

**This document is prepared for you to outline a few things that are not covered by the rulebook. In no way am I able to cover every question or scenario, but I hope this helps explain some of the more important items that make the league run smoothly.**

**Experienced coaches and players will find most of this information common knowledge. For less experienced coaches and players, please read it and ask questions. Thanks!**

## **REGISTRATION**

Registration will open on June 1 and will close the end of July or until we meet capacity for the FALL I SEASON!

Registration for the FALL II will open the second week of September and will close approximately the beginning of October or when we reach capacity! Visit [ssak.leagueapps.com](http://ssak.leagueapps.com)

The easiest way to sign up is as follows:

COACHES must sign up FIRST and create their team on [ssak.leagueapp.com](http://ssak.leagueapp.com). Once the team is created, the coach must invite players by email OR instruct the team players to sign up and request their team and then APPROVE them online.

All registration will be conducted online, and ALL PLAYERS should pay online. There is no need to pay the COACH directly.

Coaches are required to submit a WRITTEN/TYPED PAPER ROSTER so the SSAK Player Agent can verify that all players are registered online.

A coach can choose ANY DIVISION, but final placement is determined by the SSAK Player Agent.

All teams must have a MINIMUM of 9 REGISTERED AND FULLY PAID Players at the team registration deadline to be included on the season league schedule.

Registration is non-refundable and non-transferable, after the registration deadline.

Coaches can drop players and players can move from one team to another before the registration deadline.

Once the registration deadline is reached, players cannot move from one team to another and coaches must submit an OFFICIAL PLAYER REMOVAL Form to the league, with a detailed explanation for review, before a player is officially removed from a roster.

If a Coach needs to submit a SPONSOR CHECK (Company Checks ONLY), they can contact the SSAK Player Agent directly for an appointment to meet.

## SCHEDULES

Schedules will be composed AFTER TEAM REGISTRATION is complete. A detailed explanation of the LEAGUE SCHEDULE will be provided on our website and emailed to all coaches and players. Schedules are composed with fairness in mind. All teams will have a minimum of 12 games for the season. Teams will have (as much as possible) an equal amount of HOME and VISITOR games.

Reschedules are not permitted, except for weather related issues, field issues, or the need of the league.

Schedules can be viewed at [ssak.leagueapps.com](http://ssak.leagueapps.com) and on the LeagueApps Play application on both (Android or iPhone). eMail reminders are sent two days prior to each game to every registered player and coach that are currently participating in the league.

Game score will be updated as frequently as possible. Coaches are required to send scores nightly after each game to the SSAK Player Agent by text.

## COACH RESPONSIBILITIES

Coaches must know the rules of our game. The SSAK Rulebook is posted on our website. It is supplemental to the LMK Rulebook. There are NO PROTEST at SSAK. The Home Plate Umpires decision is FINAL.

It is imperative that all games start and end on time. The following guidelines should be followed to maintain smooth game flow.

- CONDUCT
  - Unsportsmanlike conduct, including but not limited to arguing, inappropriate and/or vulgar gestures, and cussing will not be tolerated.
  - Coaches, must assist in keeping order when a player or spectator associated with their team is unable to control their sportsmanship, failure to do so may result in forfeiture
  - **Coaches are responsible for explaining and ensuring that the SSAK Zero Tolerance policy is known and followed**
  - Music devices may be used before and between games, but must be silenced when game play starts, vulgar and inappropriate music must not be played at SSAK
- GAMES
  - Coaches should make sure that their team arrives on time and warms up BEFORE game time.
  - Coaches MUST have their line-up ready BEFORE game time
    - Lineups must include Uniform number and Player Name (not nickname)
    - Lineups must be exchanged by teams and provide to scorebook keeper BEFORE the game can be played, failure to do so, may result in forfeiture
  - Teams must provide either a SCOREBOOK KEEPER (HOME) or a SCOREBOARD OPERATOR (VISITOR), failure to do so in a timely manner may result in forfeiture
  - An inexperienced Scorekeeper can affect your game, if the OFFICIAL RECORD is completed incorrectly, it can result in an incorrect outcome becoming part of the official record. Make sure to get someone that knows what they are doing!
- SCORES
  - Must be reported nightly by text message to the SSAK Player Agent. Please include Division, Team Names and indicate clearly the winner and loser of the game.

## PLAYER RESPONSIBILITIES

We at SSAK are extremely appreciative to have you playing in our league and hope that you have a wonderful, injury free experience every season. We also want you to be aware that playing at Southside Adult Kickball is a privilege that can be revoked at any time. We expect all players to come and have fun and show the best of sportsmanship; with that said, we would like to provide a few guidelines that should be followed:

- CONDUCT
  - Unsportsmanlike conduct, including but not limited to arguing, inappropriate and/or vulgar gestures, and cussing will not be tolerated.
  - If you or a spectator that is in your company are unable to control their sportsmanship, the Umpire is empowered to eject you from the game/field and additional penalties may be levied, failure to comply may result in forfeiture, removal from the fields by security and possible criminal trespass charges may be applied
  - **You are responsible to know and follow the SSAK Zero Tolerance policy**
  - Music devices may be used before and between games, but must be silenced when game play starts, vulgar and inappropriate music must not be played at SSAK
  - SSAK is a City Park therefore alcoholic beverages and drugs of any type are not allowed
- SAFETY
  - Do not leave valuables in your vehicles
  - Do not double park others and make sure to park in appropriate spaces
  - Dogs and other pets are not allowed at the fields, Service animals must be accompanied by documentation
  - Firearms are not permitted at SSAK
  - Please keep an eye on your children, do not allow them to play in the parking lot or bathrooms.
  - Rock throwing is not allowed.

## ZERO TOLERANCE

**Any ejection of a player, coach or spectator that results from verbal or non-physical reasons will incur a penalty of immediate removal from the fields and a one game suspension.**

**Any ejection that is the result of physical reasons will also result in immediate removal from the fields and permanent suspension from Southside Adult Kickball for the remainder of the year. This includes participation in both sessions.**

**Thank you, SSAK Board of Directors**