

# **Clear Falls Volleyball Booster Club Meeting Minutes**

**Date:** November 2, 2025

**Time:** 3:30 PM

**Location:** Jeremy and Lain Porter's House

**Recorded by:** Crystal Mills

## **Attendees:**

Coach Williams, Tiffany Clark, Crystal Mills, Heather Monteleone, Jeremy Porter, Lain Porter

## **Old Business**

### **Bylaws:**

- Reviewed and signed updated bylaws, including changes to the scholarship section.
- Once signed, bylaws will be posted on the website for the official record.

### **Dig Pink:**

- Event was successful, raising **\$8,800**, up from **\$6,200** last year.

### **Senior Night:**

- Improved consistency across boards and decorations enhanced presentation.
- Families appreciated personal narratives and player recognition.
- Plan to continue same setup next year: uniform boards, cutouts, individualized player recognition, and prepared script.

### **Trunk or Treat:**

- Indoor event was successful.
- Consider repeating in future years if scheduling allows.

## New Business

### Financial Updates:

- Spreadsheet still needs to be reconciled and updated with all costs to date.
- Concession revenue averages **\$1,000–\$1,500 per game.**

### Receipts & Reimbursement Process:

- Proposed by Heather Monteleone: all receipts to be emailed to a centralized booster club email.
- Use **Adobe Scan App** for clear receipt images.
- A short reimbursement guideline will be published for board and committee members.

### Coach Update:

- Some equipment needs replenishment.
- Plan for equipment/budget review in **January/February**.

### Banquet:

- **Date:** November 19, 2025 (Wednesday)
- **Venue:** South Shore Harbour Country Club
- **Check-in:** 5:30 PM
- **Program:** 6:00–9:00 PM
- **Tickets:** Booster club covers player meals; guest tickets \$30 per plate

### Next Meetings

- **December:** No meeting

- **January:** Board meeting to review budgets and plan for next year (TBA)
- **February:** General meeting (TBA)