

TESORO HIGH SCHOOL

ATHLETIC CLEARANCE CHECKLIST

1. Visit www.athleticclearance.com

2. **Review** the tutorial video for a quick reference instructional guide.

3. **CREATE an account.** Click the “register” link to start an account. Provide a valid email address & password.

Note: It's important that you include a valid email address because email verification is required prior to registration.

4. Once you create an account you will receive a code (via email or on screen). Enter this code to continue the process.

If the email is not in your inbox, make sure you check your junk or spam folder. After you click on the link, you will be able to start the clearance process.

5. Now **LOGIN** at www.athleticclearance.com using the username & password you created via the instructions above.

6. **SELECT** the “New Clearance” button (upper left corner) to get started.

7. **SELECT** the current school year, Tesoro High School, and also your **first season sport only**.

Note: Multiple Sport Athletes:
Please select your first season sport. At the start of every new sport season, you will need to log in again and complete the clearance for that particular sport.

8. **Section #1: Student Information**

a. **COMPLETE** all required fields.

b. **STUDENT ID:** not required

c. **INSURANCE:** All athletes are required to have insurance. *(If you would like to obtain insurance, please contact the athletics office for information.)*

9. **Section #2: Medical History.**

COMPLETE all required fields

10. **Section #3: Parent/Guardian Information**

COMPLETE all required fields

11. **Step #4: Signatures**

a. **Parent/Guardian Signature:** Initial all forms

b. **Student Signature:** Initial all forms

c. Click **SUBMIT**

12. **You will receive an email that you must print and sign, verifying each form you have given consent to. Please return the signed consent form and completed physical exam form to the Athletics Office to receive your athletic clearance slip.**

Transfer Students – The CIF Southern Section requires special forms when a student is transferring from one high school to another. Make sure you are adhering to all of the eligibility and transfer rules. The online athletic clearance process may not be the only forms you are required to complete. ***Please contact the Athletic Director to establish Transfer Eligibility.***