hockey Association.

Kings teams are permitted to affiliate players and will be expected to do so as required.

All affiliations terminate at the end of the playing season.

League affiliation agreements for access to Thunder Bay AAA Kings players must be negotiated through Thunder Bay Minor Hockey Association on behalf of the Thunder Bay AAA Kings Hockey Association and must be approved by the Board of Directors.

For special player affiliations see Hockey Northwestern Ontario and Hockey Canada bylaws and regulations.

Billeting for Out of Town Players

Parents/guardians of out of town players are fully responsible for all costs and liability of billeting their child in Thunder Bay.

Billeting charges to parents for boarding players is negotiated by the player's family and the host family.

Billeting of Players on Out of Town Games/Tournaments

In cases where Thunder Bay AAA Kings Hockey Association players are billeted for out of town tournaments and games the following conditions must apply;

Players are to be billeted in pairs

Players must have access to a telephone throughout his/her stay

Billeting of Players on Out of Town Games/Tournaments cont...

Players must have the phone number of the team contact person in the event of an incident or emergency.

Players must not share a bedroom with anyone other than their team mates or the other hosting player

Transportation to and from the event must be provided by the host athlete/family. Players must not accept rides from anyone other that these designated people

Players and host families must be advised of the ground rules prior to the billeting taking place.

Code of Conduct

All members (including parents) of the organization when attending team functions or representing the Thunder Bay Kings AAA Hockey Association at any public event will conduct themselves with dignity, modesty and in a professional manner.

All matters of a personal nature pertaining to the players, teams and organization are not to be discussed outside the organization.

At no time will any member of the organization accept any items of a financial or personal nature in exchange for any King's sponsorship, coaching or endorsement of products.

The coaching staff of all teams in the Thunder Bay Kings AAA Hockey Association will abstain from tobacco, alcohol and drugs while in the presence of their team.

No alcohol is permitted at any time on motor coaches or other vehicles rented by the Kings organization.

All players will abstain from tobacco, alcohol and drug use as a member of the Thunder Bay Kings AAA Hockey Association. Any violation of this rule will result in disciplinary action and may include suspension and/or dismissal from the program.

The Thunder Bay AAA Kings Organization promotes mutual respect for the Game Officials (referee, linesmen, timekeepers), and fellow competing coaches

Code of Conduct cont...

Civil behaviour goes further than disrespect. The referees' change room, and timekeepers box are off-limits for voicing dissatisfaction. Do not approach officials beyond the ice surface.

Dress codes will apply to all Thunder Bay AAA Kings teams and are determined in consultation with the team managers and parents.

Education

All players are expected to maintain good study habits and are requested to interact with their teachers during league play as well as over lost time while away on tournaments.

All King players are expected to maintain a "C" average in their studies.

Risk Management

The Thunder Bay AAA Kings Hockey Association follows the guidelines set by Hockey Canada, Hockey Northwestern Ontario and the Thunder Bay Minor Hockey Association to minimize risks to our members.

The Thunder Bay AAA Kings Hockey Association complies with the guidelines set in handbook entitled "Hockey Canada's Risk Management Resources; Safety Requires Teamwork and Safety for All."

Team Travel to Regionals, Provincials and Western Regionals

It is the policy of the organization that all players must travel with their respective teams to the regionals and provincial championships.

Respect in Sport & Speak Out Program

All coaching staff members and volunteers who are in direct contact with players must have "Speak Out" certification as stipulated by Hockey Canada.

The Speak Out program was established in 1997 to help prevent bullying, harassment and abuse in hockey across Canada.

Parents and/or guardians of players in the AAA Hockey Program are required to complete the one hour Respect in Sport Parent Program prior to the start of the hockey season.

All team personnel selected to coach the Thunder Bay Kings team must complete the Respect in Sport Coaches Module prior to the start of the season.

Reporting Player Injuries

Any on-ice injury resulting in a player leaving the game and going to the dressing room early must be recorded on an injury report.

Any off ice injury resulting from dry land and team building activities must also be recorded on an injury or incident report.

An injury may not seem serious at the time, but future complications may arise. It is the responsibility of the team trainer & manager to out an injured player report at the time of the incident

A copy of the report must be completed by the team trainer in full and sent to the Thunder Bay Minor and Hockey Northwestern Ontario office. Injury reporting templates can be received from your team manager or accessed on the HNO website.

Incident Reporting

The Thunder Bay AAA Kings Hockey Association strongly endorses the reporting of any/all incidents of harassment, abuse and bullying as defined by Hockey Canada, Hockey Northwestern Ontario and the Thunder Bay Minor Hockey Association.

The reporting of an incident must be made in writing and in a timely fashion. Complaints will be addressed according to the severity, resources and safety for participants. A copy of the complaint must be submitted to Thunder Bay Minor Hockey Association.

The Thunder Bay Kings AAA Hockey Association cannot guarantee complete confidentiality and the contents of the document may be shared in an effort to resolve this complaint here within. By completing the form, it is agreed that H.N.O. may share some or all of the information in the process of resolving the complaint.

http://www.hockeyhno.com/resources/Complaint%20Intake%20Form.doc

Insurance

As stated in Thunder Bay Minor Hockey Association bylaw #13, TBMHA shall pay the fee for the Hockey Canada insurance to cover coaches, managers, trainers and minor hockey executive, gatekeepers, timekeepers and all other volunteers as deemed necessary.

Volunteers representing the Thunder Bay Kings AAA Hockey Association that are not included in TBMHA Bylaw 13 must be recognized and placed on a list by the manager of each team and submitted to Hockey Northwestern Ontario for approval.

Out of Country Travel Insurance

When travelling and participating in practices, games and tournaments outside of Canada, all King staff, carded players and affiliates are covered by medical insurance of up to (\$5,000) through Hockey Canada.

It is strongly recommended that players, parents and coaches obtain additional coverage to cover costs over and above the \$5,000 limit.

Any expenses incurred over and above this coverage are the responsibility of the individual and/or their family or guardian.

On & Off Ice Activities

All on and off ice activities must be approved by the Board of Directors.

Player/parent games are not permitted under Hockey Canada insurance requirements.

Hockey Canada Co-Ed Dressing Room Policy

Hockey Canada Co-Ed Dressing Room Policy will automatically be in effect when female players are registered with any of the Thunder Bay AAA Kings hockey teams.

It is the responsibility of the team manager, coaching staff and players to adhere to the co-ed dressing room policy.

Ever effort should be made to ensure that this policy is respected and integrated into all hockey activities on and off the ice.

Equipment

*C*SA Hockey Helmets must be worn by <u>all</u> on-ice members of the Thunder Bay AAA Kings members during practices. This requirement will apply to all coaches, assistant coaches, instructors, trainers, players and helpers during all on ice practices.

Mandatory Use of Intra-Oral Mouth Guards

By regulation, the use of an intra-oral mouth guard by HNO players will be mandatory.

A player failing to properly wear a mouth guard during warm-ups & games shall be assessed a Misconduct Penalty. Warnings will not be given.

Individual player equipment is the responsibility of the parents/players unless stated by the team manager.

Media Coverage

Team Managers are encouraged to submit newsworthy stories to the Chronicle Journal and local radio by e-mail. The Chronicle Journal regularly reports our tournament results and regular season score for teams that participant in Thunder Bay Minor Hockey Association League.

Team news and game results and relevant information can be found on our Kings website at www.thunderbaykings.com

Individual player statistics are kept by team managers and available upon request to the team managers.

It is the responsibility of the team manager to keep their respective team pages current. The website and its guestbook are monitored by an approved webmaster.

Each Kings player/parent will be requested to complete a Freedom of Information form to permit the use of player information for media/hockey purposes.

Banquet & Awards

At the end of the season, players and parents are invited to attend the annual year end banquet held each May. Each player receives a ticket and one banquet ticket is issued to a parent. The ticket cost is included in the player registration fee.

The Thunder Bay AAA Kings Hockey Association does not present individual player awards.

Acknowledgement & thanks for individual player sponsorships is the responsibility of the parent.

The Thunder Bay AAA Kings Hockey organization does not issue thank you plaques for individual player sponsors.