

## Belle Fourche Soccer Association

### Meeting Minutes

Sept 6, 2023

6:30pm

#### Monthly General Meeting

|           | 7/12/23 | 8/2/23 | 9/6/23 |
|-----------|---------|--------|--------|
| Kendra    | P       | P      | P      |
| Rachel    | P       | A      | P      |
| Brandon   | -       | P      | A      |
| Ryan      | P       | P      | P      |
| Jucole    | P       | P      | P      |
| Chelsea   | -       | A      | P      |
| Stephanie | P       | P      | P      |
| Bill      | P       | P      | P      |

- I. Call to Order: 1835
- II. Amend and Approve Agenda: Amend agenda, see new business
  - a. Motion: Stephanie Second: Ryan Passed
- III. Approval of minutes from last meeting
  - a. Motion: Ryan Second: Jucole Passed
- IV. Approval of Treasurer's report; Does the association need to work on a yearly budget, what is the minimum that should be kept in the associations checking account, consider increasing registration fees.
  - a. Motion: Ryan Second: Stephanie Passes
- V. Open Forum
  - a. Ryan brought forward Kick-off for Fall at the Rec center. Sunday, 9/10/23 from 1pm-4pm, does the association want to have a booth? Will consider for next fall
- VI. Old Business/ Member reports
  - a. Board Member Updates
    - i. Kendra - President
      1. AED: 2-options brought to the board.
        - a. Motion for approval for the American AED up to \$2450.00 plus any taxes and/or shipping. Will have AED shipped to BF police department.
          - i. Motion: Jucole Second: Stephanie Passes

2. New Jerseys: U6/U8 t-shirts have been handed out to all coaches except Callie. Purple U10/U12 jerseys are done and Kendra picked up. White jerseys are partially completed by 9/8/23, awaiting back ordered sizes.
3. New Member Jackets: New members please go to Fast Break to try on different coats, update Kendra with sizes and she will get them ordered.
4. Agenda: A call for agenda items will go out 7-10 days prior to meeting. Will help with agenda organization and text traffic
- ii. Ryan – Vice President/Field Prep
  1. Scoreboard: BH Energy denied grant request r/t no monies. Ryan will talk with BFHS about scoreboard and writing for a grant. Ryan did reach out to Dextronics for a quote for 2-scoreboards. Quote was \$22,410.00.
- iii. Rachel – Secretary/ Tournament Director
  1. No Yelling at Youth Signs: Rachel brought 5 8x10 signs to the meeting. Bill volunteered to hang. Receipt for reimbursement provided to Jucole.
- iv. Jucole – Treasurer/Equipment
  1. PO Box key: Trista has key with her and is out of town for an extended period. Jucole will request the mail from the post office.
  2. Money from US Bank account: \$10K was removed from US Bank account. Pioneer bank has a 6-month CD with a good rate and auto renewal.
    - a. Motion to open a 6-month CD at local Pioneer Bank with auto renewal with the \$10K from US Bank account.
      - i. M: Stephanie                      Second: Ryan                      Passed
  3. Pay EDC membership: To use EDC \$50 yearly membership dues.
    - a. Motion to pay \$50 membership fee
      - i. M: Ryan                      Second: Stephanie                      Passed
      1. Ryan will drop off check
  4. Other Supplies/Inventory
    - a. Jucole is working on inventory list for association, suggests replacing items on a regular basis. Suggests for spring season to replace pennies and soccer ball bags.
    - b. Need 20 size 5 balls
      - i. Motion to buy 40 size 5 soccer balls from epic sports.
        1. M: Stephanie                      Second: Ryan                      Passed
- v. Chelsea – Registrar
  - a. Would like to refund 2 players and they could not make any of the practices since they live out of town.
  - b. Another player decided to play a different sport
  2. Refund 3 player registration, Chelsea will reach out to Shelly for assistance
- vi. Stephanie – Ref Coordinator/Scheduler
  1. Fall season updates: Game scheduling went well, coaches did attend.
  2. 5 refs from Belle were certified in August, 3 refs from other towns

3. Build out line on U10 field still needs to be painted
4. New jersey contract: Will set up at fields on Thurs/Friday. Deposits will be given to Jucole until end of season.  
\*Motion to use long form with correction of \$25 deposit for fall season (1-purple jersey).

Motion: Ryan                      Second: Rachel                      Passed

vii. Brandon

1. Field expansion and field upkeep and drainage
2. Shed renovation: Steel will be here next week., concessions
  - a. Would a door bumper for the garage door help with water getting into the garage? Possibly put items on pallets, Stephanie could provide

viii. Bill – Field Prep

1. Field sizes (U10/U12) have been remeasured to correct sizes. Paint was delivered.

VII. New Business

a. Sponsors status

- i. Kendra read updated sponsors list. Remove un-paid sponsor signs from fence.
- ii. Plan for sponsor discussion in October

b. Insurance for indoor players

- i. Chelsea can individually register Varsity pick up players for fall tournaments to ensure they are covered under insurance and have updated players card

c. Options for email due to scammers

- i. [info@bellefourchesoccer.com](mailto:info@bellefourchesoccer.com): This will eliminate having person emails on website and cut down on spam emails from board members

\*Motion to set up above email with yearly fee of \$71.88\*

Motion: Ryan                      Second: Jucole                      Passed

d. Sturgis tournament registration: Registration closes 9/8/23, does association pay teams registration fees? It was decided to have parents split and pay for teams registration fees for Sturgis tournament.

e. Referee Assignor Contract

\*Motion to sign referee contract-Stephanie\*

Motion: Jucole                      Second: Ryan                      Passed

f. City Liaison: Designate one board member as POC for city. Ryan will be the liaison.

g. Used U10 goals from Sturgis Soccer: Stephanie has been in contact with Paul Smith from Sturgis and could buy their U10 goals after September tournament. Used set would cost association approx. \$500 instead of up to \$3K.

\*Motion to buy used U10 goals from Sturgis, if in good condition for \$500 for set.\*

Board members attending tournament will look at the goals.

Motion: Ryan                      Second: Stephanie                      Passed

h. Field weather condition contact person: Stephanie will take on this task. Update coaches if practice/games are cancelled. Update Facebook. Discussed placing OPEN/CLOSED sign on entrance.

- i. Newcastle Email: Chelsea will respond to coach and inform they will have to register with oldest player, cannot move team down with older kids.
- j. Youth Ref Kit: Association will pay for ref starter kit in return for reffing 5 BF games (fall/indoor/spring).

\*Motion for association to purchase 5 ref kits for new refs. Will provide refs with kit with \$25 deposit, once 5 game commitment is met, association will return \$25.\*

Motion: Ryan

Second: Chelsea

Passed

### **Executive Session**

Board members have received 2 parent complaints in reference to a U10 girls coach from Spring 2023. Stephanie read emails that were sent to Chelsea.

Per Bylaws, there is supposed to be a form on website for parents to complete to formally file any complaints. There is no such form, Stephanie will research in archived forms from website.

Parents are also to be notified in a timely manner that complaints are received by the board.

A board member will contact Chrissy Montgomery prior to Spring 2024 season to inform of previous parent complaints.

\*Motion to accept both parent complaints with email form and responses that complaints were accepted by board will be given to parents\*

Motion: Ryan

Second:

Passed

Motions to Adjourn @ 2145

Motion: Ryan

Second: Jucole