

**ARTICLES OF AMENDMENT**  
**TO THE ARTICLES OF INCORPORATION OF**  
**LITTLE MISS KICKBALL INTERNATIONAL, INC.**

Little Miss Kickball International, Inc., a Texas non-profit corporation which is subject to the provisions of the Texas Non-Profit Corporation Act, adopts the hereinafter stated Articles of Amendment to its Articles of Incorporation which state the purpose of the organization, provide for the distribution of funds and for the distribution of assets upon dissolution to another non-profit corporation which would then qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

**ARTICLE I**

**PURPOSE**

Article Four of the Articles of Incorporation is hereby amended to read as follows:

Said corporation is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

**ARTICLE II**

**SPECIFICATION OF AMENDEMENT**

The following amendment to the Articles of Incorporation was adopted by the corporation on November 10, 2007.

Article VII of the Articles of Incorporation is hereby amended to read as follows:

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Four hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (for the corresponding provision of any future United States Internal Revenue Law).

In the event of dissolution of this non-profit corporation, the remaining assets, if any after payment of debts, will be distributed to another 501 (c) (3) non-profit organization, a mental health and retardation school, located in Corpus Christi, Texas, Nueces County, Texas.

### ARTICLE III

#### HOW ADOPTED

The amendments were adopted in the following manner:

The amendments were adopted at a meeting of members held on November 10, 2007, at which a quorum was present, and the amendment received at least two-thirds of the votes which members present or represented by proxy at such meeting were entitled to cast.

Dated: January 19, 2008.

LITTLE MISS KICKBAL INTERNATIONAL, INC.

By: \_\_\_\_\_  
Tina Saenz, President

By: \_\_\_\_\_  
Joan Swartz, Secretary

STATE OF TEXAS

COUNTY OF NUECES

I, \_\_\_\_\_, a Notary Public, do hereby certify that on this 19<sup>th</sup> day of January, 2008, personally appeared before me Tina Saenz, who being duly sworn, declared that she is the President of the corporation, executing the foregoing document in the capacity therein set forth, and that the statement therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year before written.

My Commission Expires:

\_\_\_\_\_  
Notary Public in and for Nueces County, Texas

STATE OF TEXAS

COUNTY OF NUECES

I, \_\_\_\_\_, a Notary Public, do hereby certify that on this 19<sup>th</sup> day of January, 2008, personally appeared before me Joan Swartz, who being duly sworn, declared that she is the Secretary of the corporation, executing the foregoing document in the capacity therein set forth, and that the statement therein contained are true.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year before written.

My Commission Expires:

\_\_\_\_\_  
Notary Public in and for Nueces County, Texas

# **LITTLE MISS KICKBALL INTERNATIONAL, INC.**

**Official League and District Rules and Regulations  
and  
Corporation By-Laws**



Any league or district which is founded by the Little Miss Kickball International, Inc. (LMKII) Board of Directors (the Corporation) to be in violation of any of the following rules may result in forfeiture of their right to participate in inter-league play, tournament play, and/or All-Star competition, except where otherwise stated.

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## **INTRODUCTION TO KICKBALL**

### **HISTORY**

Little Miss Kickball was founded in May 1970, in Corpus Christi, Texas, in the Flour Bluff community. Little Miss Kickball International, Inc. (LMKII) was incorporated on March 2, 1971. From only one league in 1970, LMKII has continued to grow and prosper, forming new leagues and districts throughout the state of Texas.

### **PURPOSE**

LMKII was founded as a non-profit organization whose purpose is to teach the basics of life, love of God, obeying laws, the joy of winning, the sadness of losing, the importance of team work, the respect for others and the desire to achieve. LMKII was established to provide an organization for young girls and young women to promote good sportsmanship and a spirit of competition.

### **PLEDGE**

LMKII pledges to teach its original purpose and dedicates all who come in contact with the sport by the following pledge:

*"We give you thanks, Almighty God, for the land in which we live. We will obey our laws and honor our flag. We will respect our teammates, play fair and follow the rules of the game."*

### **ORGANIZATION**

LMKII shall be governed by the LMKII Board of Directors (the Corporation). They shall make all final decisions pertaining to, or for, LMKII. In addition, other boards will have control in conjunction with the Corporation over their respective areas. The Corporation shall retain, if necessary, legal assistance to advise and to protect all parties of LMKII.

### **CORPORTATION BY-LAWS**

The Corporation By-Laws, in their entirety, are attached to this manual in the section entitles, "Corporation By-Laws". The Corporation By-Laws may only be amended as stated in the By-Laws, Article XIII.

### **REFERENCE OF IMPORTANT DATES**

February	1	Housing packet due to leagues by All-Star host league
March	1	Charter application due
March	TBA	Teams may begin practice
March	TBA	Leagues may have opening day ceremonies
March/April	TBA	Leagues may have first season game
April	1	Charter amendments due with charter fees and proof of player medical/liability insurance and spectator liability insurance
May	1	All-Star and Alternate selection process due to district and Corporation for approval
June	TBA	Final day of regular season play
June	TBA	All-Star practice may begin
June/July	TBA	Final day of All-Star practice
August	31	Final day to submit proposed playing rule changes to the corporation rules director (every 4 years)
August	31	Election results of officers for next year due to corporation
September	30	End of current financial year
October	31	Financial statements and records due to corporation

### **ELECTIONS**

Nominations for the Corporation's executive committee are due from districts to Corporation no later than July 1<sup>st</sup>. Ballots shall be mailed out by July 15<sup>th</sup>. The original Ballot must be mailed to the Corporation Post Office address and envelopes postmarked by August 1<sup>st</sup>.

### **ALL-STARS**

The All-Star State Championship Tournament shall be held on the weekend of the Fourth of July (if possible) or a date set by the Corporation.

### **ANNUAL MEETING**

On the first Saturday of October, the Corporation shall review any proposed rule or by-law revisions and any proposed playing rule changes and shall set the charter fees.



## RULE I FORMING NEW LEAGUES

**Section 1** New Leagues are generally formed by parent groups, neighborhood associations, service clubs, parks and recreation departments, or any other group dedicated to youth activities.

**Section 2** The expansion director of the Corporation, district presidents, and all personnel from the area shall be available for assistance in understanding the responsibilities and requirements of persons interested in the formation of a new league. The expansion director shall:

- A. acquaint interested parties with the LMKII program;
- B. serve as a guide for the establishment of a new league;
- C. assist in any capacity during the formation of a new league.

**Section 3** Individuals interested in forming a new league must form an organizational committee and elect a chairperson until such time as a president can be elected.

- A. This organizational committee must be willing to:
  - 1. enlist volunteers to serve as board of directors, coaches, umpires, etc.;
  - 2. obtain financial support of league expenses.
  - 3. actively participate on the Corporation Board and attend Corporation meetings to be eligible to participate in Little Miss Kickball activities.
- B. The organizational committee must prove the following conditions to the corporation to be considered a forming league.
  - 1. Have a sufficient number of interested girls to comprise at least three teams in each division desired, with the exception of the teenage division. Division ages, based on August 31<sup>st</sup> of the current playing year, are as follows:

Ages:

4 through 6	=	Rookies
6 through 8	=	Pee Wee
9 through 11	=	Juniors
12 through 14	=	Seniors
15 through 18	=	Teenage

**NOTE:** For these purposes, a team shall consist of not less than nine players. Pee Wee and rookie play are at the

discretion of the Leagues. If no Rookie Division for the League, the League may accept players at 5 years of age to play with the Pee Wee Division. Girls may not play if they are married, pregnant or have children.

**EXCEPTION:** Player with a child born prior to 09/30/03 may continue to play.

**EFFECT:** Player shall be removed from the team and may result in forfeiture of all games in which said player participated.

2. Ensure practice and playing fields are available for league use.
3. Provide names of adequate volunteers to serve as board of directors, coaches, umpires, etc. See Rule II, Section 1 of this manual.
4. Ensure financial stability such that league equipment and necessary expenses will be covered.

**Section 4** After Section 3 above has been accomplished, the chairperson shall schedule an organizational meeting. This meeting shall include the expansion director, the organizational committee, the Corporation's executive committee, and any other interested individuals. An election of the new board of director's executive committee shall be conducted at this meeting.

**Section 5** A league shall secure official playing fields in the name of the new league as soon as possible. Often when a new league is organized, they utilize school grounds, park sites, land owners, etc. for a temporary playing area. All official playing fields, whether temporary or permanent, shall be located within their league boundaries as designated by the Corporation.

**Section 6** A league must secure practice fields. These fields should be located near the official playing fields and within the league's boundaries, unless otherwise designated by the Corporation. Any deviations must be approved by the district board.

**Section 7** The league name shall be designated by the new league's directors with the approval of the district board and the Corporation.

**Section 8** The official league colors shall be determined by the league board with the approval of the district board and the Corporation. If practical, there shall be no duplication of existing league colors. League colors shall be worn by all of the all-star teams.

**Section 9** Chartering Obligations

- A. The charter application consists of a form to be completed and distributed to the governing bodies as shown on the application. This form shall be obtained from the Corporation and shall be forwarded to the Corporation by March 1<sup>st</sup>.

**EFFECT:** Failure to comply by March 1<sup>st</sup> may result in charter dismissal and/or being declared ineligible for all-star competition.

- B. The charter amendment is a form due to the Corporation by April 1<sup>st</sup> and provides additional or updated information submitted on the charter application form. Proof of player medical/liability insurance, spectator liability insurance and the charter of fees shall be submitted with the charter amendment form.

**EFFECT:** Failure to comply by April 1<sup>st</sup> may result in fines and/or being declared ineligible for all-star competition.

**EXCEPTION (A & B):** If a new league is formed after April 1<sup>st</sup>, the Corporation may extend the deadlines.

- Section 10** A set of by-laws for the operation of the league shall be submitted to the Corporation for approval. The by-laws shall outline all facets of the league membership and operation of that league. Copies of all approved by-laws shall be kept by the district board and the Corporation. Any by-laws which are in conflict with, or are not in accordance with, the rules and by-laws of the Corporation and the official playing rules, will not be approved.

- Section 11** In addition to by-laws, each league may establish a set of league rules which shall govern the day to day operation of the league. This document shall not conflict with the rules and by-laws of the Corporation and the official playing rules and must be sent to the Corporation. Copies of all approved league rules shall be kept by the district board and the Corporation.

- Section 12** Failure to submit current league rules and by-laws to the Corporation may result in charter dismissal.

## **RULE II ESTABLISHED LEAGUES**

**Section 1** The league board shall be comprised of no less than seven (7) voting members. The seven members shall be the president, vice-president, secretary, treasurer, player agent, rules director and league coach. They shall be elected to terms determined by the league's board and approved by the Corporation. Current league board members, parents or guardians of each player enrolled in the kickball program, and any other members of the league so designated by the league's by-laws, shall be considered as qualified voters. The general election shall be held prior to August 31<sup>st</sup>. The results shall be forwarded to the district board and the Corporation by August 31<sup>st</sup>.

**Section 2** All leagues and districts shall hold meetings at least once a month between November 1<sup>st</sup> and June 30<sup>th</sup>. All minutes of all meetings shall be forwarded to the Corporation within fifteen (15) days of any meeting. Holding meetings during the months of July, August, September and October is optional. Between November 1<sup>st</sup> and June 30<sup>th</sup>, if a meeting is not held for two consecutive months, the president of the league and/or district may be removed by the district or the Corporation. All LMKII league meetings shall be open to all members.

**EXECPTION:** If the league considers the subject matter of a portion of a meeting dictates a closed meeting, they may exclude non-board members from only that portion of that meeting. Only the results of the closed portion of the meeting shall be included in the minutes, but the league must specify which portion of the meeting was closed.

**Section 3** A charter application shall be obtained annually from the Corporation. This form shall be completed and distributed as shown on the application by March 1<sup>st</sup>.

**EFFECT:** Failure to comply by March 1<sup>st</sup> may result in the denial of a charter and/or being declared ineligible for all-star competition.

**Section 4** The charter amendment form provides additional or updated information and is due to the Corporation by April 1<sup>st</sup>. Proof of player medical/liability insurance, spectator liability insurance and the charter fees must be submitted with the charter amendment form.

**EFFECT:** Failure to comply by April 1<sup>st</sup> may result in fines and/or being declared ineligible for all-star competition.

**Section 5** Any revisions or amendments to a league's by-laws or rules must be submitted to the Corporation for approval. Revisions of the by-laws or

rules will not be considered in effect until the league is notified by certified mail of their approval by the Corporation.

**Section 6** Girls and young women from the ages of four (4) through eighteen (18) are eligible to participate in Little Miss Kickball. All divisions are based on the girls' ages as of August 31<sup>st</sup> of the current playing season.

- A. The Rookie Division will consist of girls 4 through 6 years of age.
- B. The Pee Wee Division will consist of girls 6 through 8 years of age.
  - 1. If no Rookie Division for the league, the League may accept players at 5 years of age to play with the Pee Wee Division.
- C. The Junior Division will consist of girls 9 through 11 years of age.
- D. The Senior Division will consist of girls 12 through 14 years of age.
- E. The Teenage Division will consist of girls 15 through 18 years of age.

**Section 7** Coaches' and umpires' eligibility is stated in the latest revision of the **LMKII Official Playing Rules and Regulations**.

**Section 8** Income

- A. Bank Checking and Savings Accounts
  - 1. The league shall maintain bank checking and/or savings accounts. These accounts, certificates of deposits, money market, or any type accounts shall be registered as "(name of league)" Little Miss Kickball League.
  - 2. All deposits shall be made in the name of the league.
  - 3. Withdrawals from the accounts shall require the joint signatures of at least two authorized directors of the league.
  - 4. No more than two checking accounts shall be permitted; one general and one concession.
  - 5. Records shall be kept for at least seven (7) years to aid in any audits by the Internal Revenue Service or by the Corporation.
- B. Team Sponsorships
  - 1. Leagues should solicit team sponsors to aid in the financial support of the league. These sponsors should:
    - a. pay sponsor fees set by the league;
    - b. supply funds for uniforms, balls and necessary equipment;

- c. accept financial obligation without voice in the operation of the league;
    - d. not govern the team sponsored;
    - e. have no influence in the selection of the team coaches or players.
  - 2. Acceptable sponsors include service clubs, civic groups, fraternal organizations, local merchants, charitable organizations, etc.
  - 3. Unacceptable and prohibited sponsors are businesses primarily engaged in the manufacture or sale of products such as alcoholic beverages, tobacco or other commodities which are considered inappropriate to youth sports by the league, district or the Corporation.
- C. Other Income
- 1. Registration fees and parent donations are recommended.
  - 2. Fundraising projects are excellent means of generating income.
  - 3. Concession stands can be an excellent means of income.

## **Section 9** Expenses

- A. Charter Fees
- 1. Each league must pay a charter fee on a per team basis. This fee shall be set and announced by the Corporation at each annual meeting.
  - 2. Charter fees must be forwarded to the Corporation with the charter amendment form by April 1<sup>st</sup>, annually.
- B. Insurance
- 1. Leagues must provide player medical/liability and spectator liability insurance.
  - 2. Leagues must forward proof of player medical/liability insurance and spectator liability insurance to the Corporation by April 1<sup>st</sup>, annually.

**EFFECT (A&B):** Failure to comply may result in fines and/or being declared ineligible for all-star competition.

## **Section 10** Financial Reports

- A. All money received and disbursed must flow through a checking or a savings account requiring two authorized signatures. This includes any and all funds. All disbursements should be supportable by receipt.

- B. A League Financial Report (furnished by the Corporation) must be completed and forwarded to the Corporation by October 31<sup>st</sup> or fines will be imposed.
- C. A copy of the latest bank statement for the period reported on with a reconciliation on the back must be forwarded to the Corporation by October 31<sup>st</sup> or fines will be imposed.

**NOTE:** These figures must support the year end report (receipts and disbursement statement). The league shall be responsible to ensure the Corporation's receipt.

**EFFECT:** If the financial reports are not received by the Corporation on or before October 31<sup>st</sup>, a minimum fine of \$15 will be assessed the league on their charter fees. If reports are not received by November 15<sup>th</sup>, an additional minimum fine of \$30 plus \$1 per day will be assessed.

**Section 11** The Corporation may audit any league or district at any time. The auditor shall be appointed by the Corporation.

**Section 12** If a league disbands all monies and assets shall be disposed of as the league's by-laws require, otherwise they will revert to the Corporation.

### **RULE III OFFICERS OF THE LEAGUE**

#### **Section 1    Elected Officers**

**A.     President**

The president shall serve as the league director, and with board approval, shall act as its legal agent having the authority to sign contracts or execute and deliver any instrument, with the exception of joint signature accounts, in the name of and on behalf of the league they represent. The president shall preside at all league meetings and shall enforce all rules of LMKII and the league's by-laws. The president shall appoint all committees and shall be responsible for all league activities. The president shall be a voting member of the district board and the Corporation.

**B.     Vice-President**

In the absence of the president, the vice-president shall perform the duties of that office and shall delegate other duties ensuring the league's prosperity.

**C.     Secretary**

The secretary shall maintain a register of officers and members of the league, record the minutes of all meetings, notify all members of meetings, and maintain all records of the league. The secretary is responsible for forwarding documentation to all governing bodies within the LMKII organization. Minutes must be submitted to the Corporation within 15 days of each meeting.

**D.     Treasurer**

The treasurer shall be responsible for an accurate account of all receipts and disbursements within the league. He/she shall be responsible for all monies belonging to the league and make financial reports to the league as requested. The treasurer shall be responsible for completion of the required financial statement, submitting it to the league board for approval, and forwarding it to the Corporation by October 31<sup>st</sup>. Records must be kept for seven (7) years for auditing purposes. In the event of an audit or upon termination of office, the treasurer must turn over all books, records, and monies to the president of the league.

**E.     Player Agent**

The player agent conducts the annual player selection system (draft) and all-star selections and is responsible for verifying the eligibility of players.



F. League Coach

The league coach must be at least twenty-two (22) years of age and have passed the required examination(s) of the Corporation. He/she is responsible for finding, training, and assisting all coaches. If necessary, the league coach shall take over and coach any team in need.

G. Rules Director

The rules director must be at least twenty-two (22) years of age and have passed the required examination(s) of the Corporation. He/she must have mature judgment, firm convictions, and adequate knowledge of the official playing rules and regulations. In the absence of a league umpire, the rules director is responsible for training and scheduling of umpires.

**NOTE:** All umpires and coaches must be certified by a written exam administered by a voting member of the Corporation present at the testing. All tests or results should be returned to the Corporation's rules director or his/her designee. Certification cards will be issued by the Corporation's rules director or his/her designee. All umpires participating in the Al-Star State Championship Tournament must be certified by the Corporation's rules director or his/her designee. Certified state all-star umpires are exempt from taking the written exam for the succeeding regular season. Only the Corporation's rules director, with executive committee approval, has the right to revoke any certification card at any time.

**Section 2** Other Officers

A. Other board positions with voting privileges shall be at the league board's discretion. Such positions may include field director, head scorekeeper, league umpire, concession director, public relations, purchasing, fundraising, etc.

B. Each league shall select two (2) representatives to serve on the district board and act as liaison between the district and league boards.

**Section 3** More than one office may be held by the same person except the offices of president and treasurer.

**Section 4** All board members and coaches of a league shall receive a copy of and abide by the league's by-laws.

**RULE IV  
REGISTRATION OF TEAM PLAYERS**

**Section 1** A registration of eligible players shall be held prior to the beginning of each season's play.

**Section 2** To be registered, each player must furnish the league with:

- A. proof of birth date for proper placement in the age divisions;
- B. proof of current residence, verifying legal playing boundaries of the league;

**NOTE:** If a girl wishes to play outside her legal playing boundary, see the current **LMKII Official Rules and Regulations**;

- C. a completed parental consent form, signed by a parent, guardian, or managing conservator;
- D. a completed emergency authorization agreement and a travel permission form, signed by a parent, guardian, or managing conservator.

**Section 3** During registration, the league should:

- A. obtain uniform sizes;
- B. obtain a completed volunteer information sheet;
- C. assign each player a tryout number. See Rule V of this manual;
- D. collect registration fees. No girl shall be denied the right to play due to financial hardship!!!
- E. inform parents of important dates within the league;
- F. inform parents of uniform requirements not furnished by the league.

## **RULE V TRYOUTS**

**Section 1** Tryouts shall be held as soon as possible after registration.

**Section 2** Each player shall be assigned a letter, according to age, and a number to be used for identification.

**EXAMPLE:**

6 years	A-1, A-2, A-3, etc.
7 years	B-1, B-2, B-3, etc.
8 years	C-1, C-2, C-3, etc.
9 years	D-1, D-2, D-3, etc.
10 years	E-1, E-2, E-3, etc.
11 years	F-1, F-2, F-3, etc.
12 years	G-1, G-2, G-3, etc.
13 years	H-1, H-2, H-3, etc.
14 years	I-1, I-2, I-3, etc.
15 years	J-1, J-2, J-3, etc.
16 years	K-1, K-2, K-3, etc.
17 years	L-1, L-2, L-3, etc.
18 years	M-1, M-2, M-3, etc.

**Section 3** During tryouts, each girl should demonstrate her ability in running bases, catching, throwing, bunting and kicking the ball.

**Section 4** All coaches and board members or appointees should attend each tryout session. If a team has no representative, a designated board member or appointee shall act as a coach. The Corporation recommends that the representatives not have a daughter playing in the division of the team represented.

**Section 5** Each league shall set the number of tryout sessions required for a player to be eligible for the open draft.

## **RULE VI DRAFT**

**Section 1** Each league shall hold a draft annually for the proper placement of the players on teams. This draft must be held in a timely manner at league option (within seven (7) to ten (10) days after the last tryout session is recommended). Leagues shall keep draft records for four (4) years. For example, records from 1992 draft may be discarded after the 1995 season, prior to the 1996 draft.

**Section 2** Each registered girl shall be placed in the regular draft.

- A. All girls who attend all required tryouts are eligible for the open draft.
- B. All girls who attend some, but not all, required tryouts will be placed in the regular draft and shall be drafted (chosen) after all girls who were in the open draft have been chosen. Said girls' names shall be known to the drafting teams.
- C. All girls who register and fail to attend any required tryouts shall be placed on a team after the regular draft is completed, but before adjournment, by a random lottery in such a manner that the girls' names are unknown to the drafting teams.

### **EXCEPTION:**

- 1. Returning players to an established team shall automatically return to that team, unless the player requests to be placed in the draft or attends tryouts and is eligible for the open or regular draft.
- 2. A daughter, granddaughter or sister of a coach may be automatically drafted onto her parent's, grandparent's or sibling's team. This shall be accomplished by the drafting coach submitting a 'coach's option' to the player agent prior to the draft. This applies to only the head coach and (1) assistant coach per team. Teams are prohibited from exercising the coach's option if the result would be a team roster with more than two players who have ever been drafted as a coach's option in that respective age division. A waiver from this rule may be requested following the procedures outlined in Rule II, Section 3.05 of the LMKII Official Playing Rules and Regulations.
- 3. If a new player(s) in a division has a sister currently playing on a team within the same division, she may be automatically drafted onto the same team. This shall be

- accomplished by the drafting coach submitting a 'sister option' to the player agent prior to the draft.
4. If a 'bona fide' hardship is determined to exist by the league's board of directors, cousins of players and nieces of coaches may be drafted in the same manner as 'coach's' or 'sister' options discussed above. Custodial privileges will not be accepted as an option. This determination must be approved by the district board prior to the draft.
- D. If two or more sisters are in the draft of a single division, they must be drafted on the same team, unless they request otherwise to the player agent prior to the draft.
1. This shall be accomplished by the player agent ensuring the drafting official at the drafting table is aware of the sisters before drafting commences.
  2. One of the sisters must be drafted on a team prior to the last complete round in which every team receives a draft choice, ensuring all sisters are on the same team. The drafting official shall calculate the latest round in which the first sister must be chosen.

**NOTE:** The following methods are provided only as examples, not as rules.

Method A When the first of two or more sisters is drafted (chosen), the drafting team must draft the remaining sister(s) in the next round(s).

Method B When the first of two or more sisters is drafted, the drafting team must draft the remaining sister(s) in the last round(s).

Method C When the first of two or more sisters is drafted prior to the 'option' round, the drafting team must draft the remaining sister(s) in the option round. When the first sister is drafted after the option round, the drafting team must draft the remaining sister(s) in the last round.

**Section 3** Following the draft, coaches may exchange draftees before the draft is adjourned. All exchanges must be made with the approval of the player agent.

**Section 4** Players shall never be told the position or 'round' in which they were drafted.

**Section 5** Coaches shall notify their players within seven (7) days after the completion of the draft or prior to March 15<sup>th</sup>, whichever occurs first.

**Section 6** Drafting procedure for newly formed leagues only.

- A. Determine the number of teams and the number of coaches needed.
- B. Assign coaches to teams.
- C. Set the tryout requirements and tryout dates.
- D. Set a drafting date.
- E. Draw for the drafting order.
  - 1. Only the first three rounds shall be free drafting rounds prior to exercising coach's or sister options. The league board determines whether a league will have one, two or three free rounds.
    - a. Any coach's options must be exercised by the end of the fourth round. See Exception 2 to Section 2 C of this rule.
    - b. Sister options shall be drafted immediately following the coach's options.
  - 2. In the first round, 'number one' shall have the first draft choice; proceeding down sequentially and the 'last number' shall have the last draft choice.
  - 3. In the second round, the 'last number' shall have the first draft choice and 'number one' shall have the last draft choice.
  - 4. This sequence shall be maintained throughout the draft.

**Section 7** Drafting procedures for established leagues

- A. Determine the number of teams and the number of coaches needed.
- B. Assign coaches to teams.
- C. Set the tryout requirements and tryout dates.
- D. Set a drafting date.
- E. Set the drafting order.
  - 1. Only the first three rounds shall be free drafting rounds prior to exercising coach's or sister options. The league board

shall determine whether a league will have one, two or three free rounds.

- a. Any coach's options must be exercised by the end of the fourth round. See Exception 2 to Section 2 C of this rule
  - b. Sister options shall be drafted immediately following the coach's options.
  - c. Returning players shall be drafted immediately after all options are taken.
2. In the first round, the last place team in the preceding season shall have the first draft choice, continuing up the standings from the preceding season in sequence, and the first place team shall have the last draft choice. In case of a tie in the preceding season's standings, a coin toss shall determine which team drafts first.
  3. This sequence shall be maintained throughout the draft.

**EXCEPTION (Section 7):** Any other drafting method approved by the Corporation.

**Section 8** Drafting procedures for age divisions with an expansion team.

- A. All newly formed teams or teams with no returning players, shall be considered expansion teams and shall have two (2) free draft choices prior to the beginning of the first round.
  1. If there is more than one expansion team, a coin toss or draw shall be used to determine the drafting sequence. The same sequence shall be used throughout the draft.
- B. After the expansion team(s) completes the two (2) free rounds, the draft sequence shall follow the sequence described in Section 7 of this rule. The expansion team(s) will be considered as being in last place for the preceding year's standings and shall have the first draft choice of the open draft.

**Section 9** If the total number of players in the draft, plus the returning players and options, is less than the number of players required to fill all teams, the team with the least number of returning players may be eliminated. If the team is eliminated after tryouts and before the draft, any returning players of the eliminated team shall be notified and returned to the open draft, as if they had attended all required tryouts.

**Section 10** Additional teams should not be added after drafting has commenced or adjourned, otherwise, all players originally in the draft must be redrafted.

**Section 11** All teams are not required to have the same number of players.

**Section 12** All players registered prior to the draft shall be drafted onto a team.

**Section 13** Late registering players shall be assigned to the next team in the draft sequence at the adjournment of the draft, or to a team with the lowest number of players. The method of assignment shall be equitable and approved by the league board.

**Section 14** If a team disbands or is eliminated after the draft and prior to the first regular season game, those players shall be placed on other teams in that division by lottery or draw method.



## **RULE VII**

### **PLAYING SEASON SCHEDULE**

**Section 1** A schedule of games for the regular season play shall be prepared by the league board and must provide for not less than fourteen (14) regulation games per team. These games shall be as equally distributed between the teams as possible.

- A. Play-off and tournament games shall not count as part of the regular season schedule.
- B. Teams of one league shall not play teams of another league as part of their regular season schedule.

**EXCEPTION:**

- 1. The teenage division may have inter-league play count as part of their regular season schedule.
- 2. If a league has three or less teams in the junior or senior division, the Corporation may grant a league's request to have inter-league play, providing all leagues involved agree.

**NOTE:** A regular season of less than fourteen (14) games must be approved by the Corporation. There is no requirement for each team to play every team in each division.

**Section 2** All games of regular season play shall be within the same division. Exceptions must be approved by the Corporation.

**Section 3** No team shall be scheduled to play more than one (1) game in one (1) day.

**EXCEPTION:** Tournaments, playoff and makeup games.

**Section 4** Practice sessions for organized teams will begin on a specific date to be determined yearly by the Corporation.

**Section 5** The first regular season game may not be played prior to a specific date to be determined yearly by the Corporation. Opening day ceremonies may take place on or after a specific date to be determined yearly by the Corporation.

**Section 6** Regular season play shall end on a date determined annually by the Corporation.

**Section 7** The Corporation recommends a regular season game not be played on Sunday.

- Section 8** Each team shall say the Pledge of Allegiance and the Little Miss Kickball Pledge at the beginning of each game of the regular season.
- Section 9** The Corporation recommends a split season be arranged with a play-off between the winner of the first half and the winner of the second half to determine the division's league champion.
- Section 10** The Corporation recommends setting days (1 week) aside between halves designated for make-up games and play-offs.

## **RULE VIII ALL-STAR REGULATIONS**

**Section 1** All leagues shall specify their selection procedure for all-star players. This selection procedure must be forwarded to the district board and the Corporation prior to their all-star selections, but not later than June 1<sup>st</sup>. Annually, the Corporation will set a deadline for all-star team rosters to be forwarded to the Corporation. The Pee Wee division will not participate in all-star competition.

**EFFECT:** Failure to comply may result in fines and/or being declared ineligible to participate in all-star competition.

**Section 2** Annually, the Corporation will set the 1<sup>st</sup> day of all-star practice. Any team found practicing prior to such date must be reported to the Corporation's rules director, by written protest, within 48 hours of the alleged violation. The protest shall be decided by a protest committee appointed by the Corporation's president. The decision shall be approved by the Corporation's executive committee.

**EFFECT:** Any team violating Rule VIII, Section 2, will forfeit their first game of the All-Star State Championship Tournament.

**Section 3** Annually, the Corporation will set the dates of the All-Star State Championship Tournament. The dates will encompass, if possible, the Fourth of July weekend.

- A. The All-Star State Championship Tournament and any type of all-star post season playoffs will be double elimination.
- B. No team shall be eliminated on the first scheduled day of the tournament.

**Section 4** The All Star State Championship Tournament shall be held at the hosting league's field designated by the Corporation. Leagues within the city limits of Corpus Christi, Texas will be the hosting league every third year. On other years, it will be rotated between the North and South zones. The South zone will consist of the following leagues: East Brownsville, Brownsville North, Tip-O-Tex, and Riverside. The North zone will consist of the following leagues: North West Austin, UHO, Central Austin, and North East Tarrant County (N.E.T.) leagues. Corporation will determine which zones the following leagues would be in at a later date and when they are ready and able to host a All Star State Championship: Robstown, San Diego, Alice, Ben Bolt and any new leagues formed. Leagues wishing to host the All Star State Championship shall make a presentation to Corporation for final determination. There will be a three-year site

schedule maintained on who will host the All-Star State Championship and voting on site selections will be done by Corporation Board, league and district presidents.

- A. provide a quality experience for All-Star players and families;
- B. provide equitable opportunity for leagues to generate income;
- C. distribute travel requirements equitably;
- D. uphold the integrity and intent of the By-Laws.

## **Section 5** Hosting League's Eligibility Requirements

- A. To be eligible to host the All-Star State Championship Tournament, leagues must:
  - 1. Tournament shall be held on designated official LMK playing fields at the hosting league's site.
  - 2. A minimum of four (4) playing fields, three (3) of which are properly lighted for night games, are mandatory. The Committee may consider a sufficient field format instead of three lighted fields.
  - 3. Each playing field must be fenced and will be inspected for approval by the Site Selection Committee. Converted fields may be considered. Temporary fencing plans must be submitted in writing. Vinyl mesh fences are unacceptable.
  - 4. Scoreboards are mandatory. The official scoreboard shall be in clear view of players and spectators. Manual scoreboards may be permitted. Minimum requirements for manual scoreboards are: 1) a 4'x8' board is secured above the outfield fence on each playing field; 2) the inning and score numbers have minimum length of 10"; 3) a communication system between the official scorekeeper and scoreboard operator is in place.
  - 5. A designated score keepers area must be located behind home plate, must be enclosed to provide a barrier from the public, and contain a writing surface and seating.
  - 6. A minimum of eight (8) restroom stalls onsite with at least one (1) unisex handicap accessible. Restrooms must be maintained continuously.
  - 7. Hand washing facilities shall be onsite and maintained continuously.
  - 8. An adequate concession stand shall be onsite and must operate throughout tournament play.
  - 9. A designated, properly shaded, adult supervised first aid station must be onsite and visibly identified.

10. Adequate parking plan with a minimum of 30 designated spaces for Corporation board members. All Corporation board members shall be issued a parking permit. Designated parking for hosting league board members and tournament umpires and volunteers is optional. A minimum of five (5) designated handicap parking spaces is required. There will be no charge for parking spaces.
  11. A minimum of two (2) security guards shall be present during tournament play. One shall oversee the parked cars.
  12. Adequate and convenient hotel accommodations for all participants and spectators shall be available.
  13. Spectators shall be provided a minimum of two (2) sets of bleachers per field.
  14. A telephone must be onsite for emergency use.
  15. Adequate tented or shaded areas are necessary for players, umpires and officials. Shade plan must be approved by Committee.
  16. A well maintained and safely secured set of bases and a safe and visible home plate for each field will be inspected by Committee. One field marker with chalk will be stationed at each playing field.
  17. Drinking water must be provided in each dugout.
- B. The hosting league's tournament teams may practice on the tournament fields prior to the practice deadline set by the Corporation. No other league's all-star team may practice on the hosting league's tournament fields prior to the tournament.

**NOTE:** A league scheduled to host the All-Star State Championship Tournament must notify the Corporation by November 1<sup>st</sup> of their intentions.

## **Section 6** Duties and Responsibilities of the Hosting League

- A. The Corporation shall appoint a tournament public relations chairperson from the hosting league. This person shall distribute information to the local media. The Corporation recommends television, radio and newspaper advertising and coverage.
- B. The hosting league shall:
1. obtain a sound system for public addresses;
  2. maintain a well-equipped first aid kit, centrally located;
  3. provide personnel for proper field marking and grooming for each game. Lime or other substances considered harmful shall not be used;

4. ensure the dugouts are properly labeled with the home team occupying the third base dugout and the visiting team occupying the first base dugout;
  5. designate and clearly label each field. One field shall be used for juniors, one for seniors, one for teenage, and one shall be used as a 'swing' field for all divisions;
  6. display the American Flag throughout the tournament;
  7. have sufficient trash receptacles, dumpsters and personnel to ensure the grounds are kept clean;
  8. furnish name tags for the Corporation board members and tournament officials.
- C. The hosting league must furnish a housing packet to the Corporation no later than February 1<sup>st</sup>. This shall contain each recommended hotel's group room rate and verification of accepting large groups. Each participating league shall be responsible for their own reservations and payment.
- D. The hosting league shall have adequate league personnel available at all times to perform all duties necessary, under the direction of the tournament director, to ensure a timely advance of the tournament.

## **Section 7** Duties and Responsibilities of the Corporation

- A. The president shall act as or appoint the tournament director and committees. Their responsibilities shall include:
1. being liaison between teams and the Corporation;
  2. organizing any pre-tournament meetings;
  3. assisting the hosting league in securing necessary equipment;
  2. providing brackets with game times and schedule of play to be mailed to the participating leagues' and districts' presidents, prior to their arrival to the tournament;
  3. securing the umpire schedule and the scorekeeper schedule;
  4. assuring each player's eligibility;
  5. ensuring all entry fees are collected from each participating team. These fees shall be used for tournament expenses. The fees will be set annually by the Corporation.
  6. organizing an opening ceremonies, with the hosting league's assistance, which shall consist of: 1) the National Anthem, 2) the Pledge of Allegiance and LMK Pledge, 3) an opening address by the tournament director, 4) the invocation, 5) the introduction and/or recognition of the founders of LMKII, 6) the introduction of participating leagues, 7) the introduction

- of the hosting league's president, 8) the introduction of the Corporation's board members.
  7. approving the playing conditions of the fields;
  8. providing a minimum of two game balls for each field;
  9. providing one official score sheet and scorekeeper for each game;
  10. providing three certified umpires for each game;
  11. ensuring the tournament schedule is followed;
  12. organizing a closing ceremonies at which awards shall be given.
- B. The Corporation shall approve and purchase awards.
1. First, second and third place teams and coaches and one sponsor (maximum of 19 awards per team) shall receive individual awards. The first place team in each division shall also receive the tournament's division trophy to be returned at the next year's All-Star State Championship Tournament's opening ceremonies. If any league's division wins the tournament three (3) consecutive years, the division trophy will be retired and shall remain with the winning league.
  2. A most valuable player (MVP) chairperson shall be appointed by the tournament director each year. The players from each team shall select a player from their team that merits the title of MVP. This selection should be based on both sportsmanship and quality of play throughout the tournament. The method of selection must be approved by the Corporation before the tournament begins. There shall be one MVP award, furnished by the Corporation, given by each team.
  3. Sportsmanship award(s) may be given in each division. The selection method must be approved by the Corporation.
  4. Participation awards may be considered.

**NOTE:** The coach of the first place team shall receive the game ball for all players to sign and the bracket.

**Section 8** Duties and Responsibilities of Coaches, Umpires, and Officials  
Scorekeepers

- A. All coaches shall arrive at their scheduled playing field at least fifteen (15) minutes prior to the game and furnish a complete line-up, in triplicate, to the umpire-in-chief.
- B. All umpires shall arrive at the scheduled playing field at least fifteen (15) minutes prior to the scheduled game time. The umpire-in-

chief shall receive both teams' lineups and shall give one copy to the official scorekeeper and the opposing coach. The umpire-in-chief shall retain one copy for him/herself. The umpire-in-chief shall introduce all coaches and umpires to each other and have a brief pre-game conference. The umpire-in-chief shall then dismiss the coaches and have a pre-game strategy session with his/her crew. The umpire-in-chief shall solely ensure the game starts on time and remains punctual.

- C. The official scorekeeper shall arrive at the scheduled playing field at least fifteen (15) minutes prior to the game and shall prepare the official score sheet immediately and assist the umpire-in-chief in starting the game on time.
- D. The first game of each day's play shall begin with the Pledge of Allegiance and the LMK Pledge.

**NOTE:** If rain occurs, the Corporation shall immediately have a meeting to determine a course of action.



## **RULE IX DISTRICTS**

**Section 1** Each district's board of directors must be comprised of at least the presidents of all leagues within that district's boundaries and two (2) representatives from each member league. These members shall have voting privileges. The league's representatives shall be selected by each league.

**Section 2** Directors of the district shall include president, vice president, secretary, treasurer, rules director and teenage commissioner. These officers shall be elected by the voting members of the district from the preceding season. This election shall be held and the results forwarded to the Corporation by August 31<sup>st</sup>.

NOTE: District Presidents are a part of Corporation Expansion.

**Section 3** The district shall maintain copies of the charter applications, the charter amendments and the by-laws and rules of all member leagues.

**Section 4** The district board shall meet at least once a month from March through June. All minutes of all meetings must be forwarded to the Corporation within 15 days.

**Section 5** Financial

- A. The district shall maintain bank checking and/or savings accounts. These accounts, certificates of deposits, money market or any type accounts shall be registered as '(name of district)' Little Miss Kickball.
  - 1. All deposits shall be made in the name of the district.
  - 2. Withdrawals from the accounts shall require the joint signatures of at least two (2) authorized directors of the district.
  - 3. Only one checking account shall be permitted.
  - 4. Records shall be kept for at least seven (7) years to aid in any audits by the Internal Revenue Service or by the Corporation.
- B. An annual financial statement shall be completed and submitted to the Corporation by October 31<sup>st</sup>. The fiscal year shall be October 1<sup>st</sup> through September 30<sup>th</sup>.

**NOTE:** Each district is responsible for the receipt by the Corporation.

**EFFECT:** If the financial reports are not received by the Corporation by October 31<sup>st</sup>, a minimum fine of \$15 will be assessed to the district. If reports are not received by November 15<sup>th</sup>, an additional minimum fine of \$30 plus \$1 per day will be assessed.

**Section 6** Districts may be audited at any time by the Corporation

**Section 7** Each district shall act as the liaison between the leagues and the Corporation.

**Section 8** By-Laws for the operation of the district shall be forwarded to the Corporation for approval. These by-laws shall outline all facets for the membership and operations of the district. Any revisions shall be submitted to the Corporation for approval. Revisions of the by-laws will not be considered in effect until the district is notified by certified mail of their approval by the Corporation.

**Section 9** Any by-laws which are: in conflict with or not in accordance with the rules and by-laws of the Corporation, or the official playing rules, will not be approved.

**Section 10** If a district disbands, all monies and assets will be disposed of as the district's by-laws require; otherwise, all assets will revert to the Corporation.

## **RULE X COMPLIANCE**

**Section 1** A league or district which is unable to comply with any of these LMKII rules and regulations must submit, in writing, a detailed explanation to the Corporation. The explanation must outline: 1) the specific rule or rules they have or wish to deviate from, 2) the reason or rational for the deviation, 3) the method or steps they will undertake, if any, to come into compliance, 4) the schedule for complete compliance. The Corporation must receive this document by February 1<sup>st</sup>. The Corporation shall respond within sixty (60) days.

## **LIST OF FORMS**

The following forms are attached and/or may be obtained from the Corporation.

All-Star Roster  
Asset List  
Bank Account Information  
Charter Amendments  
Charter Application  
Coach Application  
*(Leagues may modify the Coach Application to meet their needs.)*  
Criminal History Background Check  
District Financial Statement  
District Protest Response Form  
District Tournament Player Roster  
Emergency Authorization Agreement  
Expense Account Breakdown  
Fundraising Application/Report  
League & District Executive Boards  
League Financial Statement  
League Protest Response Form  
Official League Protest Form  
Registration Form  
*(Leagues may modify the Registration Form to meet their needs.)*  
Revenue Account Breakdown  
Texas Sales Tax Exempt Certificate  
Travel Permission Form

**LITTLE MISS KICKBALL INTERNATIONAL, INC.  
CORPORATION BY-LAWS**

**ARTICLE I  
OFFICES**

**Section 1**      Offices

The principal office of the Corporation in the state of Texas shall be located in the city of Corpus Christi, the county of Nueces and the state of Texas. The Corporation may have other offices, either within or outside the state of Texas, as the board of directors may determine or as the affairs of the Corporation may require from time to time.

**Section 2**      Address

The Corporation shall have the continuously maintain, in the state of Texas, a registered office and a registered agent, whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act. The registered office may be, but not need be, identical with the principal office in the state of Texas and the address of the registered office may be changed from time to time by the board of directors.

**ARTICLE II  
MEMBERS**

**Section 1**      Type of Members

The Corporation shall have two types of members, the general members and the board of directors. A person shall not be denied membership based on race, color, religion, gender, or national origin.

**Section 2**      The General Members

The general membership shall consist of all persons otherwise qualified for membership who shall vote on all matters brought before them during the annual meeting. A general member shall be any person who has shown an active interest in Little Miss Kickball International, Inc. by their participation in past or present league or district activities.

**Section 3**      The Board of Directors

The Corporation shall have a governing board of directors consisting of an executive committee, regular members, founding members and meritorious members.

A.      The Executive Committee

The Corporation shall have an executive board of officers known as the executive committee. The executive committee shall consist of the president, the vice president(s), the secretary, the treasurer, the rules director, and any such other officers as may be elected in accordance with the provisions of this article. Any two or more offices may be held by the same person, except the offices of president and secretary.

**B. Regular Members**

In addition to the executive committee, the Corporation shall have regular members of the board of directors consisting of: 1) the president of each active district, 2) the hosting league's All-Star State Championship Tournament's public relations representative, 3) the president of each active league.

1. These members may appoint a representative, by written notification to the Corporation's president, to attend any regular or special meeting of the LMKII Board of Directors. In his/her absence, the representative shall have all the rights and privileges of the absent member during that meeting only.
2. The election and term of office shall be that of the league or district from which the member was so determined.

**C. Founding Members**

The Corporation has recognized and designated the following persons to be lifetime members of the board of directors with full voting privileges and rights when present (no proxies):

1. Shirley Boyd
2. Marty Caldwell
3. Barbara Meisen

**NOTE:** Founding members shall not be included in a count of quorum.

**D. Meritorious Members**

The Corporation has recognized and designated the following persons to be lifetime members of the board of directors with full voting privileges and rights when present (no proxies):

1. Laneal Brittain
2. Roland Zepeda
3. Fred Swartz

**NOTE:** Meritorious members shall not be included in a count of quorum.

**Section 4 Resignation**

Any board member may resign by filing a written resignation with the secretary. Such resignation shall not relieve the resigning member of the obligation to pay any outstanding debt owed the Corporation.

**Section 5**      Removal of Members

Any member of the board of directors may be removed from their office and the Corporation's board by a three-fourths vote of the board of directors. The considered board member must be given at least two weeks written notice prior to the vote. Said vote must be conducted during a regular or special meeting of the board of directors.

- A.      Any league, district, or corporation board member who displays conduct considered not consistent with the purpose of Little Miss Kickball, or the duties and responsibilities for which the office was intended, may be removed from office.
- B.      Any Corporation board member who fails to attend three consecutive regular meetings without a written or oral excuse may be removed from office.

**Section 6**      Should any board member resign or be removed from office prior to the expiration of the office, the remaining term may be filled by a majority vote of the board of directors.

**Section 7**      Reinstatement

Upon written request, signed by the former member and filed with the secretary, the board of directors may, by a three-fourths affirmative vote, reinstate said former member to the Corporation's board. A reinstatement of a former board member shall not be considered if the vacated position has been filled by the board of directors.

**Section 8**      Transfers

Membership in the Corporation is not transferable.

**Section 9**      Qualifications to hold an executive committee office shall be as follows:

- A.      President  
A minimum of five years active participation in Little Miss Kickball International, Inc. A minimum of two years as a member of a league, district, or the Corporation board. A minimum of one year as a LMK board president, vice-president, secretary, treasurer or rules director.
- B.      Vice-President(s)

A minimum of four years active participation in Little Miss Kickball International, Inc. A minimum of two years as a member of a league, district, or the Corporation board.

C. Secretary

A minimum of three years active participation in Little Miss Kickball International, Inc. A minimum of one year as a member of a league, district, or the Corporation board.

D. Treasurer

A minimum of three years active participation in Little Miss Kickball International, Inc. A minimum of one year as a league or district treasurer. This person shall demonstrate to the nominations and elections committee, sufficient knowledge of accounting practices and principles.

E. Rules Director

A minimum of four years of active participation in Little Miss Kickball International, Inc. A minimum of three years experience umpiring at the All-Star State Championship Tournament. This person shall have adequate knowledge of the current Little Miss Kickball Official Playing Rules and Regulations. The Rules Director for the All-Star State Championship Tournament will not assign umpires or participate in protests in the division he/she coaches an All-Star team.

**Section 10** The executive committee shall be elected in the following manner.

A. Nominations from all districts, for the officers to be elected must be hand delivered, faxed to Corporation or mailed to Corporation Post Office address no later than July 1<sup>st</sup>. The nominations and elections committee shall not solicit, delete, or add to the ballot. Only names nominated through districts shall be placed on the ballot.

B. The ballot shall be distributed to all eligible voters by mail prior to July 15<sup>th</sup>. Persons eligible to vote shall be the members of the current LMKII Board of Directors. No member shall be entitled to more than one (1) vote.

C. Each voting member must mail the completed ballot to the Corporation Post Office address and envelope must be postmarked by August 1<sup>st</sup>, of the same year the ballots were received, or the vote shall not be counted. Ballots will be counted in the presence of the Corporation Board.

- D. A majority of votes is required for election. For these purposes, a majority shall consist of one more than half of the total votes received. If no majority exists, a runoff between the two nominees with the most votes shall be held as soon as possible. The runoff shall follow the same procedure as stated above.

**Section 11** The executive committee shall be elected for the following terms.

- A. The president, 2<sup>nd</sup> vice-president, secretary and rules director - two consecutive years, beginning with an even numbered year
- B. The 1<sup>st</sup> vice-president and treasurer - two consecutive years, beginning with an odd numbered year

### **ARTICLE III DUTIES OF THE BOARD OF DIRECTORS**

**Section 1** Executive Committee

- A. President  
The president shall be the principal executive officer of the Corporation and shall supervise and control all of the business and affairs of the Corporation. He/She shall preside at the annual meeting and all meetings of the board of directors. The president shall sign, with the secretary or other authorized corporation director, any deeds, mortgages, bonds, contracts, or other instruments authorized by the board of directors, to be executed. In some cases, the signing and execution of an instrument may be expressly delegated by the board of directors, these by-laws, or by statute to another director or agent of the Corporation. The president shall perform all duties incident to the office of president and such other duties deemed necessary by the board of directors.
- B. Vice-President(s)  
In the absence of the president or his/her inability or refusal to act, the vice-president (in proper order, if more than one) shall perform the duties of and be subject to all the responsibilities of the president. Any vice-president shall perform any other duties assigned to him/her by the president or the board of directors.
- C. Treasurer  
If requested by the board of directors, the treasurer shall give a surety bond for the faithful execution of his/her duties in such sum as the board of directors deems necessary. He/she shall have



charge and custody of all funds and securities of the Corporation and receive and give receipts for monies due and payable to the Corporation from any source. The treasurer shall deposit or invest all monies of the Corporation, in the name of the Corporation, in such banks or other depositories as shall be selected in accordance with the provisions of these by-laws and perform all duties incident to the office of treasurer and such other duties assigned to him/her by the president or board of directors.

**D. Secretary**

The secretary shall keep the minutes of all Corporation meetings in one or more books provided for that purpose and shall ensure all notices are duly given in accordance with the provisions of these by-laws or as required by law. He/she shall be custodian of the corporate records and of the seal of the Corporation and ensure the seal of the Corporation is affixed to all documents and the execution is duly authorized in accordance with the provisions of these by-laws. The secretary shall keep a register of director's addresses and telephone numbers and perform all duties incident to the office of secretary and such other duties assigned to him/her by the president or board of directors.

**E. Rules Director**

The rules director shall maintain, review, and present for approval, all league and district by-laws and rules and regulations, ensuring such are in accordance with the provisions of these by-laws and the Corporation's rules and regulations. He/she shall maintain and be responsible for the official playing rules and regulations and receive, present and advise proposed rule changes in odd numbered years. The rules director shall prepare certification tests and training procedures for all umpires and coaches and develop forms and procedures for official playing rule protests. He/She shall be the final authority ruling on playing rule protests appealed to the Corporation and shall perform all duties incident to the office of rules director and such other duties assigned to him/her by the president or board of directors.

**Section 2 Regular Members**

Each member shall perform all duties incident to the offices of the governing board and such other duties as prescribed by the board of directors.

## **ARTICLE IV COMMITTEES**

### **Section 1** Committees of Directors

The board of directors, by resolution adopted by a majority of the directors present at a meeting in which a quorum is present, may designate and appoint one or more committees, each of which shall consist of one or more directors.

- A. Committees shall have and exercise the authority of the board of directors.
- B. Committees shall not have the authority to:
  - 1. amend, alter or repeal the By-Laws;
  - 2. elect, appoint or remove any member of any committee or any director or officer of the Corporation;
  - 3. amend the Articles of Incorporation;
  - 4. adopt a plan of merger or consolidation with another corporation;
  - 5. authorize the sale, lease exchange, or mortgage of any property and assets of the Corporation;
  - 6. authorize the voluntary dissolution of the Corporation or revoke proceedings thereof;
  - 7. adopt a plan for the distribution of the assets of the Corporation;
  - 8. amend, alter or repeal any resolution of the board of directors which by its terms provides that it shall not be amended, altered or repeated by such committee.
- C. The designation, appointment of any such committee and the delegation thereto of authority of any such shall not operate to relieve the board of directors or any individual director, of any responsibility imposed upon it or him/her by law.

### **Section 2** Chairperson

The member or members, who authorized the committee, shall appoint one member of each committee to act as chairperson

### **Section 3** Term of Office

Each member of a committee shall continue as such until the next Annual Meeting of the Corporation and/or until his/her successor is appointed. If the committee is terminated or a member ceases to qualify for membership, each or every member of any committee may be removed from said committee.

### **Section 4** Vacancies

Vacancies in the membership of any committee may be filled by appointments made in the same manner as the original appointments.

**Section 5** Quorum

Unless otherwise provided in the resolution of the board of directors designating a committee and attendance of one more than half of the total committee members shall constitute a quorum. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

**Section 6** Rules

Each committee may adopt rules for its own government, not inconsistent with these by-laws or rules adopted by the board of directors.

**Section 7** Standing Committees

The corporation shall have the following standing committees: 1) nominations and elections, 2) house affairs, 3) expansion, 4) public relations, 5) scholarship, 6) insurance.

- A. The president or his/her appointee(s) shall appoint these committee members.
- B. The president or his/her appointee(s) shall appoint one member of each committee to act as chairperson.
- C. Such chairperson, or his/her assistant, of any standing committee shall have voting rights during regular and special meetings of the board of directors. Said chairperson shall perform all duties related to the business of the committee to which he/she is appointed and any other duties deemed necessary by the board of directors.

**Section 8** Other Committees

Other committees, not having and exercising the authority of the board of directors in the management of the Corporation, may be designated by a resolution adopted by a majority of the board of directors at any meeting at which a quorum is present; except as otherwise provided in such resolution, members of each such committee shall be members of the Corporation. The president of the Corporation or his/her appointee(s) shall appoint these members. Any such committee member may be removed by the person(s) who appointed them whenever such removal serves the best interest of the Corporation.

## **ARTICLE V MEETINGS**

### **Section 1** Regular Meetings

A regular annual meeting of the board of directors and all general members shall be held without other notice than this article, to be concurrent with the annual meeting of members. The board of directors may provide, by resolution, the time and place, either within or out of the state of Texas, for holding additional regular meetings of the board of directors without other notice than such resolution. Notification of such meetings shall be forwarded, by mail to all corporation board members. It shall be each league president's responsibility to notify the general membership.

### **Section 2** Special Meetings

Special meetings of the board of directors may be called by or at the request of the president or any two executive committee members. Any place, either within or out of the state of Texas, may be used for a holding a special meeting.

### **Section 3** Quorum

An attendance of one-third of the executive committee and the regular members of the board of directors shall constitute a quorum for the transaction of business at any meeting of the board. A member entitled to vote by written proxy shall be counted towards a quorum.

### **Section 4** Manner of Acting

The act of a majority of the directors present at a meeting at which a quorum is present shall be the official act of the board of directors, unless the act of a greater number is required by law or these by-laws.

### **Section 5** Proxy

At any meeting, a member entitled to vote may cast a vote by written proxy executed and signed by said member or by his/her duly authorized attorney in fact. The written proxy vote may be cast at the meeting. In no case shall a single member be entitled to cast more than one (1) vote.

### **Section 6** Voting by Mail

Where directors or officers are to be elected by members or any class or classes of members, such election may be conducted by mail in such manner determined by the board of directors.

### **Section 7** Informal Action by Directors

Any action which may be taken at a meeting of the directors may be taken without a meeting if a written consent, detailing such action taken, is signed by all directors.

**Section 8 Compensation**

Directors shall not receive any salaries for their services. However, by resolution of the board of directors, a fixed sum and reimbursements may be allowed for attendance of a meeting. Nothing herein contained shall be construed to preclude any director from serving the Corporation in any other capacity and receiving compensation therefore.

**ARTICLE VI  
CONTRACTS, CHECKS, DEPOSITS AND GIFTS**

**Section 1 Contracts**

The board of directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these by-laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

**Section 2 Checks, Drafts, Etc.**

All checks, drafts, or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the board of directors. In the absence of such determination by the board of directors, such instruments shall be signed by the treasurer or an assistant treasurer and countersigned by the president or a vice-president of the Corporation. In no case shall corporate funds be disbursed or transferred without two authorized signatures.

**Section 3 Deposits**

All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the board of directors may select.

**Section 4 Gifts**

The board of directors may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes or from any purposes of the Corporation.

**ARTICLE VII  
BOOKS AND RECORDS**

**Section 1 Books and Records**

The Corporation shall keep correct and complete books and records of accounts and shall also keep minutes of the proceedings of its members, board of directors and committees having any authority of the board of directors, and shall keep, at the registered or principal office, a record having any authority of the board of directors, and shall keep, at the registered or principal office, a record giving the names and addresses of the members entitled to vote. All books and records of the Corporation may be inspected by any member or his/her agent or attorney for any proper purpose at any reasonable time.

## **ARTICLE VIII FISCAL YEAR**

### **Section 1**    Fiscal Year

The fiscal year of the Corporation shall begin on the first day of October and end of the last day of September.

## **ARTICLE IX DISSOLUTION OF THE CORPORATION**

### **Section 1**    Dissolution

In the event of dissolution of this Non-Profit Corporation, the remaining assets, if any after payment of debts, will be distributed to one or more non-profit corporations to be decided by the Corporation's board of directors.

## **ARTICLE X LEAGUE AND DISTRICT ORGANIZATION**

### **Section 1**    Playing Rules and League Rules

All leagues and districts chartered by Little Miss Kickball International, Inc. must adopt the official playing rules and regulations and the Corporation's rules and regulations as set forth by the board of directors. Any league or district found in violation or non-compliance with the official playing rules and regulations or the league rules and regulations may be subject to charter dismissal.

### **Section 2**    Governing Bodies

All leagues which are granted charters shall be governed according to the following:

- A. Corporation Board of Directors
  - 1. District Board of Directors
    - a. League Board of Directors

## **ARTICLE XI SEAL**

- Section 1**     Seal
- The board of directors shall provide a corporate seal, which shall be in the form of a circle and shall have inscribed thereon the name of the Corporation and the words 'Corporate Seal of Little Miss Kickball International, Inc.'

## **ARTICLE XII WAIVER OF NOTICE**

- Section 1**     Waiver of Notice
- Whenever any notice is required to be given under the provisions of the Texas Non-Profit Corporation Act of 1959 or under the provisions of the Articles of Incorporation or the By-Laws of the Corporation, a waiver thereof, in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

## **ARTICLE XIII AMENDMENTS TO BY-LAWS**

- Section 1**     These by-laws may be altered, amended or repealed and new by-laws may be adopted at a special meeting of the board of directors if at least 14 days written notice is given of the intention to alter, amend or repeal or to adopt new by-laws, providing that a quorum is present at such meeting.