

**KEY ELEMENTS FOR
LITTLE MISS KICKBALL INT INC
BYLAW STRUCTURE**

PREAMBLE OR PREFACE:

Statement of Non-profit status and for Internal Revenue Service Code if Incorporated.

History

History of League including founding date and physical site location and mailing address.

Purpose

For instance organized sports activity for girls with goals and objectives.

Kickball pledge

Pledge

Table of Contents

Bylaws outlined in Table of Contents

Meetings

Types of Meetings and quorum requirements to conduct business. Proxy voting and number of Directors needed to conduct business.

Board of Directors and any appointed officers

List Board Members and other Officers duties and responsibilities. Which members are required and terms. Qualifications for Board Members. How Board members are elected. Include requirements for fund collection and fund raising and distribution.

Include requirements for maintaining "in good standing" and "removal" of members.

Registration

Describe necessary information for registration and how fees are set and collected.

Describe how girls are identified for registration.

Describe "Tryout procedures"

Describe "Drafting procedures".

Describe qualifications for Coaches and Umpires. Any special conditions for head coaches, assistant coaches, etc

Playing Season

Describe basic scheduling requirements and number of activities that may be conducted weekly (including games, practices, parties, etc)

Describe any split season or season-end standings and if necessary playoffs.

Describe re-scheduling process and number.

All Stars

Describe selection process for All Stars and provisions for replacing named All Stars with alternates.

Describe manner of selecting All Star Coaches

League Charter

Describe in brief League Charter. Names of teams and predominate colors for All Stars

Contracts, banking, sponsorships

Describe how the league collects and spends money and requirements for banking accounts and audit, disbanding, and disposition of assets.

Describe how league enters contracts, receivers gifts

Describe retention times and requirements for finances.

Describe how sponsors are solicited and who may be sponsors.

Bylaw Amendments

Describe how League Bylaws may be changed, how often, and requirements for change

Describe how sponsors are solicited and who may be sponsors.